



**FACULTY SENATE COUNCIL MEETING
September 8, 2009
APPROVED**

PRESENT: Laurie Lema (President), Keith Mikolavich (Vice President), Marva DeLoach (Library), Ed Trujillo (Applied and Fine Arts), Raine Dougan (Counseling), Rick Godinez (San Ramon Campus), Jane Brecha (Math/Computer Science), Steve Ward (Physical Education, Athletics and Dance), John Thomas (English), Joe Krivicich (Physical Science/Engineering), Peter Churchill (Business Education), Catherine Machalinski (Biology and Health sciences), Donna Wapner (Representative-at-Large), Lisa Orta (Faculty Development Coordinator), Len Grzanka (Part-time Faculty Representative), Doug Dildine (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT: Lisa Orta (Staff Development Coordinator), No Rep (Social Sciences), No rep (ASDVC)

GUESTS: Ted Wieden, Sue Handy, Charles Gibson, Susan Lamb, Craig Gerken

The meeting was called to order at 2:00 p.m.

1. APPROVAL OF THE SEPTEMBER 8, 2009 AGENDA AND THE MINUTES OF AUGUST 25, 2009.

It was MSC to approve the agenda of September 8, 2009 as amended. All in favor. Approved.

It was MSC to approve the minutes of August 25, 2009 with corrections. All in favor. Approved.

2. PUBLIC COMMENT

A. Len Grzanka reminded Council he has requested a discussion on intellectual property rights on a future agenda.

B. Steve Ward said on behalf of the PE department chair Ralph DePew, they are being asked to cut another .76 FTEF out of their spring schedule in addition to having already cut 1 FTEF. He said there is no mandate from the state to eliminate PE classes, so they want to be able to consider all the classes in their division for cuts, not just the activity classes.

3. ANNOUNCEMENTS

A. Charles Gibson, CCCC Police Chief, announced an open house of the rebuilt DVC Police Services building. The previous building was burned down last year. The Open House is on October 1, 2009 from 10 a.m.-2p.m. There will be a ribbon cutting at 12:30.

B. Lema announced she received an email from ASCCC highlighting some of the impacts the state budget cuts have had on community colleges. Lema read some statistics from the letter including \$830 million

have been cut from community colleges, some colleges have cut schedules 20%, San Diego Community College District has cut 600 classes, and Students Services have taken \$193 million reduction statewide. She said this is at a time when California Community Colleges have increased enrollment by 15.9%. The letter urged colleges to make sure they have policies that are followed, especially relating to budget allocation process.

C. Lema informed Council the California Master Plan for Higher Education will be revisited. A statewide Task Force has been formed and they will be discussing priorities of community colleges and higher education.

D. Lema told Council a consultation task group at the state level is working on the accreditation process particularly regarding the lack of training for visiting teams, and the high number of colleges on sanctions.

E. Lema announced the Department Chairs and Division Deans met the previous Friday and are scheduled to meet several more times to discuss schedule reductions.

F. Freytag reminded everyone to wash their hands thoroughly and stay home when you are sick to prevent the spread of Swine flu and other illnesses.

4. APPOINTMENTS

Foundations for College Success

Despina Prapavessi-Math

Budget Oversight Committee (until transition to Budget Committee)

Keith Mikolavich

Disciplinary Appeals

Toni Fannin

Grade Appeals

Craig Gerken

Faculty Senate SLO Committee

Isabel Izquierdo-Applied & Fine Arts

Naomi Nezuka-Applied & Fine Arts

Hilton Carter-Bio & Hlth Sci

Brian McGlynn-Business

Lupe Dannels-Counseling/Library

Toni Fannin-English

Robert Burns – Math & Comp Sci

Kimberly Valmore-PE

Binita Sinha-Phy Sci

Joe Valdez-Engineering

Janet Mason-Soc Sci

Judy Foster-Chair

It was MSC to approve the appointments listed above. All in favor. Approved.

5. ACCREDITATION INFORMATION

Ted Wieden informed council as part of the committee restructuring, there are going to be a number of new procedures implemented. He explained the first one is the Title 5 Compliance Procedure that will specify required compliance with Title 5 in course reviews and revisions every 5 years. Another new procedure will be a Program Discontinuance Procedure which is required by Accreditation. He said there will also be procedures for Program Review, and Student Learning Outcomes. The Program Review processes that were developed by the Faculty Senate, Student Services, and Management will be part of the Program Review Procedure. There will be a preparatory statement to describe how Program Reviews are used by the college for resource allocation.

Wieden reminded Council Barbara Beno had said the Accrediting Commission no longer trusts that DVC is doing what they say. He said the procedures will codify what we are doing.

He told Council the final edits from Debra Blue have just been received and the final report is due in the District office no later than September 14.

Lema said she is concerned that changes continue to be made to the report. Wieden responded that we can continue to work on it and have an addendum for the visiting team.

Wieden said the team visit will occur sometime between October 20 to November 15. The team will probably be only 3-4 people. The team may include a couple commissioners and one member of the previous team. They will not conduct an exit report. The Accrediting Commission will take this up at their January 2010 meeting and they will present their findings in writing which should occur sometime in the beginning of February. Lamb added that the College President can present additional information at the January Accrediting Commission meeting.

6. ACCREDITATION ACTION ITEM

Lema said the motion made at the last meeting to approve the accreditation documents needs clarification. The documents and procedures should be specified in the motion.

Council agreed the specific documents will be listed as an addendum to the motion.

Mikolavich said his department is concerned with changes that have occurred to the parking lot issues after faculty have viewed them. Wieden responded that a lot of the work groups worked separately and their work had to be integrated. Lema added the changes were to make the report consistent in the language and formatting and are not substantive change to the processes.

The question was called on the motion to endorse all accreditation procedures as presented at the August 13, 2009 Faculty Senate Council meeting [Committee Table Revised; College Procedures handout; DVC Procedure 6001.03; DVC Procedure 4001.01; DVC Procedure 4001.02; DVC Procedure 6001.01; DVC Procedure 6001.02; Program Review Annual Cycle Flow Chart; Integrated Program Review and Resource Allocation Process Flowchart] or revised at the August 25, 2009 Faculty Senate Council meeting, [DVC Procedure 1001.03; Integration Council; Budget and Finance; College Council; Institutional Planning Council] including tables and documents as listed in the August 13, 2009 and August 25, 2009 Faculty Senate Agenda.. All in favor. Motion approved.

7. DISCUSSIONS WITH VICE PRESIDENT OF INSTRUCTION

A. Susan Lamb informed Council the London and Florence Study Abroad Programs are part of a consortium. Recently, Santa Rosa College pulled out of the consortium due to budget issues. At this time the consortium is in discussion with Fresno College to join. The consortium needs to confirm if Santa Rosa has pulled out. If Santa Rosa has pulled out and Fresno does not join, the Study Abroad Program will not continue within the consortium. She said DVC can still run our independent programs that are less than semester length.

Freytag asked if the consortium program continues and DVC does not have an instructor participating, will DVC still get charged a full-time FTEF. Lamb responded that historically DVC has been charged the FTEF and that needs to be changed if it is not a DVC instructor teaching in the program. She added this issue will be discussed at the District-wide Vice-President of Instruction meeting later in the week.

B. Lamb stated DVC must cut classes for the Spring and Summer schedules. She said the overall course sections need to be reduced. She emphasized we need to ensure transfer, workforce development, and certificate programs continue. Lamb recommended reducing “stand alone” courses. Stand alone courses are not tied to a degree or certificate. Lamb said the Walnut Creek Center allotment of courses will be eliminated from the schedule and calculated into the reduction of FTEF. Lamb also said to anticipate cuts to Physical Education courses since the State Chancellor’s Office has said they will be issuing recommendations on reductions to PE courses. Lamb said she knows these cuts will hurt. She wants to ensure there is broad discussion about which cuts to make to have as minimal impact as possible.

Lamb distributed to Council the memo that went to department chairs and deans outlining a schedule reduction model. She explained Applied and Fine Arts have the largest reduction because they have the largest number of stand alone courses.

Freytag said he realizes the cuts need to be made but he disagrees there is no more “fat” to trim elsewhere besides cutting courses. He said many of the stand alone courses are part of the college mission in providing community access.

Krivicich asked about summer classes that straddle the beginning of next fiscal year on July 1st. Lamb said those will be counted in the current fiscal year.

Lamb reminded Council we are cutting \$1.6 million now and will need to look at another \$3 million in cuts next year.

Lema informed Council the Faculty did not approve the proposed budget at District Governance Council because faculty believe more of the reserves should be used in this time of crises.

Lamb said there are already impacts on classified positions for matriculation and they are working to see how they can support those positions.

Freytag said he is still concerned with the accuracy of the fill rate data these decisions are being based upon.

Lema stated that this budget cuts won’t last forever, consequently Faculty want assurance their areas will have the opportunity to grow again. We need to discuss our college priorities for instruction and student services so that these are protected during this difficult budget time and to ensure these priorities are intact when the state budget improves. Lamb agreed and said we need to have priorities established before we grow again.

Trujillo expressed concern the cuts to Applied and Fine Arts could gut their programs and perhaps give opportunities to get rid of programs. Lamb said stand alone classes are important to programs and we have to look at how we can make them more viable. Lamb gave her word that the day that we compromise the arts at DVC is the day we are compromising the arts in the community at large and we need to ensure their survival. Trujillo informed Council Washington State University cut their entire Drama program and cut most of their arts.

Freytag said in 2-3 years as we are likely to grow again, we should not just reinstate the classes that were cut, but evaluate what the community demands will be.

Mikolavich added that we need to include what our core values are in our discussions, not just what the students demand.

Wapner cautioned that we need to be aware of the collateral damage to programs that may not seem apparent until later. She shared with Council that her program was cut 40% a few years ago and even though it

has been in the catalog, she was told that is not a sign of an agreement. She explained she is just this semester realizing the impact the program cuts have had on related courses and prerequisites.

Lema expressed appreciation for Lamb's efforts to get feedback, and that she has responded to suggestions and shown flexibility.

8. NEW COLLEGE COMMITTEE MEMBERSHIP

Lema explained we have 4 new college-wide committees to be implemented in October. She said we need to discuss if we should transfer people from existing committees to the new committees or appoint all new members to the new college-wide committees.

Lema reviewed the new committees. She explained the College Council will replace Leadership Council. It will be the oversight body and will deal primarily with policies and procedures. Another new committee is Institutional Planning which replaces the Planning Council. The Budget Committee will replace the Budget Oversight and Budget Review Committees. The charge of the Budget Committee is to review the entire budget, to look at available funds to support college priorities, to increase transparency and educate the college about the budget, and if necessary address budget reductions. The fourth college-wide committee is the Integration Council. This Council in addition to replacing the Instructional Council will be a broad college-wide working body. Mikolavich added the Integration Council will rank program reviews and will make recommendations to the Budget Committee and the College Council.

Trujillo said this is when people need to step up and we need to get the capable people on committees.

9. EQUAL EMPLOYMENT OPPORTUNITY PLAN

Lema reminded Council the EEO Plan has been in the works for a long time. It has recently come back for another read at DGC. Faculty has expressed a number of concerns about the plan in particular as it applies to faculty hiring. She explained since the district has the primary responsibility for recruitment, faculty does not want the hiring process stopped in the event our pools are not diverse. She said we are also not sure of the EEOP Committees parameters of oversight.

Mikolavich said he understands the plan could be revised if it becomes necessary but he is concerned that the list of impacted groups makes no reference to social class. He is also concerned that Arab ethnic groups are not included. Mikolavich also noted that we need to invite an open, democratic and nuanced discussion of all of the issues the EEO Plan suggests. He worried that we not conflate the laudable state mandate that we have such a plan, which will help us promote diversity, with necessarily arriving at a diverse finalist.

Machalinski said fewer people are self-identifying on application forms. She questioned how we can get valid data. She also reminded Council statistics on a small pool of candidates are not valid.

Council agreed this discussion needs to continue on the next agenda.

There being no further business, the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*