



**FACULTY SENATE COUNCIL MEETING
FEBRUARY 22, 2011
APPROVED**

PRESENT: Laurie Lema (President), Keith Mikolavich (Vice President), Marva DeLoach (Library), Rick Godinez (San Ramon Campus), Becky Opsata (Applied and Fine Arts), Tom Barber (English), Steve Ward (Physical Education, Athletics and Dance), Becky Opsata (Applied and Fine Arts), Raine Dougan (Counseling), Buzz Holt (Social Sciences), Craig Gerken (Physical Science/Engineering), Catherine Machalinski (Biology and Health sciences), Nicole Hess-Diestler (Representative-at-Large), Lisa Orta (Faculty Development Coordinator), Doug Dildine (Part-time Faculty Representative), Len Grzanka (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT: Peter Churchill (Business Education), Katrina Keating (Math/Computer Science), ASDVC Representative (TBD)

GUESTS: Beth McBrien, Michele Krup, Peter Garcia, Susan Lamb, Mark Messenger, Linda Boyd

The meeting was called to order at 2:00 p.m.

1. APPROVAL OF THE FEBRUARY 22, 2011 AGENDA AND THE MINUTES OF FEBRUARY 8, 2011.

It was MSC to approve the agenda of February 22, 2011 as amended. All in favor. Approved.

It was MSC to approve the minutes of February 8, 2011. All in favor. Approved.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

A. Holt reiterated a request he made at previous meetings to discuss drop dates. He said students can go thru three-fourths of the semester and can still drop. Many students drop if they are not achieving the grade they wanted. He said especially in light of cutting courses, he proposes we limit the number of times people can drop classes from which they have previously withdrawn.

B. Grzanka commented we also need to look at letting students enroll in more units than they are planning to complete, and then drop the classes they don't want after the semester has begun, which takes seats from other students.

Lema said she will bring these issues up in other bodies on campus as well as FSCC.

C. Orta commented we have a new Inquirer advisor, Mary Mazzocco, who has stepped into a really big job. Orta congratulated her on a great job.

4. ANNOUNCEMENTS

A. Orta announced Faculty Development received funding to send 27 faculty to a variety of conferences. Each approved applicant will receive a maximum of \$600. She said the donor wishes to remain anonymous.

B. Orta announced the Whistling Vivaldi events are going well. She reminded Council to try to attend the March 2 event from 2-4pm in the BFL CCR. She explained at this activity we will watch a 90-minute video called “How Difficult Could this Be?” that puts the viewer in the position of what it is like to be learning disabled in an educational environment. Orta recommended faculty encourage students to attend because often they are asked to assist disabled students or have to work with them on projects.

C. Orta announced the day after this meeting, Wednesday, February 23; the League of Innovation is putting on an online showcase of innovative ideas to help accommodate people that do not have travel funding. Orta said Staff Development has purchased a login. It will be set up in L 151 tomorrow from 9am-3pm and after that anyone can log in for the next 6 months.

D. Orta announced Mark Akiyama and Rudolph Rose will be hosting a Brown Bag session on Whistling Vivaldi where they will be giving an overview of the book.

E. Lema announced the Dinner Theater tickets are now available in the cashier’s office. The event is on March 25 for the opening night of “Alice in Wonderland”. It is \$45 per person. She encouraged Council members to attend and bring colleagues, friends, family and neighbors. Lema complimented the graphics department for their wonderful poster advertising the event.

F. Lema announced the next district-wide achievement gap meeting is scheduled on March 4. She explained the Chancellor asked for additional people to include in this next meeting. Lema said she forwarded the Council members and other faculty leaders who have not yet attended a meeting. She explained from 12:30-2pm the meeting will be for new attendees and the 2-4pm session will include returning and new attendees.

Gerken questioned why in this environment are we holding an event off-site?

Garcia responded that the main reason is the district does not have a facility large enough to accommodate all the attendees.

5. APPOINTMENTS

Foundations for College Success

Jane Brecha – Mathematics and Computer Science Division

Instructional Program Review Task Force

Obed Vazquez

Milagros Ojermark

Ted Nirgiotis

It was MSC to approve all the appointments listed above. All in favor. Approved.

6. RESOLUTION FOR JUDY FOSTER

Lema told Council Judy Foster has been working for almost a decade on SLOs for DVC. She has helped the faculty move forward on their SLOs and has been a champion of developing SLOs. Lema read the following resolution on behalf of the Senate.

FACULTY SENATE RESOLUTION IN HONOR OF JUDY FOSTER

February 22, 2011

Whereas Judy Foster was one of the first people on campus to volunteer to take on the large unknown task of SLOs before most people on campus had even heard of student learning outcomes; and

Whereas Judy Foster was an integral part of building SLO processes and guidelines at DVC from the ground up; and

Whereas Judy Foster’s ability to handle challenges with grace, humor and a sincere willingness to listen and work cooperatively; and

Whereas Judy Foster consistently offered a hand to assist Faculty with the development of their course and program SLOs; and

Whereas Judy Foster's intellect and approachability set her apart; she is innovative, fair minded and self-motivated; and

Whereas Judy Foster tirelessly devoted her energy to spearheading a campus-wide commitment to creating, assessing, and using SLOs; and

Whereas Judy Foster's style is inclusive and collaborative, and her positive attitude made all the difference in the SLOs meetings; and

Whereas Judy Foster's years of hard work has made Faculty work on SLOs much easier, as most of what Faculty are doing now is following through on the foundation components Judy helped put in place; and

Whereas the fact that the SLO Committee has active representatives from every division, and that the college is progressing so well on this task is due to Judy Foster's work and commitment.

Be It Resolved the DVC Faculty Senate recognizes the significant contribution Judy Foster has made to the progress on SLOs; and

Be It Also Resolved the DVC Faculty Senate is grateful to Judy Foster for her many years of commitment to the institutionalization of SLOs at DVC; and

Be It Further Resolved the DVC community cannot thank Judy Foster enough for her efforts on SLOs; and

Be It Finally Resolved DVC Faculty Senate honors Judy Foster as the SLO champion extraordinaire.

Foster thanked the Council for the experience. She acknowledged the early work of Gay Ostarello, Mary Ulrich, Karen Edwards and others who got the work started. She said we now have a process that is sustainable thanks to the efforts of many faculty.

Lamb added that one of the Accreditation recommendations was to have our SLOs completed by 2012 and Judy's work with the committee has gotten the college on track.

7. STRATEGIC PLAN

Lema told Council the Chancellor invited classified, faculty and managers from across the district to a meeting to begin discussing the District Strategic Directions and updating them if needed. Lema explained the group brainstormed and came up with a list of challenges and opportunities. She said she needs feedback from Council on which priorities they feel should be addressed. She said we are being asked to forward three challenges or opportunities, and strategies for each of those. Lema reviewed the list for Council.

Mikolavich suggested we prioritize who we are going to serve and that would help drive the rest of what we do. Grzanka questioned how we can maintain integrity and diversity of programs when we are making such drastic cuts.

Lema informed Council we have to provide a response by the end of the week.

Freytag said he agrees with Mikolavich's suggestion but it is a big discussion. He said to begin that discussion we should remind ourselves of who we are required to serve.

Machalinski said if the district would release some of the reserve for what they aspire to do, cutting less would help to address many of these challenges. She said she is concerned the deep cuts will do permanent damage to the college.

Holt said we are looking at structural changes to our whole institution. He said we will not ever be like we used to be and we need to look at future realities.

Ward asked if we are looking at cutting courses and programs that are not for transfer, what we do with the majority of our students who don't want to transfer.

Opsata said there are times when it may be advantageous to plan things as a district and look at perhaps consolidating the programs we offer at more than one college.

Mikolavich reminded Council we need to look at short term to deal with our current issues and decisions, and then we need to look at the long term to see what we want to be as we get through this situation.

Council discussed the 5th bullet under strategies that states: Serve students with whom we have shown we can be successful (don't continue to support *our* efforts that fail). Holt said a significant number of our students are not here because of career plans but because they have nothing else to do after high school and we waste a lot of resources on them. Dougan countered that there are a lot of students who are trying to figure out their goals. She said their goal may be to improve their lives and the specific goals come later.

Barber said it is hard to take any of this seriously given the financial situation, and asked whatever we recommend, is it really going to change what we do.

Freytag said Barber could be right but at least for the discussion we have an opportunity to be involved. He added we need data to have an informed conversation.

Garcia reminded Council there is no prediction of an economic turnaround for several years. He said a number of leading voices talking about the business of education, are advocating for particular things to happen to our system. He said while we are talking about what we believe we should be, they are talking about what they pay us to do. He said we need to understand the pace of how we are being defined, is going a lot faster than our self-definition conversations. Garcia recommended faculty say what data they want for these discussions. He wondered where the disconnect is between the data we have and the wish for more.

Lema said a lot of us don't get training on how to access the data.

Mikolavich said we have a lot of data but we have accuracy issues. He said he's been reading Program Reviews but the analytics are missing. He said we don't have a thru line to talk about the implications of the data.

Machalinski said part of the problem is numbers are not information. In addition she said she disagrees that we should not serve students with no goals. We have to be careful who we "slice out".

Ward added that we know about students goals in our own areas, but we don't share it, and it is not tracked.

Lema reviewed what she heard the Council express as priorities. Those were: increase retention and graduation rates; collaborative problem-solving; consolidate planning efforts; and make evidence based decisions. She reminded Council this is still early in the process and there will be more conversations.

8. VICE-PRESIDENT OF INSTRUCTION

Lamb informed Council the State Chancellor's Office has codified that a student can now withdraw up to four times from the same course. She said if a student ends up in this situation, they would not be able to move on if the course was required for a certificate, degree, or transfer. She said to help prevent that from happening, at LMC, if a student has withdrawn two times, they have an intervention such as meeting with a counselor.

Lamb said she had originally requested three sub-committees on the Program Review Task Force and she thinks they may have been "merged" in the version Council approved. Lema explained all the areas she listed are covered and when the group gets together they will parcel out the various areas to address out to them.

Lamb shared with Council a handout on the latest information she has on the state budget.

Lamb shared a handout that showed the total number of courses offered in the Music and Art disciplines.

9. COMMITTEE REPORTS

Mikolavich reported the Integration Council is moving forward with reading the Program Reviews and ranking priorities. He said they have developed a rubric for ranking and will begin that step on March 4.

Lema reported College Council achieved consensus to recommend to the president to accept a revised version of the DVC Procedure 1001.02 (College Council Function and Membership), and achieved consensus to recommend to the president to accept the Institutional Level Student Learning Outcome created by the Institutional Effectiveness Committee, and achieved consensus to recommend to the president to accept the DVC Pocket Mission Statement as the new DVC Mission Statement, and achieved consensus to recommend to the president to accept the Workforce Development Plan created by the Workforce Development Committee. Management is following-up on the Styrofoam Resolution. She said College Council also was presented with a list of dates in the spring for the evaluation process of the college-wide committees. She said the members on the college-wide committees need to start talking about questions they would like included in the survey. She said people can also suggest questions for other committees and for the general questions about the committee structure.

DVC will be sending out the ACT student survey in mid-March. There are up to 30 questions that can be added to the ACT survey. Faculty can suggest question. Lamb clarified they are multiple choice questions so keep that in mind when formulating questions.

10. SCHEDULE CUTS RESOLUTION FOLLOW-UP

Council members reported the status of their recommended budget cuts.

Gerken said Chemistry is cutting one Chem. 108 course which equals a 2.3% cut for Fall 2011 and another one in Spring 2012 for another 3.3%. Physical Science has not specified yet which course they will cut. Engineering is taking a 4.7% cut. Electronics and Energy Systems have not made any cuts so far.

Barber said English has cut 3%. Barber said they have returned some courses to the schedule that had been cut in the first draft. He said they have begun discussing additional cuts. They are exploring creative ideas for offering classes, such as offering some classes for one semester instead of two. He said they are concerned about the impact on part-timers. Barber asked if it is true that an individual instructor can suspend the class maximum for a semester through an MOU. Lamb responded that it is up to the individual instructor but there is no need for an MOU.

Lema asked Barber to share the questions she had sent to Council for this discussion. Barber read:

1. Are the departments following the senate resolution to make 3% cuts across the board?
2. If “programs” were eliminated from the first draft schedule, did they return those classes to the schedule? What percentage?
3. Are they discussing which additional classes to cut if needed to make the overall 6.2% cuts?
4. Are the departments exploring creative ideas/strategies about class offerings, productivity and schedules?
5. What do they need clarification about to assist them with schedule cuts decisions?
6. What impact will the cuts have on staffing the classes – full-time/part-time?
7. Provide additional related feedback and/or questions from your division.

Holt reported Social Science had a division meeting and no one wanted to cut anything so they just rolled over schedules. But, they did identify which classes they will cut if they need to.

DeLoach said the Library is still discussing their cuts. None of their courses were previously cut so they are discussing if they should go about the 3% cut. They are looking at creative ideas including increasing class maximums.

Machalinski said she has not heard yet from all of her areas. She reminded Council the Dental Assisting program has particular state requirements that cannot be cut without losing the whole program.

Linda Boyd added she will be contacting the American Dental Association to see if they could use some temporary ratios. They are also looking to consolidate some of their courses.

Machalinski said Health cut 3.86% in Medical Terminology but it is required for phlebotomy and a couple other certificates. She said Biology is keeping the cuts from the first draft and they are trying to keep enough classes so students can continue in the basic level for the certificate.

Dougan said Counseling took a large cut proportionately in the last round so now they are just not bringing classes back and they have another 3% from low-enrolled classes. She reminded Council we have students who take classes district-wide so we need to look at these cuts district-wide.

Opsata said all the Applied and Fine Arts departments have come up with 3% cuts. She stated her division is appreciative that the faculty have come together to try to spread the cuts more equitably. Opsata pointed out on the charts that Lamb handed out, there are courses listed that are not actually courses such as student instructional assistant, or courses that have not been offered in a long time.

Krup explained to Council the new cuts list shows the entire Art catalog of course offerings of 45 courses. She said they do not offer all of these courses in the Fall semester. In addition she said the original proposed cut list shows a total 15 sections cut from our total Fall offering of 27 courses, not the 7 out of 45 as shown on the new cuts list. She said cut classes include all of the sections of a course proposed to be eliminated from the schedule which

include the entire Photography area course offerings for Fall 2011, and the entire Printmaking offerings. She said the negative impact to the Art Department is more than the new cuts list implies. The proposed Art Department reduction is closer to 30% of our total Fall 2011 schedule. Krup informed Council the research office shows that Applied and Fine Arts is #5 in transfers to CSU out of 30 areas on campus.

McBrien said the 3% of cuts in the Performing Arts Department were coming from speech and film. The original list of proposed cuts to Dram would have equaled 32% of Drama's course offerings. She said some of the Drama courses are vocational, and can only be taught by specialists for safety reasons. She added that when looking at cuts it does not show that whole programs being cut such as photography.

Ward reminded Council PE is just one department in their division. He said the cuts go beyond the second round of 3%. Most full-time instructors make load with required specialized training to teach classes. He said additional cuts could happen in courses that require specialized training to teach.

Godinez said SRC worked division-wide on their cuts which include all disciplines which allowed them some flexibility.

Grzanka said he received an email from Deborah Shanks in which she suggested full-time faculty limit the number of AC courses they teach so when the crises is over we won't have to rehire as many part-timers.

Garcia told Council he understands we are having this conversation because of the reaction to the first draft of cuts which was developed in anticipation of some things we thought the state might do. He said faculty should have rationales for why they made the decisions they did. He said he has heard a lot of talk about protecting part-timers but asked, what about students? He suggested when schedules are submitted, they should include a synopsis of the reasoning behind the recommended cuts. This will help administration when deciding whether or not to accept the recommendations.

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*