



FACULTY SENATE COUNCIL MEETING

November 3, 2009

APPROVED

PRESENT: Laurie Lema (President), Keith Mikolavich (Vice President), John Freytag, (Corresponding Secretary), Marva DeLoach (Library), Rick Godinez (San Ramon Campus), Jane Brecha (Math/Computer Science), Raine Dougan (Counseling), Steve Ward (Physical Education, Athletics and Dance), John Thomas (English), Joe Krivicich (Physical Science/Engineering), Peter Churchill (Business Education), Catherine Machalinski (Biology and Health sciences), Ed Trujillo (Applied and Fine Arts), Lisa Orta (Faculty Development Coordinator), Donna Wapner (Representative-at-Large), Doug Dildine (Part-time Faculty Representative), Len Grzanka (Part-time Faculty Representative), Jackson Yu (ASDVC), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT: No Rep (Social Sciences)

GUESTS: Susan Lamb, Ray Goralka

The meeting was called to order at 3:00 p.m.

1. APPROVAL OF THE NOVEMBER 3, 2009 AGENDA AND THE MINUTES OF OCTOBER 27, 2009.

It was MSC to approve the agenda of November 3, 2009 as amended. All in favor. Approved.

It was MSC to table the minutes of October 20, 2009 until the Study Abroad Committee members can review them. All in favor. Approved.

It was MSC to approve the minutes of October 27, 2009 with corrections. All in favor. Approved.

2. PUBLIC COMMENT

Len Grzanka announced the DVC Veteran's Group is in need of funds. Grzanka requested Council discuss making a \$300 donation.

3. ANNOUNCEMENTS

A. Trujillo announced the DVC Drama Production of *Urinetown* will be playing for one more weekend.

B. It was announced there will be a barbeque on Friday, Nov. 6, before the DVC Football game starting at 5:30.

C. Orta announced January Flex activities need to be submitted to the Staff Development Office by Wednesday November 25. She said the forms can now be filled out and submitted online. She told Council part-time faculty have a large Flex obligation in the Spring, and she encouraged Council to remind their divisions and departments to get their Flex activities submitted.

D. Lema announced Doug Dildine won the election for the position of Part-time Faculty Senate Council representative.

E. Lema announced she followed up on the discussion Council had at a previous meeting on the Study Abroad Program and it will be on the agenda for District Consultation.

F. Lema announced the DVC Foundation has a Campus Grant Awards Program. The deadline to apply is Wednesday, November 25 at 5:00 p.m. The Foundation has designated \$15,000 towards campus grants for 2009-2010, and it is taking applications for funding of up to \$2,500.

G. Lema introduced Mark Beam, a member of the accreditation visiting team, who was present to observe the Council meeting.

4. APPOINTMENTS

None.

5. TITLE 5 COMPLIANCE

Claudia Hein, Curriculum Committee Chair, informed Council the college is now in compliance with Title 5 in curriculum updates. She said the Curriculum Committee approved 650 courses in one year which is over half of the courses the college offers. A proposed procedure for continuing to review courses and stay in compliance was shared with Council. She explained the Committee has developed a calendar to disperse the work over time, and to ensure we stay in compliance. She said the procedure would allow a full calendar year for courses to be updated and if the update is not completed the course will be pulled from the catalog.

Freytag moved to endorse the proposed procedure. DeLoach seconded the motion.

Grzanka asked if a course is taught only by a part-timer can that part-timer do the rewrites and would they get paid for it.

Hein said part-timers could do the rewrites but would not get paid for the work.

Churchill asked how the calendar was developed. Hein said the Curriculum Committee worked with the departments. She informed council the calendar is on the Web.

Lema recommended Council share the online calendar with their divisions. She asked Claudia to come to the November 17 Senate meeting when Council will vote on the motion.

6. VICE-PRESIDENT OF INSTRUCTION

A. Lamb told Council she took Council's recommendation that hard copies of the catalog need to be available around campus. She said they will be working on the e-copies to be more user-friendly.

B. Lamb informed Council the Summer schedule has been completed and work will begin on the Fall schedule which will be a two-year schedule through 2012. She said this will enable loads to be shifted between fall, spring and summer. She said this will also help students plan their course work out over a couple of years. Lamb said they have already done the 5% reduction in the spring and summer schedules, and will need to talk about a 5% reduction in the fall. She reminded Council we must keep the priorities of basic skills, transfer courses, and certificate courses in mind.

Krivicich asked how room assignments will be done so far in advance. Lamb agreed that will take some extra planning.

Trujillo asked if a program wanted to implement an innovative, stand alone course, would it come out of their cuts. Lamb responded that with the two-year schedule, programs will have flexibility to offer such courses by balancing out their loads over those two years. She said the two-year scheduling will be evaluated after a period of time and adjustments can be made if necessary.

C. Lamb said she will be getting the Study Abroad announcement for Florence out soon. She reminded Council faculty are needed for the selection committee. She said the London Program is not being offered this year.

7. PLENARY SESSION RESOLUTIONS/PRESIDENT'S REPORT

A. Lema informed Council there have been several changes proposed to DVC procedures consisting mostly of updates of titles, committee names and other clarifying information. She reviewed changes to the following policies:

3016.01-Matriculation Rights and Responsibilities
4005.01-Student Appeals for Grade Changes
6001.01-Use and Assignment of Facilities
4001.05 -Credit by Examination
3025.02-Advertising, Solicitation, Sales and Distribution of Commercial Materials
3013.01-Student Privacy Rights
3012.03-Student Cafeteria Conduct and Activities
2001.01-Nondiscrimination at DVC

Dildine said several of the terms used in 2001.01 are out of compliance with currently acceptable terms (“handicap” for example should be “disability”). He recommended using the boilerplate language in 504.

DeLoach moved to approve the proposed changes to the above listed DVC Procedures with the suggestions on changes to some terminology in 2001.01-Nondiscrimination at DVC. Churchill seconded the motion.

B. Lema reviewed for Council the resolutions that will be voted on at the upcoming ASCCC Plenary session. She pointed out several discipline specific resolutions for certain areas to consider. She recommended all faculty look at the three different resolutions about the 50% law. She said at the Area B meeting, the first two were not generally supported. The third one proposes a change to the education code to include counselors and librarians with instructional faculty and increase the unrestricted operational funds to 54%. The discipline specific resolutions include ones for library funding, basic skills, counseling, math, matriculation, and faculty development. Lema explained one resolution that was proposed by the California Leadership Alliance for Student Success (CLASS) has the statewide senate concerned. CLASS is an organization outside of the academic system and they are looking at strategies to gather data to measure student success but they are not working through the governance or consultation processes.

Lema informed Council they can view all the resolutions on the ASCCC web site (asccc.org).

8. INTEGRATION COUNCIL

Mikolavich, who co-chairs the Integration Council with Sue Handy, reported on the council’s first meeting. He said they worked on community building, focusing on two key questions: 1) What were the council members hopes for the Integration Council? 2) What were they committed to do in order to make these hopes realized? The discussion was lively, spirited, and good willed. The second half of the meeting focused on building a sense of DVC’s current state of the union, in particular the effects of categorical cuts to Student services. The next meeting will focus on information from the Research Office, the latest demographics on our students.

Lema made a brief announcement that Ray Goralka will be on the Budget Committee. She also reminded Council one more faculty is needed on the Institutional Planning Committee.

There being no further business, the meeting was adjourned at 4:05 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*