

PRINCIPLES FOR DEPARTMENTS TO FOLLOW WHEN CUTTING THEIR FALL SCHEDULES

The DVC Faculty Senate urges departments to use the following principles as guidelines while cutting 3% FTEF from fall schedules:

- To the extent possible, preserve the breadth of offerings in degree, transfer, vocational and basic skills programs.
- Maintain the breadth by staggering offerings of certain electives.
- Maintain access to established pathways to degrees, certificates and transfer preparation.
- Take care not to lengthen the time necessary for students to complete their degrees, certificate or transfer preparation.
- Take care not to disproportionately affect any particular student population.
- Recognize that productivity should not be the only criteria for which courses are preserved or cut.
- Programs may not be eliminated without the thorough review required by the Program Discontinuance Policy.
- Cuts may not threaten the viability of programs and should respect the integrity of all programs.
- Communicate during the scheduling period with Faculty Senate representative regarding additional recommended cuts (if necessary to achieve the overall 6.2% reduction).
- Be aware that the Faculty Senate is recommending that all load cut from department schedules shall be returned to the departments for inclusion in the fall schedule.