

FACULTY SENATE COUNCIL MEETING**MAY 12, 2015****APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Laurie Lema (President), John Freytag (Corresponding Secretary), Beth McBrien (Vice President), Peter Churchill (Business), Theresa Flores-Lowry (Kinesiology), James Magee (Math/Computer Science), David Vela (English), Marva DeLoach (Library), Milagros Ojermark (Applied and Fine Arts), Catherine Machalinski (Biology/ Health Sciences), Craig Gerken (Physical Sciences), René Sporer (SRC), Valerie Colber (Part-time Faculty)

ABSENT: Buzz Holt (Social Sciences), Maria Dorado (Counseling)

GUESTS: Peter Garcia, Andy Barlow, Keith Mikolavich, Ted Wieden, Rachel Westlake

1. APPROVAL OF AGENDA OF MAY 12, 2015 AND THE MINUTES OF APRIL 28, 2015 AND MAY 5, 2015.

It was MSC to approve the agenda of May 12, 2015. The following members all voted aye: McBrien, Freytag, Churchill, Flores-Lowry, Vela, Machalinski, Magee, DeLoach, Ojermark, Gerken, Sporer, and Colber. No nays. No abstentions. Approved.

The minutes of April 28, 2015 were back with revisions requested by Holt. Holt was not in attendance so the vote was postponed.

It was MSC to approve the minutes of May 5, 2015. The following members all voted aye: McBrien, Freytag, Churchill, Flores-Lowry, Vela, Machalinski, Magee, DeLoach, Ojermark, Gerken, Sporer, and Colber. No nays. No abstentions. Approved.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

Freytag said it is finals week and students are trying to study in the Library and the jackhammers are back.

4. ANNOUNCEMENTS

Lema thanked Ann Patton and Julie Catalano for organizing the retirement dinner the previous Friday. There were four retirees in attendance and a fun evening in the new Norseman.

Lema told Council to keep an eye out on Thursday for the May state budget revise. It has been projected there could be up to \$8 billion more revenue than anticipated.

Lema said the Faculty Lecturer, Marcia Goodman was phenomenal. She said the evening presentation was filled with a lot of retirees in attendance. Patton informed Council if they missed the lecture, it was recorded and will be on the Senate web page soon.

Lema reminded Council the elections for Senate President and Senate Vice-President as well as proposed changes to the Faculty Senate Constitution closes on Monday, May 18, 2015. She asked Council to let her know if they have any issues with the online voting that is being used for the first time for Senate elections.

Lema told Council the Innovation proposals that were selected for phase 2 are moving forward and are in different stages of development. She said one of the proposals is for an ethnic studies think tank. She said she will be sending out an email asking for faculty interested to participate in the proposal process for the ethnic studies innovation, to contact her. Barlow added that if there is anyone that is teaching a class that could be part of the ethnic studies think tank to let him, Wieden or Lema know.

5. APPOINTMENTS

Senate Council Representative-at-large for 2015-2016

Katrina Keating

It was MSC to approve the appointments listed above. The following members all voted aye: McBrien, Freytag, Churchill, Flores-Lowry, Vela, Machalinski, Magee, DeLoach, Ojermark, Gerken, Sporer, and Colber. No nays. No abstentions. Approved.

6. PROGRAM REVIEW

Lema reminded Council they were sent Program Review documents with changes recommended by the Program Review Task Force. She said the task force included faculty, staff and managers. She explained the revisions are designed to make the Program Review forms for each unit to be more consistent. The task force designed new program reviews for hybrid units. One hybrid was designed for the divisions of Library, and Counseling that include Student Services and Instruction in the same unit. The second new program review is for programs that include Student Services and Instructions and multiple disciplines. Such as Puente, Umoja and interdisciplinary programs without a home.

Gerken said his division would like to see the timelines. They are concerned about the time span between writing the reports and actually distributing the funds. McBrien said the timeline will be shortened. She said last year they had accelerated the ranking and validation process and they hope to reduce it more for next year and be able to close the loop.

Westlake said she sent information to the Department Chairs about the schedule for which areas will be doing Program Reviews each year.

Lema thanked faculty members for their work on the Integration Council.

It was MSC to approve the changes to the Program Review templates and changes recommended by the Program Review Task Force. The following members all voted aye: McBrien, Freytag, Churchill, Flores-Lowry, Vela, Machalinski, Magee, DeLoach, Ojermark, Gerken, Sporer, and Colber. No nays. No abstentions. Approved.

7. ACCJC FOLLOW-UP REPORT

Ted Wieden, ALO, reminded Council we received reaffirmation of our accreditation after the accreditation team visit and report in Fall 2014. He said we received three college recommendations and one district recommendation. He said we were directed to submit a follow-up report on the recommendations due to the Accreditation Commission on October 15, 2015. He has sent out a draft of the report in its current state to the Senate Presidents and Vice-Presidents and the College Council chair. It has also been sent to Council members. He said it is being updated every day and this is the latest. He said at this time the framework is there but a lot of details need to be added.

Wieden said Newin Orante, Kathleen Costa and Andy Kivel are involved in writing about the recommendation for Student Services at SRC. Rachel Westlake, Rick Robison, Florence Espiritu and Betsy Ruszel are working on the recommendation for SLOs for the Library. John Nahlen and Ray Pyle are addressing the third recommendation about facilities. And the district recommendation is about including SLOs in evaluations of any employees (not just faculty) directly responsible for helping students achieve success.

Wieden said ASDVC reviewed the draft report on May 5th and voted unanimously to affirm the draft. Classified Senate will be reviewing the draft next week.

Wieden said he is looking for affirmation from the Council of the report in its current state knowing there will be some additions over the summer.

Wieden said the timeline is a little tight. He said we come back on August 15 but the final draft has to go to the Governing Board on August 18 and go the Accreditation Commission by October 15.

Wieden reviewed the recommendations and our responses in the report. The first recommendation is to have comparable student services at the San Ramon campus. He said one counselor will be hired and some classified support and there will be a lot of services offered online. This need was identified in a student survey at SRC.

Wieden said recommendation 2 is to have administrative unit outcomes for the Library. He said the Library has already begun working on this. They are using a set of standards that have been established nationwide for community college libraries. They will evaluate themselves on how they are meeting these standards.

Wieden said recommendation 3 is for the College to identify its long term facilities needs by incorporating facilities management into the governance process. He said Nahlen and Ray Pyle, District Facilities Chief Facilities Planner, are writing the response to this recommendation. He said they have been walking around campus and going down a checklist for every facility to see where we need to improve. He said there is now a link on the web page to a request for work for Buildings and Grounds and they are implementing a system where requestors can see where they are in the queue. And Pyle is working on a total cost of ownership model.

Wieden said the District recommendation is to integrate student learning outcomes into the evaluation process for those who have a direct responsibility for student progress toward achieving student learning outcomes, for both instructional and non-instructional staff.

Lema said she contacted Donna Wapner, UF President about the recommendation for faculty evaluations, and she communicated the following: “UF will be writing an end of semester update and a joint district UF announcement will be sent via email soon. The state May revised budget should include some additional funds which would be good news to community colleges but the amount and how it will flow to the colleges is not known at this time. The UF will continue meeting during the summer. There have been discussions about many topics in negotiations including salary, benefits, load task force results, science lab loads, compressed calendar, SLO language requirements of the ACCJC, etc. It will take until early in the fall semester before a tentative agreement will be completed and ready for discussion, review, and vote by the faculty.”

It was MSC to affirm the draft report in its current form with the understanding there will be work done on it over the summer and it will come back to Council for a vote in August before it goes to the Governing Board. The following members all voted aye: McBrien, Freytag, Churchill, Flores-Lowry, Vela, Machalinski, Magee, DeLoach, Ojemark, Gerken, Sporer, and Colber. No nays. No abstentions. Approved.

Lema thanked the members of the Accreditation Advisory Group for their work on this.

8. GOVERNANCE CONVERSATION WITH PRESIDENT GARCIA

Lema reviewed that Council had passed a resolution in March for a workgroup tasked with reviewing and making recommendations for changes to the college governance structure. Lema thanked Lupe Dannels, Andy Barlow, Keith Mikolavich, Beth McBrien, John Freytag, and Mario Tejada for giving their time for these discussions. She told Council Scott Heiden, Lesley Agostino, Sue Handy, Ted Wieden, Rachel Westlake, and Newin Orante also participated in the discussions. And she thanked Peter Garcia for supporting the work.

Lema explained there are two items About governance on the agenda today. The first is a discussion with Garcia about the recommended changes, and the second is an action item to vote on the proposed changes. However, we don't have to vote today if Council is not ready.

Lema shared the number of faculty seats currently on college governance, college-wide and Senate committees, and how many of those are filled.

Committees	# slots	# filled
Faculty Senate	87	68
College Governance	23	20
College-wide	33	30
Total	143	118

She said there is a sense of urgency on making governance changes now in order to begin with those in the fall semester.

Garcia told Council this was not his idea but we need this and it is a good proposal. He explained when he first came to DVC he studied our accreditation reports, the DVC procedures manual, the governance handbook, and posted it all on a wall to determine the links and workflow. He said the structure we developed was complex and the institution began building links, but they were never codified because they kept evolving.

Garcia said there were many parts of the process that were good ideas but the current model lacks a required forum for the president to bring up topics for the college. He said he is on college governance committees but as an ex-officio. He did make the decision to pull safety issues and issues that need immediate attention (such as converting the library downstairs to needed classrooms) from the Program Reviews. He said the proposed model provides for an announcement of problems and possible solutions on the front end, and reporting out on the back end of where we are and how much it cost us, and whether or not we got to where the college needed to get to. He said we have been trying to practice this but our current model does not require it. He said the proposed model allows for the Faculty Senate to have a place not only to talk about Senate issues but also college issues. He said the Faculty Senate should be able to have discussions about any major issue on campus and bring the president into the conversation. He said although the College Council has been a place of consistent agreement, it is a group of college leaders doing too little. The proposed model will support and bring out innovations for the college. Garcia said in reference to the number of faculty currently on committees, it has often been difficult to make quorums and select committee chairs

Gerken asked how the Research and Evaluation Planning Group is different than when we had a research manager on campus. Garcia responded that the research position was an operational function and this model it is part of governance. Barlow added that the research group will be informed on what questions the college needs answered to complete our processes. For example, how do we evaluate the college for the previous year? They will make recommendations for an evaluation process and identify the data needed and what we do with it. They will analyze the data the college receives and help the college interpret it. Wieden added that through accreditation and the Department of Education, we are being driven to determine outcomes. Financial aid funding is based on those outcomes and we have a lot of financial aid students and we could lose that money if we don't comply. Garcia said we will have some sort of research practitioner to help with data gathering, analysis, etc.

Barlow said the concept of the proposed model is driven by the strategic plan vision of what we want to achieve as a college. We need to determine what is the best way to make decisions and agree to something visionary as a college.

McBrien said the proposed model will help us meet quorums better. She was initially concerned with the number of faculty on the committees but came to the realization that the faculty voice is not the number of faculty on a committee. She recommends we go with the proposed model. It will be transparent and truly be outcomes-based.

Magee said faculty are very busy this time of year with finals coming up and he is concerned about making a quick decision on this without time to think about it. He said he is glad to hear talk about trust but many faculty are not as close to this conversation and without knowing much information how does he get his division's trust in him to represent them in this decision. Garcia said we will be communicating out information through six forums next year on a series of topics in a town hall format.

Barlow said we do need to discuss it more but the Governance group was able to move quickly because we had clarity about what we needed to do. He said if we put this off we may miss the opportunity to make a change.

Freytag told Council Garcia had compared our governance structure to an old car. Do we want to keep putting energy into fixing it as things break down or should we buy a new car?

9. RESOLUTION ON GOVERNANCE

Lema reviewed with Council the proposed resolution supporting the proposed governance model.

Churchill moved to approve the resolution. DeLoach seconded.

Gerken said his division thinks this decision is being made too fast.

Lema said there is a motion on the floor and she is concerned that this is the last Council meeting until fall.

Lema asked Council for a straw vote on who feels ready to vote today. About half were ready to vote.

Magee asked what would be the consequences if we don't vote today. Lema said we could schedule a meeting next week, or wait until fall but then we would not know what our governance structure will be when we return in August.

Garcia reminded Council they would still have to come to mutual agreement with him. Freytag said if we keep the status quo, the College President can do whatever he wants if committees don't make quorums.

Churchill agreed to withdraw his motion.

Gerken moved to table the vote until fall. Machalinski seconded. The following members voted aye: Gerken, Machalinski. The following members voted nay: McBrien, Freytag, Churchill, Flores-Lowry, Vela, Magee, DeLoach, Ojemark, Sporer, and Colber. No abstentions. Motion failed.

Magee moved that the Senate Council meet next week for a vote on this matter. Flores-Lowry seconded. The following members voted aye: The following members all voted aye: McBrien, Freytag, Churchill, Flores-Lowry, Vela, Machalinski, Magee, DeLoach, Ojemark, Gerken, and Colber. Sporer voted nay. No abstentions. Approved.

10. FIRST YEAR EXPERIENCE (FYE)

Raine Dougan, Danielle Defoe and Joe Gorga reported on the progress of a proposal for an FYE program. They will continue working on it in the fall. They have scheduled a Welcome Day in August for first year students focusing on students that have some anxieties and questions about becoming a college student and all they have to do. Lema thanked them for all the work they did in a short time. She said they will be invited back in the fall to report on their progress.

11. VPI REPORT

Westlake reported the District-wide Hispanic Serving Institutions grant proposal has been pulled. Westlake told Council she just learned the long term goals for the Success Indicators for the college are not required.

12. FACULTY PROFESSIONAL DEVELOPMENT REPORT

Kris Koblik reported that the Faculty Professional Development Committee met a few times to disperse money for conferences and to discuss the draft Professional Development Plan. She said they distributed \$35,000 to 60 out of 73 applicants for conference funding. Of those funded, 19 were part-time and 41 were full-time. Koblik reported the Professional Development Plan is on its second draft and should be done in the fall and implemented in the spring. She knows there will be funding but does not know how much at this time.

Koblik said she will be on sabbatical leave next year and the committee needs more faculty to serve on it especially since the committee will probably doing some significant work.

13. SCHOLARSHIP COMMITTEE REPORT

Patrick Leong told Council the Scholarship Recognition Ceremony was the previous Friday. He informed Council this was the first year they used the Academic works software for scholarship applications. He said they learned a lot about improving the way we use it for next year. Leong reported the following for scholarship activity this academic year:

Scholarship Opportunities

- 13-14: 65
- 14-15: 78
- Increase of 20%

Number of Awards and Amount *

- Total Number of students awarded – 15% Increase
- 13-14: 98
- 14-15: 113

Total Amount Awarded – increase of 67%

- 13-14: \$71,300
- 14-15: \$119,075
- Awards to Continuing Students

- 13-14: 21
- 14-15: 57 students for \$61,875

Awards to Transferring Students

- 13-14: 77
- 14-15: 56 students for \$57,200

Scholarship Complete Applications Submitted

- Completed – increase of 47.7%
- 13-14: 220
- 14-15: 325

In addition to him the committee includes Carolyn Seefer, Rita Delgado, and Tom Mowry. He told Council Rita Delgado is retiring so the committee will need a counselor appointed for next year, as well as someone from the sciences. He said also the end of this year is bittersweet because Leslie Mills will be retiring on June 30. She has been excellent support for the program and will be greatly missed.

14. FACULTY SENATE VICE-PRESIDENT REPORT

Beth McBrien thanked Laurie Lema for her eight years serving as faculty Senate president. She was presented with a plaque and resolution from faculty in gratitude for her tenure.

Whereas, Laurie Lema has served as an exemplary leader as the Diablo Valley College Faculty Senate President for eight years, and has worked tirelessly to move the college toward a unified focus on student success,

Whereas, Laurie has consistently demonstrated both insight and integrity in her role as President during a tremendously challenging period in DVC's history,

Whereas, Laurie is an unwavering advocate of how critically important the role of faculty is in governance,

Whereas, Laurie has contributed countless hours to FSC, adding additional meetings to address the important work of the Senate, and has created an atmosphere of proactive planning for the college,

Whereas, Laurie was a pivotal force in helping to remove DVC from show cause, with her unrelenting dedication to the work groups, and later with establishing a more proactive and positive approach to the accreditation work of the college,

Whereas, Laurie is always interested in finding solutions, and is both a visionary and a pragmatist,

Whereas, Laurie has elevated the gentle art of arm-twisting to new heights, and while never asking you to do more than she's willing to do, somehow gets you to do things you had no intention of doing,

Whereas, Laurie has the ability to read people and inspire the best out of them,

Whereas, when looking for people to serve, Laurie has a better tracking system than UPS,

Whereas, Laurie has been a guiding force in helping to create and implement the new Strategic Plan, and has encouraged the collaboration of faculty, management, and staff in creating a document that would completely focus on one unifying, guiding principle; "DVC will increase student success",

Whereas, Laurie is dedicated to DVC, and is a loyal friend and an amazing colleague,

Whereas, Laurie is the ultimate professional, and keeps calm and collegial even in the midst of storms,

Whereas, Laurie was instrumental in forming the Faculty Senate Scheduling Committee, creating a unique collaboration between faculty and management,

Whereas Laurie's tireless work with and support of the many college committees and workgroups she has been involved with, are advancing our Strategic Plan values of Excellence, Equity, and Student Learning for the good of the college and of our students,

Whereas, when asked to describe Laurie, her colleagues say she is 'amazing,' 'dedicated,' 'leads by example,' 'efficient,' 'tenacious,' 'fun-loving,' 'persuasive,' 'warm,' and 'presidential',

Whereas, Laurie's accomplishments, services to the college, and sterling attributes are too numerous to list, and have had a positive outcome for generations of DVC students to come,

Resolved, That the Diablo Valley College Faculty Senate honor Laurie Lema for her extraordinary leadership, dedication, and countless contributions as Faculty Senate president, and

Resolved, that the Diablo Valley College Faculty Senate recognizes Laurie Lema as an exemplary leader, who keeps the best interests of students at the heart of governance conversations, and

Resolved, that the Diablo Valley College Faculty Senate acknowledges that Laurie Lema has had an enormously positive and lasting effect on making DVC a better college, and

Resolved, that the Diablo Valley College Faculty Senate sincerely thanks Laurie Lema, and expresses our profound appreciation for her four terms as president.

It was MSC to approve the resolution for Laurie Lema. Motion carried by acclamation.

15. ADJOURNMENT

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*