



**FACULTY SENATE COUNCIL MEETING
NOVEMBER 2, 2010
APPROVED**

PRESENT: Laurie Lema (President), Keith Mikolavich (Vice President), Marva DeLoach (Library), Rick Godinez (San Ramon Campus), Becky Opsata (Applied and Fine Arts), Katrina Keating (Math/Computer Science), Tom Barber (English), Steve Ward (Physical Education, Athletics and Dance), Becky Opsata (Applied and Fine Arts), Raine Dougan (Counseling), Buzz Holt (Social Sciences), Craig Gerken (Physical Science/Engineering), Lisa Orta (Faculty Development Coordinator), Catherine Machalinski (Biology and Health sciences), Nicole Hess-Diestler (Representative-at-Large), Doug Dildine (Part-time Faculty Representative), Len Grzanka (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT: Peter Churchill (Business Education), ASDVC Representative (TBD)

GUESTS: Susan Lamb, Ted Wieden, Peter Garcia, Kim Schenk, Barbara Hewitt, Donna Wapner, Rick Gelin

The meeting was called to order at 2:00 p.m.

1. APPROVAL OF THE NOVEMBER 2, 2010 AGENDA AND THE MINUTES OF OCTOBER 26, 2010.

It was MSC to approve the agenda of November 2, 2010. All in favor. Approved.

It was MSC to approve the minutes of October 26, 2010 with corrections. All in favor. Approved.

2. PUBLIC COMMENT

Barbara Hewitt commented she felt unrepresented in her division in the Senate discussion on SB 1440. She reminded Council that they are representing their whole division.

3. COUNCIL COMMENT

Keating suggested for future Program Reviews the data for success and retention for international students be separated out from the data on resident students. She said there is a problem with both American and International students checking the Asian Pacific Islander category and would like to see that data separated out also.

Godinez said the field trip form is confusing. He said also the information on the section for the student to drive themselves that includes insurance and vehicle registration information should be kept on file so instructors don't have to get it every time.

Godinez said at SRC they offer combined courses but the data needs to be separated out for productivity reports.

Lema said regarding the issue with the vans in need of repair or replacement, the vans get a once a year safety check, and recommendations for new vans should be in the Program Reviews. She added there is a form for the drivers to fill out if there are any safety issues. Ward added he has seen the safety reports and the safety issues are very serious. He said he is not sure CHP is seeing what they need to see when they do yearly inspections. President Garcia responded that is a concern if there is no follow-up in the process. He told Ward to give him the safety forms and he will see that this does not persist.

Lema said regarding the concerns over charges for copying, she said Central Services has always charged for certain copy jobs. She said Central Services should make more public the charges for their services.

4. ANNOUNCEMENTS

Orta announced there are two technology workshops in November. The first is on Lecture Capture on the 9th. The second is on Google Docs on November 16th. Both take place at 12:30 in the Staff Development Lab. She said there are also Sabbatical Leave workshops scheduled on November 17 at 3:30 in the BFL CCR, and on November 23 at 2:00 in the BFL CCR. She said the Sabbatical leave handbook is on the “U” drive and they will not be printing hardcopies for the workshops. There is one more workshop on Social Media on November 30 in the Staff Development Lab.

Diestler asked Council to ask their disciplines for ideas or themes or suggestions for shows for next year’s DVC Drama season.

Gerken announced it is not technically possible to put the textbook registration caveat for English on the website, so it has been done as a blanket statement to attend class first.

5. APPOINTMENTS

Student Learning Outcomes Committee

Co-chairs Spring 2011

Lindsay Lang

Mario Tejada

It was MSC to approve all the appointments listed above. All in favor. Approved.

6. ACCREDITATION COMMISSION VISIT

Garcia informed Council the Accreditation visit is scheduled on November 18. He said the visiting team members are Marie Smith, Mark Beam and Deborah Acata and they were part of the previous visiting teams.

He said the college should strive to get the best possible outcome the evidence can support. He explained the team will meet with him first and he will let them know DVC deserves to be off sanction.

Garcia said we are not perfect but we have a deep commitment and we need to give the message that it has been difficult but there has been deep dialogue and energetic work. He said he believes the work is sustainable even if the systems change.

Wieden told Council the visiting team will be meeting with the College Council, the Integration Council, the Institutional Planning Committee, and the Budget Committee. He said so far they have not requested to meet with any individuals.

Garcia said he has heard the belief on campus is we either get completely off sanctions or we lose accreditation. He explained if the team thinks we have done all the work but need more time they could leave us on sanction but that would not be a statement that the college has not done all they can do.

Diestler asked Garcia what he thinks are the major things we need to continue to work on. Garcia responded that we are working on the right things. He realizes the program review process has been bumpy but we are addressing it and we should not let these things derail the process. He added that we do need a “throughline” for our committee structure to clarify what each committee does and how they interact and tie into our plans.

Lema said we do still need to **work on our connection and integration between student services and instruction, streamlining our processes to sustain our work, and ensure it is meaningful work. Garcia responded that the systems work will wear us out if we are only doing the systems work. How do you have enough dialog to build enough trust that our systems guide us but don’t beat us up. At some point we need to allow the dialog to let leaders be leaders. We are not merely conduits for the representative voice but also exercising our obligation to be leaders in the institution.**

7. PROGRAM REVIEW DATA

Garcia said he has heard there are inaccuracies in data that were obviously wrong. There is also concern with data where it is unclear whether or not it is wrong.

Lamb reviewed for Council how many pieces of data went out and how many errors there were. She said the

percentage of incorrect data was not too large at 7%.

Keating commented she did not know they could ask to separate out the data in different ways and wished they had known that sooner.

Lamb explained these statistics include data from the Instructional Office and HR. It does not include budget data as that comes out of the division offices and they all do it differently. She said this is why they are working on the GL system to better track what the funds are being spent on.

Wapner said last year they were told to ignore the errors, and the ADS program data was not split out from Health Sciences. She said this year it is and that is fine but in CTE programs the data is also used to plan their program. They are not getting the data that would help in planning.

Council reviewed the error report presented by Lamb and clarified several categories.

Gelinas said we need to go backwards in correcting the errors before we move forward because there were errors in the past that were not caught. He said also the data sources need to be revealed and it has to be relevant to the program.

Garcia said there is some clean up to do in how we gather the data, but he thinks section data are useless. He said it should be contact hours or FTES. He said we should maybe do a case study to build better data and build confidence in the data. He said a couple Senate representatives could help.

8. SB1440 AA TRANSFER DEGREE

Lema reminded Council she forwarded information regarding logging on to the C-ID.net website to start participating in the discipline reviews. Lema said she has received some feedback from Health Sciences concerning the district level meeting addressing SB 1440 and changing the governing board policy concerning local requirements for our AA degrees. She shared with Council the events that transpired up to date. She said a district wide consultation meeting was held. It included Chancellor's Cabinet, Faculty Senate Presidents, College Presidents, Academic Deans, Vice-Presidents of Instruction, Curriculum Chairs, and four faculty from each college. She said FSCC worked together to ensure faculty were appointed to attend who could provide multiple perspectives about local requirements, curriculum, and transfer. Appointed faculty from PE, Health Sciences, Physical Sciences, and counseling were included in this consultation discussion. Lema reviewed with Council the following relevant questions agreed to by the consultation group.

Relevant Questions on the Table

1. Should there be a single District policy on associate degrees? *Yes (for the most part)*
2. Should it cover all associate degrees – transfer and non-transfer in distinct sections? *Pause and refer to consultation*
3. Should PE and health be removed as a board requirement? *Yes, but worried about impact to student health and fiscal implications.*
4. Should PE and health be permitted as a local requirement from the non-transfer degree requirements?
5. How do we address local requirements moving forward? Should we continue to allow local requirements or not? Sub-group will work on this in preparation for 11/9 meeting.

Comments/Suggestions:

Like to see local control

Data on how PE and Health Ed impacts degrees conferred

Sample students who transferred to CSU/UC (requested transcripts) and determine if what courses they took in local requirements (if any).

Look at specific majors and local requirements

6. If we have differing local requirements how will it impact reciprocity across the District?
7. How do we address the 18 unit specific major degree requirement in SB1440?

Lema said although there was consensus there should be a single district policy on AA degrees and that any local requirements must be removed from the board policy in order to comply with SB 1440. Board policy changes concerning AA degree requirements must go through the consultation process. Lema told Council participants in the consultation discussion across the district confirmed the value of PE and Health Science classes. A governing board policy that has no local requirements would still allow colleges to offer AA degrees that are not the transfer degree that could include additional local requirements. Lema said the consultation group discussed the non-

transfer AA degrees and at the next meeting they will be discussing whether PE and Health Science should be required. She said each of the colleges in the district has their own local requirements which still needs to be addressed for the non-transfer AA degrees. Lema explained each of the college senates will need to take a position on this issue.

Holt clarified that at this time this only applies to the CSUs and they are still working with the UCs.

Lamb explained we will be given a list of courses to match with the CSUs and a student with a transfer degree cannot be required to complete more than 60 units. She said the State Chancellors Office is coming up with standard language for catalogs.

A question was raised of whether departments should develop only AA-transfer degrees, which require higher math than the non-transfer AA. Dougan responded that many students want the AA degree but don't intend to transfer, and we should always offer non-transfer AA degrees for that population.

to not forget the student who just wants to get an AA and to not derail the ones that have already been worked on. Lema told Council not all the disciplines are currently listed on the C-ID.net website but they should register for their discipline list-serve to get updates. She said she will bring more information after she attends the Plenary session.

She reminded Council to discuss with their divisions their position on whether there should be additional requirements for non-transfer degrees.

9. FLEX DAYS

Council reviewed the motion on scheduling of Flex activities for January 2011.

Lamb said there is already an activity scheduled on January 20 for Program Review Validation training and assistance. Orta said Flex activities are being scheduled and not coming through Staff Development which makes it difficult to schedule a focus day. Lamb said the idea for the Validation workshop came from the Senate. Orta responded that was before they decided to have a focus day. Lamb and other Council members expressed concern that they had already arranged their schedules to attend the workshop on the 20th. Council agreed Lamb should put out an email about the change and let faculty know it was the Senate Council that decided to change it.

The question was called to approve the motion to have Spring 2011 Optional Flex days will be scheduled as following: January 19 will be dedicated to college-wide activities related to faculty professional development, January 20 will be dedicated to college-wide programs, projects and initiatives that address academic achievement for students who don't have the academic or life skills to succeed in college classes and/or efforts directed at narrowing the achievement gap. The morning will include college-wide activities; the afternoon will include department and subject area activities. All in favor. Motion approved.

10. ARTS AND LECTURES COMMITTEE

Council reviewed the proposed charge and function of the Arts and Lectures Committee. There was no discussion.

The question was called to approve the proposed charge and function of the Arts and Lectures Committee. All in favor. Approved.

11. FACULTY SENATE PRESIDENT'S REPORT

Lema reported she attended the Area B meeting the previous week. She said she will email a couple resolutions to areas that would be affected most.

Lema reported College Council is discussing adding the following wording to their charge:

“Serves as a forum to receive input concerning unaddressed college issues and provides guidance and direction toward the appropriate review of these matters, excluding academic and professional matters”.

Mikolavich questioned if any committee can change its charge. He said there is not a clear process to make such changes and perhaps there should be an oversight group that takes into consideration the relationships between the committees and that clarifies the through-line that our committees require.

Lema reported the IPC suggested we adopt the “pocket piece” (the first paragraph) of our Mission Statement and eliminate the rest. It will be reviewed again in two years.

It was MSC to approve the proposed Mission Statement. All in favor. Approved.

12. VICE-PRESIDENT OF INSTRUCTION

Lamb informed Council construction on campus is scheduled to begin soon. We need to look at which classes are impacted in the LA bldg. She does not want any division to be disproportionately affected and is asking for suggestions. She said we will need 11 classrooms during prime time in fall 2011.

There being no further business, the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*