



**FACULTY SENATE COUNCIL MEETING  
December 15, 2009  
APPROVED**

**PRESENT:** Laurie Lema (President), Keith Mikolavich (Vice President), Marva DeLoach (Library), Rick Godinez (San Ramon Campus), Jane Brecha (Math/Computer Science), Steve Ward (Physical Education, Athletics and Dance), John Thomas (English), Joe Krivicich (Physical Science/Engineering), Peter Churchill (Business Education), Catherine Machalinski (Biology and Health sciences), Ed Trujillo (Applied and Fine Arts), Lisa Orta (Faculty Development Coordinator), Raine Dougan (Counseling), Doug Dildine (Part-time Faculty Representative), Len Grzanka (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

**ABSENT:** Absent – Donna Wapner (Representative-at-Large), Jackson Yu (ASDVC)  
No Rep (Social Sciences)

**GUESTS:**

The meeting was called to order at 2:00 p.m.

**1. APPROVAL OF DECEMBER 15, 2009 AGENDA**

**It Was MSC to approve the agenda of December 15, 2009. All in favor. Approved.**

**2. PUBLIC COMMENT**

Freytag commented that the proposed reduction numbers for Fall 2010 just came out and we continue to propose reductions to divisions where fill rates are at or over 100%. He said it seems there are better options and it does not serve our students.

**3. INSTRUCTIONAL PROGRAM REVIEW**

Lema reminded Council that a motion was made at the December 8<sup>th</sup> meeting to change some of the Program Review form and Validation Process. She and Mikolavich met with Susan Lamb, the VP of Instruction to discuss the ramifications of the proposed changes. They realized there are many implications for the Integration Council which the Senate needs to address. Lema reminded Council processes for Instructional Program Review are an item for Consultation.

Lema asked present members from the Integration Council to respond. Mikolavich said he had voted for the motion but at the time he did not realize all the implications. He said the Integration Council is pleased with the confidence but they are not ready to take this on. To make his point, Mikolavich held up a stack of completed Program Reviews that was about one foot high. Council discussed the implications of the proposed increase in workload with no extra release time for faculty on the Integration Council. Mikolavich clarified the Integration Council is still deciding how they will divide up the Program Reviews among the group and cautioned about the potential bias for faculty doing the extra reading. He said they are forming a sub-committee to do the ranking after all the reviews have been read and reported back to the whole group. DeLoach added that the Integration Council has a tight timeline and they are concerned they will get held up with more work than anticipated.

Wieden reminded Senate Council Student Services have been doing this for years and the Administration just established a process so they all will be going to the Integration Council along with the Instructional Program

Reviews. Lamb explained the Task Force on Instructional Program Reviews discussed these issues keeping in mind that validation was designed to show cross-campus dialogue in accordance with accreditation recommendations. Dougan said we have to trust the process the Senate endorsed and make changes at the end of the spring semester if needed.

Council discussed the status of the validation process and concerns since the training that had been scheduled was cancelled and Program Reviews are due immediately after the start of the spring Semester. There were also concerns expressed with the thoroughness of the training.

Godinez said if the Integration Council does not agree with the proposed change, than he does not support it.

Trujillo said his division voted against because it is a faculty process but the proposal takes faculty out of part of the process. He asked what the purpose of the validation team is, if they don't have any authority.

Wapner said her department is not clear on the goal of validation and suggested there needs to be dialogue so faculty understands what it is they need to convey in the validations.

Churchill said if the feeling is that the Integration Council would feel overwhelmed, we should not make the change. He asked if the committee does not know what the process is how we can vote to change it.

Mikolavich reminded Senate Council the they made the decision in the first place and they need to have some patience with the Integration Council in working through this process for the first time.

Freytag asked is it just validation or is ranking part of the validation process. He wondered if it is appropriate to have small groups of faculty making decisions on areas in which they are not familiar. He suggested the Integration Council have someone that reads all the Program Reviews and not split them up.

Machalinski commented that Biology is over its fill rate but they could check both box 1 and 3 on the validation form. Lamb explained it does not mean that the ones that checked the first box would get more money. She said after validation it will go back to the original Program Review team and there will also be communication between the Integration Council and the original Program Review Committee. She said they will be looking at this as an area that needs to be expanded even if we still don't have the resources. Programs in trouble may need more money. She said we could increase the number of faculty on validation teams. She reminded Senate Council due dates would have to be backed up for integration and that would not be the timeline we told accreditation. Validation looks at how a program meets the mission of the college.

**Mikolavich moved to continue with our original validation process through the 2009-2010 academic year; at the end of the year the Senate will assess the strengths of the process and the areas that need improvement and make recommendations accordingly. DeLoach seconded the motion. The question was called. All in favor. Approved.**

**Trujillo moved that the FSC recommends the Instruction Program Review process should include the option of adding two more faculty to review the process and require dialogue during the validation process between validation teams and originating Instructional Program reviews. The motion was seconded. The question was called. All in favor. Approved.**

Lamb reminded Senate Council she needs feedback on the validation training.

There being no further business, the meeting was adjourned at 3:00 p.m.

*Respectfully submitted,  
Ann Langelier-Patton  
Administrative Secretary*