



**FACULTY SENATE COUNCIL MEETING
MARCH 9, 2010
UNAPPROVED**

PRESENT: Laurie Lema (President), Keith Mikolavich (Vice President), Marva DeLoach (Library), Rick Godinez (San Ramon Campus), Jane Brecha (Math/Computer Science), Ralph DePew (Physical Education, Athletics and Dance), John Thomas (English), Craig Gerken (Physical Science/Engineering), Peter Churchill (Business Education), Catherine Machalinski (Biology and Health sciences), Becky Opsata (Applied and Fine Arts), Buzz Holt (Social Sciences), Barbara Hewitt (Representative-at-Large), Lisa Orta (Faculty Development Coordinator), Raine Dougan (Counseling), Doug Dildine (Part-time Faculty Representative), Len Grzanka (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT: Absent (ASDVC)

GUESTS: Susan Lamb, Ted Wieden, Jocelyn Iannucci

The meeting was called to order at 2:00 p.m.

1. APPROVAL OF THE MARCH 9, 2010 AGENDA AND THE MINUTES OF DECEMBER 15, 2009, FEBRUARY, AND FEBRUARY 2, 2010.

It was MSC to approve the agenda of March 9, 2010. All in favor. Approved.

It was MSC to approve the minutes of December 15, 2009. All in favor. Approved.

It was MSC to approve the minutes of February 9, 2010 with corrections. All in favor. Approved.

It was MSC to approve the minutes of February 23, 2010 with corrections. All in favor. Approved.

2. PUBLIC COMMENT

Holt asked if any deans besides the Social Science Dean got a layoff notice. He said the faculty in the division were not consulted and should have been.

3. ANNOUNCEMENTS

- A. Orta announced a Staff Development presentation by Helen Benjamin on African-American male college students. It is scheduled on March 17 from 4-6pm in the BFL Community Conference Room.
- B. Orta announced the Teachers Sharing Ideas group will be meeting on March 18 at 2pm in the Staff Development Center.
- C. Dougan announced that because of the cuts to DSS, they need volunteer note-takers. She asked faculty to offer extra credit to their students who volunteer to be a DSS note-taker.

- D. Lema distributed to Council a aCD of the Basic Skills Handbook prepared for the Basic skills Initiative and encouraged them to take extras for their areas.
- E. Lema announced the Faculty Senate is funding nine people to attend the State Academic Senate Accreditation Institute. The nine consist of faculty, classified and managers.
- F. Lema announced the Spring Plenary Session is in northern California. The Senate can fund a few people. Any council members interested in attending, should contact the Faculty Senate Office.
- G. Lema announced there are several committee faculty positions that need to be filled. The committees and number of faculty needed are 2 on the Facilities Master Plan Committee, 2 on the Equal Employment Opportunity Committee, 1 on the Institutional Effectiveness Committee, 1 on the Institutional Planning Committee, and 2 on the Enrollment Management Committee. She said a rep is also needed this week for the Sabbatical Leave Committee as one member just resigned. She asked Council to forward names of those that are interested. Orta volunteered to serve on the Sabbatical Leave Committee.

4. APPOINTMENTS

Student Equity Committee

Mark Akiyama

Workgroup 2 Faculty Co-lead Accreditation Steering Committee

Becky Opsata (replacing Keith Mikolavich)

Sabbatical Leave Committee

Karen Long

It was MSC to approve all the appointments listed above. All in favor. Approved.

5. GRADUATION PARTICIPATION

Lema reviewed for Council the motion to maintain our current practice of faculty only marching at graduation that had been tabled. She said there has been interest from part-time faculty to participate and that discussion will be on the next agenda. She said Jocelyn Iannucci has said there is interest for classified to participate in graduation.

Iannucci said she is asking the Faculty Senate to support a change to include classified participation at graduation. She said it would be a nice symbolic gesture to support what the Classified do here on campus and how Classified support students also. She said it is probably only a handful of people we are talking about. She added that we are going into hard times and it would be a nice gesture.

Freytag asked Iannucci to define participation, if there was a vote of the Classified Senate on this, and where did this originate.

Iannucci responded that participation means marching in cap and gown. She said it would be those with degrees and advanced degrees. She said the Classified Senate meets once a month and at the last meeting almost a month ago there was not a vote but she was asked to pursue it with the powers that be. She did not know the Faculty Senate was taking this up as an issue and she was not aware this was happening. That's why she came to the last Faculty Senate Council meeting when she heard this was being discussed. She will go to the Classified Senate on the coming Thursday and let them know what she found out. But she said there was no way to know what was going on in Faculty Senate unless she came to the meeting to see what was happening.

Orta said that partly answered her question but she is still curious about what this would look like. She asked if it has been discussed at Classified Senate.

Iannucci said it had been discussed at the last Classified Senate meeting and she has talked to President Walters about it. She said President Walters is putting on an agenda to talk about it. She said she did not expect this to happen for a while and she wanted to get more information but she does know for a fact that there are some classified people who would like to march in the ceremony.

Lema asked if the Classified Senate talked about other meaningful ways to participate besides marching in cap and gown.

Iannucci said some people have sold flowers, and the message she got from the person who sold flowers said it felt really sad to do that.

Orta said the participation idea is great but she is having a hard time getting her head around the cap and gown thing primarily because faculty confer degrees upon students as their educators. She said there is tremendous support for that by classified staff and participation sounds great but she is having a hard time with the cap and gown part because it is representative of faculty being educators.

Godinez said he agrees with Orta. He said he sees classified walking and sitting separately from faculty as a visual demarcation. He said faculty have the direct role with students. He wears his cap and gown as an expert in his field and has a right to give grades in that discipline. He said many classified have degrees but there is not a direct correlation on the ability to educate the masses in a specific discipline.

Mikolavich said semantics are important and we need to be careful. He explained faculty and classified play complementary roles on campus and those are distinct roles. But that does not mean there is a prejudicial aspect to this, we are just trying to make important distinctions that we do different things with the students. These different roles are all important and faculty wants to maintain the respect that they get from teaching the students and conferring degrees. He said a lot of the discussion seems to be either/or. We are saying we support participation but we want classified to pursue it in a different way, not through the Faculty Senate role.

Gerken said his division was almost unanimously fine with the idea of classified participating in some way, not sure how, but they did not like the idea of classified marching in cap and gown. He said an analogy would be that traditionally at graduation the faculty walk in cap and gown and bestow degrees on the students, but members of the audience who may have degrees themselves do not march in cap and gown.

Iannucci said a lot of the people that would be asking to march are also part-time instructors.

Freytag asked if there is something addressed in the future to allow part-time instructors with degrees to march, would the classified that fall into that category be satisfied marching as a part-time instructor.

Iannucci responded that is a possibility and she can bring it to the Classified Senate to discuss.

The question was called to maintain our current practice of only faculty marching in cap and gown at graduation. 15 yes, 2 no. Motion Approved.

Lema told Iannucci she hopes there are other ways that classified can feel they have a meaningful role in participating in graduation that would make it more gratifying.

Dougan asked Iannucci to make sure she conveys the message to the Classified Senate that it is not that faculty disagree with classified participating in graduation in some way but that there is a commitment to helping classified find a way to participate other than walking in cap and gown. She said Classified spend more time with students over their time here than any faculty member. Classified see students from start to finish and faculty only see them for one class here or there and she thinks it is important that we find a way for classified to participate. She asked Iannucci to be sure to communicate that to the Classified Senate. Iannucci said she would take that back to the Classified Senate.

DeLoach reminded Iannucci that this is a District Human Resource Policy for Academic Personnel. Iannucci responded that Classified realize that and that is another avenue they may pursue. She thanked the Council for their suggestions.

6. FACULTY DEVELOPMENT COMMITTEE

Orta reviewed the proposed charge for the Faculty Development Committee with revisions suggested at the last Senate Council meeting. The changes were to some of the language to make it more specific and clear.

There was no discussion.

The question was called to approve the proposed charge of the Faculty Development Committee. All in favor. Approved.

7. EQUITY AND DIVERSITY INSTITUTE

Orta told Council she and Donna Wapner attended the State Academic Senate Equity and Diversity Institute on February 18-20. She said it was a very valuable conference although attendance was low, probably due to funding issues. She explained she and Wapner discussed how to bring what they learned into DVC culture. She shared an Honor Code from Consumes College and said this is what they “carry around” to remind them to support equity and diversity. Orta thought this is something we may want to do. She said some instructors include it in their syllabi.

Orta said another main focus was on ethnicity data. She shared with Council a list of experts in different focuses within the field that we might think about bringing to DVC.

Orta told Council she would like to devote an Optional Flex day to equity and diversity.

Orta said a lot of the data that is collected is about race. She said there is one expert on diversity data that could help us better design data collection around issues of equity and diversity.

Orta asked if a discussion of an Optional Flex day with a focus on equity and diversity could be put on a future Faculty Senate agenda.

Machalinski commented that honor codes really can change student attitudes. She also requested the Senate discuss the All College Flex days and what faculty would like to see.

Lema said that discussion will be on the agenda very soon. She told Council in the mean time they need to get feedback on how the all college days have been working, how we can address the faculty needs on those days.

Orta reminded Council Part-time Faculty will have a sizeable Flex obligation in the fall so August Flex should be well attended.

8. FACULTY LECTURER

Lema announced Nancy Zink was selected by the Faculty Senate Honors Committee as this year’s Faculty Lecturer. The Honors Committee said Zink highly met all of the selection criteria. She said Zink has made many contributions to the college above and beyond her teaching duties.

It was MSC to approve Nancy Zink as the 2010 DVC Faculty Lecturer. All in favor. Approved.

Lema reminded Council that everyone should attend this event and encourage their students to attend also. There are two opportunities, one during the day and one in the evening. She said let’s honor Zink by being there as fellow faculty members.

9. TEXTBOOK DEADLINE TASK FORCE

Lema shared a rough draft of the charge and membership for the Textbook Deadline Task Force formed in response to new guidelines from the Higher Education Act.

Council agreed to add “The Task Force will forward their recommendations to the Senate Council for action”, to the charge.

Lema informed Council the deadline date to get textbook orders in is April 15 and between now and then we have Spring break. She said the mandate takes effect July 1 but we need to set a deadline for the Task Force work to allow enough time for their recommendations to come back to the Senate and go through the approval process before the end of the semester. Lamb said we have a little flexibility in the timeline for this first year but everything needs to be in place when faculty leave in May. However, faculty should still be encouraged to meet the April 15 deadline. Council agreed to recommend April 27 for a deadline for the Task Force work. Lamb will confirm with Wieden if that timeline will work.

Council discussed the Task Force membership and agreed that there should be five faculty on the Task Force and one should be a part-timer. Recommendations were made to include someone from the Book Center, SRC, English, a part-time instructor, the sciences, Applied and Fine Arts, Computer Sciences and Vocational Education. Council agreed some of the members such as Bill Foster from the Book Center, could be non-voting and there as a resource. Council agreed Ted Wieden needs to work with the Task Force as a resource.

DeLoach volunteered to serve on the Task Force.

It was MSC to approve the charge and membership of the Textbook Deadline Task Force with the recommended changes. All in favor. Approved.

10. CREDIT BY EXAM

Obed Vasquez, Curriculum Committee Chair explained to Council that Credit by Exam allows a student to take an exam to get credit in a course. He showed Council a revised internal form to be submitted by a department to the Curriculum Committee to be able to offer credit by exam for a course. Lema said Council will get feedback and this will be on the next meeting agenda as an action item.

11. FACULTY SENATE PRESIDENT'S REPORT

A. Lema informed Council the American Graduation Initiative has not yet been approved but it's likely to be approved. She said the three college presidents, vice-presidents, and senate presidents met with Deborah Blue and a grant writing consultant. They brainstormed what each college could do at their campuses to fulfill the grant requirements. There were two commonalities that came out of the session. The first is a need for a degree audit system. The second is the idea of cohorts although each college had a different idea of how to implement them. So even though it is a grant proposal from the district, there is support for each of the colleges having autonomy. She said President Walters would like to have open brainstorming sessions here at DVC. She also said Chancellor Benjamin feels our district is in a good position to receive the grant as we are in Congressman Miller's district and he was a sponsor of the initiative.

Wieden added that the grant is a large amount of money and is a multi-year grant.

Lema said she will send to Council a summary Deborah Blue wrote about the initiative.

B. Lema reported to Council on proposed legislation SB 1440 sponsored by a citizens group intending to increase community college graduation rates. The way they want to accomplish this is by eliminating local requirements. Lema cautioned this infringes on academic and professional matters. She explained that the issue right now is not whether or not faculty support eliminating all local requirements. The question is if this issue should be legislated or go through Title 5. She informed Council the State Academic Senate has sent out a survey to see how they should proceed with this.

Holt asked the political party of the person sponsoring the bill. Lema responded it is Alex Padilla who is a democrat.

Lema also told Council that although the sponsoring group talked to the State Academic Senate, it was not through the consultation process.

Council agreed any requirement changes should go through Title 5 and the consultation process.

12. VICE-PRESIDENT OF INSTRUCTION

Lamb reported they are now doing Program Review process evaluations. She said the Integration Council is getting a good perspective on the process so they also will be consulted for feedback on the process.

Lamb said there were two problems with the data. One problem was the accuracy of the data itself. The other problem was how the data was grouped. Some areas found they needed the data grouped or broken out in different ways. She said there will be evaluation forms on the data going out in the next couple of weeks. Lamb said she will bring feedback on the validation evaluation process to the next meeting.

Freytag said the Business Division corrected its own data. Lamb responded that is ok if the data was actually wrong but we need a process for how to get data so we don't have to make those corrections and the data is consistent.

Churchill asked how many of the 45 Instructional Program Reviews had issues with the data. Lamb responded they had to clean up almost all of them. She said there were certain tables that had major problems. She hopes if it's cleaned up now we can roll it over and have fewer issues next year.

13. ACCREDITATION MANDATE FOR ONLINE CLASSES

Ted Wieden informed Council the ACCJC has revised some of its policies on Distance Education. He read the following from the new policy: "Institutions which offer distance education or correspondence education have processes in place through which the institution establishes that the student who registers in distance education or correspondence course or program is the same person who participates every time in and completes the course or program and receives that academic credit. This requirement will be met if the institution verifies the identity of a

student who participates in class or coursework by using, at the institution's discretion, such methods as a secure log-in and password, proctored examinations, and/or new or other technologies and/or practices that are developed and effective in verifying each student's identification. The institution must also publish to its students, policies that ensure the protection of student privacy and will notify students at the time of class registration of any charges associated with verification of student identity".

Wieden told Council the use of WebCT satisfies the mandate. He said some online instructors use other programs but the portal to their class pages must be through WebCT.

Machalinski asked how that verifies the registered student is the one participating. She said she has asked students for their ID to verify they are the registered person. She added that a lot of schools are moving to student verification even in face-to-face classes.

Brecha said in Math it is a well known fact students impersonate other students and this needs to be discussed.

Lema agreed and said this topic will be put back on a future agenda.

Machalinski wanted to clarify there are two different issues. There is the verification issue in online classes and then there is the issue of students impersonating other students. Brecha added that in some classroom settings such as the Forum, students sit in the back and openly cheat.

Freytag said he has worked at other schools that had verification procedures in place that worked well and he is happy to help explore those procedures.

Holt said the issue of students not doing their own work has been around forever. He cautioned that we need to think about offering online courses if we can't insure the integrity of the instructional process.

14. RATIONALLY RESTRUCTURING THE COLLEGE

Mikolavich distributed and reviewed for Council an essay he wrote on Rationally Restructuring the College. He said he is concerned that we are developing policy as we go.

Holt asked shouldn't the areas that are being restructured be consulted. Mikolavich said yes they should. He added that the conversation happens at a lot of levels but it needs to be coordinated and rational.

Lema said the broader concern is what is going to happen with downsizing. How do we influence the budget cuts? She said we have not had those broad discussions as a college.

Mikolavich said we need to draw a line in the sand for what we value. He said the Integration Council will be discussing this at their next meeting.

Freytag said the feeling is that the decisions being made are not transparent and there needs to be more communication.

Churchill commented that no matter what changes we are making the decisions are still made the same way.

Mikolavich responded that the distinction is we now have more forums to discuss and participate and a governance structure in place that will provide clear planning which will logically drive resource allocation.

Dougan said the concern is we need this now and how do you have broad discussions and make decisions on issues that need to be addressed immediately.

Mikolavich said the Integration Council will make specific recommendations by the end of March and he hopes they will influence the decisions being made at that time. And he hopes some decisions will be held off until they have made their recommendations based on the trends they see in the program reviews. He said he does not want decisions made which are expedient and at the expense of the college.

Lema reminded Council to send recommendations to her or Mikolavich and they will bring them to the College President.

There being no further business, the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*