



**FACULTY SENATE COUNCIL MEETING  
SEPTEMBER 28, 2010  
APPROVED**

**PRESENT:** Laurie Lema (President), Keith Mikolavich (Vice President), Marva DeLoach (Library), Rick Godinez (San Ramon Campus), Katrina Keating (Math/Computer Science), Peter Churchill (Business Education), Tom Barber (English), Steve Ward (Physical Education, Athletics and Dance), Becky Opsata (Applied and Fine Arts), Raine Dougan (Counseling), Buzz Holt (Social Sciences), Craig Gerken (Physical Science/Engineering), Lisa Orta (Faculty Development Coordinator), Catherine Machalinski (Biology and Health sciences), Nicole Hess-Diestler (Representative-at-Large), Doug Dildine (Part-time Faculty Representative), Len Grzanka (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

**ABSENT:** ASDVC Representative (TBD)

**GUESTS:** Susan Lamb, Cindy Goga, Judy Myers

The meeting was called to order at 2:00 p.m.

**1. APPROVAL OF THE SEPTEMBER 28, 2010 AGENDA AND THE MINUTES OF SEPTEMBER 14, 2010.**

**It was MSC to approve the agenda of September 28, 2010. All in favor. Approved.**

**It was MSC to approve the minutes of September 14, 2010 with corrections. All in favor. Approved.**

**2. PUBLIC COMMENT**

None.

**3. COUNCIL COMMENT**

A. Opsata told Council the UF has negotiated raises for department chairs; however, the raises count towards their load. She said several department chairs are having problems now because their load is over 300%. She said it is a disincentive to be department chair because they won't be able to teach as much overload. She asked Council to survey their department chairs to see how they are affected by this and send responses to her.

Lema explained that department chairs' salaries is UF purview but that department chair work is Senate. She said we will bring this topic back for a future agenda item.

B. Orta asked faculty to continue sending her comments related to the Budget Committee's consideration of paper use in the classroom. She is compiling a report with the comments she is getting from faculty and students regarding whether this is an issue we want to address as a potential cost savings.

C. Ward commented the DVC vans are old and in unsafe condition and need to be replaced but there is no plan to do so.

D. Freytag commented in light of the approval of the District sustainability policy, he would like to encourage the college to look at ways to reduce or even eliminate the use of Styrofoam. He informed Council an ingredient in Styrofoam is one of the most commonly used known chemical carcinogens. In addition Styrofoam never breaks down.

**4. ANNOUNCEMENTS**

- A. Orta announced the Peer Evaluation workshops are continuing to be held. The next one is scheduled on October 1. She told Council to check the Staff Development registration site for more dates and information.
- B. Orta announced a Full-time Faculty Hiring Workshop is scheduled on Thursday, September 30 from 4-7pm in L 151. She said it will be taped for those that cannot attend.
- C. Grzanka informed Council the entrée choices for the Dinner Theater are New York Strip Steak or Salmon.
- D. Dougan announced Transfer Day is scheduled on Monday, October 4 from 10-1 in the main quad at the Pleasant Hill Campus. There will be representatives from all 9 UC campuses, CSU, California private colleges and universities, and several out-of state schools.
- E. Lema reminded Council the Dinner Theater is on October 15 for the opening night of *Cabaret*.
- F. Lema announced Kim Schenk has scheduled a workgroup to discuss scheduling classrooms as related to energy savings. The meeting is Thursday, September 30 at 3 pm and she has requested a faculty member to attend. Lema asked Council to please forward any names of faculty who are familiar with scheduling and could attend.

## 5. APPOINTMENTS

### Tutoring Advisory Committee

Patrick Moe - Applied and Fine Arts

Karen Edwards - Math and Computer Science

Maria Dorado - Counselor (rep at large for Library and Learning Resources)

Ryan Byrne - Physical Education, Athletics and Dance

Martha Laham - Business Administration

### Study Abroad Selection Committee

Dorrie Mazzone – Social Sciences

Kris Hammer – Biological and Health Sciences

**It was MSC to approve all the appointments listed above. All in favor. Approved.**

## 6. COLLEGE SPEAKER SERIES

Cindy Goga, DVC Foundation Director, said she would like to discuss a lecture series organized by the Foundation in conjunction with the Faculty Senate Arts and Lectures Committee. She explained her vision is to engage sponsors for three to four events per year. She said her idea is to book a speaker for a full day and to have opportunities for them to meet with faculty, and students. Then they would speak at an evening event open to the public for a fee. And after the event, there would be some sort of reception activity to interact with the speaker. She added that we could include some of our own faculty as speakers.

Gerken asked how the event would be marketed. Would they be the “X Corp” event or a Foundation and Faculty Senate event? Goga explained it would be the Foundation/Faculty Senate sponsoring the “X Corp” Speaker Series. Council discussed the cost of hiring speakers. Goga said they would be asking each sponsor for approximately \$25,000.

Lema said she has spoken with Ed Trujillo who has served as the Chair of the Arts and Lectures Committee and he would like to be involved with this plan. She said she will bring the Arts and Lectures Committee charge to a Senate meeting for review.

**Barber moved to support this proposal and to have the Faculty Senate Arts and Lectures Committee work on it in cooperation with the DVC Foundation. The motion was seconded.**

## 7. COLLEGE-WIDE DEVELOPMENT ACTIVITY

Orta distributed to Council a proposal for a College-wide Development series of activities around the book Whistling Vivaldi. The book addresses the achievement gap. The proposal is to encourage everyone to read the

book and have several types of activities and events around it. She said this idea will go forward but she would like buy-in from the Senates to help build participation. She said if we can book the author, he could be part of the speaker series Goga proposed.

Dougan asked if this is like the One College One Book activities we had a few years ago. Orta explained this is not about teaching the book but about getting the conversation going on how to address the achievement gap.

Holt asked if anyone else has read the book. Orta said she talked with a lot of the Psychology teachers and they have a lot of respect for the author.

Lema said she is supportive of this proposal and offered that the Faculty Senate could purchase copies of the book for Council members.

Keating said she read this author's writing when she was in grad school and found him to be very good and informative.

Orta said LMC is already doing a pilot program like this. She said she spoke with Chancellor Benjamin about it and she is supportive of this proposal. The Chancellor also said there may be some funds available to purchase some books.

Orta said this is a Professional Development activity but it would be open to the whole college. She would like to have cross constituency groups for discussions.

Lema said this will be on the next agenda for a motion.

## **8. TEXTBOOK TASK FORCE REPORT**

Gerken informed Council the Task Force made minor changes to the guidelines so it is not date specific but made no other changes. He explained they discussed some of the logistics of the process and the involvement of the bookstore. He said he received feedback from a math instructor that uses a publisher who bundles software with the book. But if a student wants a used book they have to buy the software separately and this could cost them more than the bundle. He said he also heard from an English Instructor who said they have to use a book for a semester to see if it works with their curriculum. However, they would have to decide if they are using that book again before the end of the semester in order to meet the deadlines. He said another situation is some teachers have a list of books they may use, but they may not assign all the books to everyone. There should be and there is a way to let students know to wait until after the class starts to buy the book(s).

Lema said she will invite the bookstore manager to a Senate Council meeting to discuss these issues.

Council discussed why the deadline is a month before registration begins. Dildine said they worked out the timeline with the bookstore so they have time to get the books ordered.

Council discussed the situation when an instructor has not been assigned to the class by the deadline. DeLoach said there is some flexibility in the law if the class is not yet staffed.

Gerken said a more difficult issue is when the teacher has to change at the last minute and someone has told the students to buy one book but the new person does not want to use that book.

Hess-Diestler pointed out the guidelines say the book needs to be listed by registration to the maximum extent possible.

Lema told Council to send any issues or questions for the bookstore manger to her before the next Senate meeting. This item will be an action item on the next agenda.

## **9. FIELD TRIP WORK GROUP REPORT**

Freytag explained to Council he, Opsata and Ward looked at the Field Trip Clause in DVC Procedure 4004.01 Attendance in regards to the timeline for notification to instructors. He pointed out they are recommending a student must give notification a minimum of two weeks in advance. They also recommend adding wording for extenuating circumstances such as postseason sporting events, or rescheduled events because of weather.

Council discussed perhaps having a calendar of field trips like the college event calendar. It was agreed this adds work that may not really be useful and it is ultimately the student's responsibility to inform instructors.

Machalinski said there is a bigger concern with faculty compliance with the procedure in allowing the student to make up tests or assignments.

**It was moved to approve the recommended changes to DVC Procedure 4004.01 Attendance. The motion was seconded.**

## **10. VICE PRESIDENT OF INSTRUCTION**

A. Lamb said they have a schedule for 2011 summer classes but cannot make final decisions until we know the state budget.

Freytag asked Lamb if she anticipates making any further schedule cuts. Lamb explained we are over our FTEF goal by five, so this year we are trimming low enrolled courses. She said if we don't get any growth we will have to cut five FTEF but it will be spread out so it should not have a big impact on any one area.

B. Lamb said there needs to be a broader discussion on our productivity numbers and how they have become artificially inflated. She said we are above our cap. We need to look at high school enrollments as they will be decreasing over the next two to three years. She cautioned we cannot judge future enrollment by the high points. She said everyone is asking her for a 25 course max but we have to look at it broadly and come to an agreement about how to balance our enrollment across the college. She would like to form a discussion group in the spring to address this.

C. Dildine told Lamb WebAdvisor needs to have a way to do electronic drops and the census. Lamb said District IT is working on it. Dildine requested Lamb provide the timeline for activation of the function. Lamb said she will send it out.

## **11. FACULTY SENATE RESOLUTION**

### **Diablo Valley College Faculty Senate Resolution President Dr. Judy Walters September 28, 2010**

Whereas, Dr. Judy Walters has served as Diablo Valley College President from 2007 through 2010;

Whereas, Dr. Walters steered the college through multiple high profile challenges including the unauthorized grade incident, ACCJC Show Cause sanction and a college embittered by years of internal strife;

Whereas, Dr. Walters through her knowledge and use of strength based leadership skills promoted and increased a climate of trust and collaboration which facilitated a more collegial culture at Diablo Valley College;

Whereas, Dr. Walters has been steadfast in her commitment to Diablo Valley College by continuously working to increase transparency, to increase faculty, classified and administrator involvement, and to further the college mission of serving students;

Whereas, Dr. Walters has passionately guided the planning and facilitation of construction projects and renovations including the County Bus Transit Connection, the Commons Project and the infamous new campus signage with a strong environmental emphasis on LEED certification and sustainability;

Whereas, Dr. Walters has actively supported Diablo Valley College activities by attending athletic games, theater productions, Faculty Senate Lecturers, events that welcomed and celebrated newly hired faculty and numerous community functions;

Whereas, Dr. Walters is a person who reaches out to others, treats people with warmth, respect and compassion, conveys positive energy, is committed to increasing diversity, is receptive to multiple perspectives on issues and has a great sense of humor;

Resolved, That the Diablo Valley College Faculty Senate recognize Dr. Judy Walters' remarkable and distinguished lifetime of service to the education of California community college students; and

Resolved, That the Diablo Valley College Faculty Senate convey to Dr. Judy Walters its appreciation for her service to Diablo Valley College and its heartfelt congratulations upon her retirement and wish her every happiness in the years to come.

## **12. PREPARATION FOR THE OCTOBER 5, 2010 FACULTY SENATE COUNCIL MEETING**

Lema told Council Peter Garcia will be at the next Senate meeting. She explained the agenda committee's idea is to invite the chairs of the Faculty Senate Committees to the meeting to report on their work. This will give Garcia an idea of some of the Faculty senate work.

Gerken said he is concerned it would be either a "dog and pony show" or a complaint session where Garcia is confronted with issues he is not fully informed about.

Mikolavich said he thinks it will be more like a state of the union. It would give Garcia a heads up on issues the Faculty Senate will want to address with him.

Council agreed this is a good idea to have all of the committee chairs together to hear each other's reports, and broaden the discussion about Senate work in addressing the strategic directions.

Lema told Council there will be a welcome reception for Peter Garcia open to the college employees immediately following the meeting.

## **13. FACULTY SENATE PRESIDENT'S REPORT**

A. Lema informed Council a change was made to the Accreditation Follow-up report based on a Faculty Senate recommendation. The change is on page 35 in the district recommendation 8 regarding budget. Wording was added to include a description about the FTES that was taken from DVC to give to CCC while implementing the new budget process.

B. Lema reviewed the changes to the College Committee Handbook that were approved by the College Council. Lema said the Workforce Development Committee will not change at this time. It is being discussed in consultation.

Lema said the College Council recommended the Information Technology Committee should discuss their co-chair structure and the possibility of any constituency to serve in that capacity. She said the College Council made the same recommendation to Institutional Planning Committee.

Lema said College Council recommended the Integration Council consider adding language to their charge and function as to the specific context in which funding allocation would occur.

Lema said the majority of changes were formatting changes and minor grammar changes. She said College Council will begin discussing the future process the college will use to determine changes to college-wide committees.

There being no further business, the meeting was adjourned at 3:47 p.m.

*Respectfully submitted,*

*Ann Langelier-Patton*

*Administrative Secretary*