



**FACULTY SENATE COUNCIL MEETING
OCTOBER 26, 2010
APPROVED**

PRESENT: Laurie Lema (President), Keith Mikolavich (Vice President), Marva DeLoach (Library), Rick Godinez (San Ramon Campus), Katrina Keating (Math/Computer Science), Peter Churchill (Business Education), Tom Barber (English), Steve Ward (Physical Education, Athletics and Dance), Raine Dougan (Counseling), Buzz Holt (Social Sciences), Craig Gerken (Physical Science/Engineering), Lisa Orta (Faculty Development Coordinator), Catherine Machalinski (Biology and Health sciences), Nicole Hess-Diestler (Representative-at-Large), Doug Dildine (Part-time Faculty Representative), Len Grzanka (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT: Becky Opsata (Applied and Fine Arts), ASDVC Representative (TBD)

GUESTS: Susan Lamb, Ted Wieden, Richard Akers, Beth McBrien

The meeting was called to order at 2:00 p.m.

1. APPROVAL OF THE OCTOBER 26, 2010 AGENDA AND THE MINUTES OF OCTOBER 19, 2010.

It was MSC to approve the agenda of October 26, 2010 as amended. All in favor. Approved.

It was MSC to approve the minutes of October 19, 2010 with corrections. All in favor. Approved.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

A. Holt gave the Council a brief history lesson about Christian holidays and Saints' feasts days. He concluded with an explanation of All Hollows Eve and distributed Halloween candy.

B. Churchill commented in light of the Council's discussion at the previous meeting regarding cleaning up the data for Program Reviews, he received a memo from his Dean stating the Deans have been asked to meet with their program leads to determine where the concerns are and forward the information to the Instruction Office by the following day, October 27. He is concerned that they are being asked to do this work when they have already completed their IUPR. He wants to know if other divisions have received any such notice. Lema said it is on today's agenda and they can discuss the issue then.

C. Dildine said the Faculty Senate voted and approved a motion for the college to focus on a two year project to improve students' Basic Skills and would like the senate to start putting it on the agenda for discussion and implementation. He said one aspect of the discussion should be enrollment management and the use of success and retention when scheduling classes. He said the enrollment management guidelines may significantly affect part-time faculty participation in the project.

D. Diestler said in the Drama department they have a classified employee that will be going on Family leave and

they have been told they have to pay a substitute out of their drama department budget which affects students. She said she knows there are one or two other departments that are having to deal with this issue.

4. ANNOUNCEMENTS

A. Lema announced the Accreditation Visiting Team will be on campus on November 18. They have requested to meet with the Faculty Senate Council at 2:00 p.m. for about 30 minutes. Faculty can get a substitute if they have a class at that time. She said the Visiting Team will also be meeting with the four governance bodies.

B. Keating said she has begun reading Whistling Vivaldi and she loves it.

C. Grzanka said he received an email from a student to lower their grade so they can repeat the class. He regused the request.

5. APPOINTMENTS

None.

6. ARTS AND LECTURES COMMITTEE

Council reviewed the existing charge for the Faculty Senate Arts and Lectures Committee. Lema explained it was written when the committee had a funding allocation. She said now they are getting funding from other sources and she shared a proposed draft charge that reflects the change. She explained the proposed change of the name to Lectures Committee because it seems the main focus has been on the art and a broader title would be more inclusive. She reviewed the proposed charge and function. Proposed membership of the committee specifies the areas from which faculty should be selected.

Mikolavich said he thinks Arts should remain part of the committee name. He said some of the events could be performances.

Holt added that he was on an Arts and Lectures Committee that also brought in artists and musicians.

Lema said she was working to balance the broader focus.

Mikolavich suggested the membership include someone from the sciences, the arts, and at least three other disciplines.

Gerken said there should be a student member.

Holt said if we keep the title Arts and Lectures, the charge should say that throughout.

Machalinski suggested it be called The Arts and Sciences Lectures Committee.

Council discussed the suggestions for the committee name and agreed they do not want to limit the activities.

Keating gave the example of inviting people from Stanford to bring their electric cars for an exhibit.

Lema said she will take it back to the agenda committee to work on the language.

7. FLEX ACTIVITIES

Orta told Council she would like to discuss the focus of the two Optional Flex Days in January. She said Part-time faculty will have a large Flex obligation in the spring so there will be a lot of participation on those days. She said she would like to have a theme for the workshops on one of the Optional days. She said she has already received workshop requests from the Reading Apprenticeship group and the Achievement Gap Inquiry group.

Grzanka suggested a panel including students and high school teachers to get their perspective on the Achievement Gap.

Orta said there are a couple local speakers that can address the Achievement Gap.

Mikolavich said he would like to have a discussion group on the findings and connections to the Achievement Gap from Whistling Vivaldi.

Freytag cautioned to be careful of the different definitions people have of Basic Skills and the Achievement gap when putting out the call for workshops. He said he hopes for inclusive activities to help improve success rates for all students and not narrow our focus to a specific group of students.

Machalinski suggested since part-time participation will be high, departments should pull groups of teachers for particular classes to discuss these issues. She said it is important to draw in the adjuncts.

Diestler suggested designating a time when nothing else is scheduled to give areas the opportunity to meet to address these issues and maybe come together the following day to share the discussions. Gerken thinks the designated time should not be so specific. He said during the last Flex we had divided the day into AM and PM with one for department level activities and the other for the more college-wide activities. Orta said some speakers on the Achievement Gap could help start the discussion at the department level. Lema confirmed the Council agrees to reserve a block of time for discipline conversation and the Senate Council is encouraging those conversations to focus on the achievement gap and dealing with basic skills needs with students across the curriculum. There will be no other Flex workshops scheduled at this time. She added that Flex is a faculty activity and management will be informed of the Council's decision.

8. PROCEDURES

Council reviewed the proposed District Procedure 3015 on Student Attendance Documentation. Keating commented it should say an instructor may drop a student instead of can.

It was MSC to approve District Procedure 3015. All in favor. Approved.

There was no discussion on the proposed District Curriculum and Instruction Procedure 4008 on Review, Establishment, Modification and Discontinuance of Courses and Programs.

It was MSC to approve District C&I Procedure 4008. All in favor. Approved.

There was no discussion on the proposed DVC Procedure 4001.08 on Program Revitalization and Discontinuance Procedure.

It was MSC to approved DVC Procedure 4001.08. All in favor. Approved.

9. JOINT SENATE MEETINGS

Lema informed Council she met with the ASDVC President Katerina Schreck and the Classified Senate President Ann Patton. She said they agreed to hold a joint meeting of the Senates on Tuesday, November 16 from 2-3 pm. She said they brainstormed some topics for the meeting and reviewed them with Council. She explained ASDVC met the previous day and prioritized them plus added a couple more. Their top priority is sustainability and the use of Styrofoam on campus. Classified Senate Council feedback put the achievement gap at the top of their list. Lema asked Faculty Senate Council what their priorities are.

Dougan said we should focus on what the students want.

Godinez said he thinks the achievement gap is a good topic and it relates to some other items on the list such as tutoring and student services.

Diestler suggested taking the top priority from each group and have a true joint meeting.

Freytag said if the three groups could come up with one motion on the Styrofoam issue it would be very powerful.

Gerken asked what is the March in March? Lema explained the March in March issue has to do with more support from Faculty to attend the event in Sacramento. Richard Akers said he participated in it and it was a life changing experience for the students.

Lema confirmed the achievement gap and sustainability are the top priorities.

Machalinski said addressing the achievement gap is a very broad issue and we should approach it from the tutoring and student services perspectives.

Freytag suggested the meeting be longer than an hour. Lema will check with the ASDVC and Patton will check with the Classified Senate Council to see if that is possible.

10. INSTITUTIONAL STUDENT LEARNING OUTCOMES

Council reviewed the ISLO statement proposed by the Institutional Effectiveness Committee, one proposed by the Math Department, and a couple examples from other California Community Colleges.

Orta said she had thought a short one would be more simple but realized that a longer one would be more clear.

Keating said that she liked the math department proposal better because she felt it focuses more on what we and, and it is measurable.

Machalinski said she likes the shorter one but said she does not think this really means anything for the college.

Holt asked how is this different from our Mission Statement.

Dougan said they should endorse the IEC's work on this.

The question was called to approve the ISLO proposed by the IEC. A majority of the Council was in favor. Motion approved.

11. FACULTY SENATE PRESIDENT'S REPORT

Lema informed Council she attended the District IBB meeting to discuss implementation of SB 1440. She said SB 1440 is the transfer AA degree that mandates there can be no local governing board requirements. As we know this District has local governing board requirements. Lema explained what the legislation means for the AA transfer degree for DVC. She stated each community college in the state is required to have transfer AA degrees ready for students beginning fall 2011. We are not required to have transfer AA degrees for all majors in place by fall 2011 although we are expected to have some. At the IBB meeting the group reached consensus to remove local governing board requirements in the governing board policy to be in compliance with SB 1440. There will be an additional meeting to discuss whether or not colleges should offer additional requirements beyond Title 5 in the other AA degrees offered by the colleges. Lema reviewed for Council some of what was discussed at a Webinar about this subject that took place the previous Friday. The AA transfer degrees are only for CSUs and students in their service area get priority. She said UC is paying close attention to this legislation.

She shared with Council the highlights from ASCCC President Jane Patton's recent memo about next steps for implementation of SB 1440. She said now DVC faculty need to get involved at the state level and provide feedback about the model curriculum for their disciplines. She said significant decisions have already been made in communication studies, psychology, and sociology. Faculty in these disciplines and those on the list for AA transfer degrees need to immediately log on to www.c-id.net and voice their opinion about the proposed discipline requirements.

Machalinski suggested a Flex day devoted to writing majors.

Lema suggested using the Mandatory Flex Day for such an activity since we don't have an All College day in the spring.

Lema said she will email the message from Jane Patton with the relevant information to Council.

12. PROGRAM REVIEW DATA

Lema informed Council Lamb is drafting a letter regarding the issues with Program Review data to go out to all faculty. She said she met with President Garcia and Mikolavich to discuss this issue.

Mikolavich said Garcia is going to call a meeting with the three areas that provide the data and include faculty from a couple areas that are having problems with the data.

Lema said issues with data should be included in Program Reviews.

Council members expressed frustration with having to still deal with inaccurate data. Lema responded that right now this is what we have to do but there is a plan to fix it for the future.

Freytag asked if they could get an agreement that we are not going to make decisions based on flawed data.

Machalinski said some of the inaccuracies are so glaring they should be caught before the data goes out.

Mikolavich said we have to make distinctions between the inaccuracies that matter and those that don't and we need to keep moving forward.

13. VICE-PRESIDENT OF INSTRUCTION

No Report

There being no further business, the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*