



**FACULTY SENATE COUNCIL MEETING
MARCH 22, 2011
APPROVED**

PRESENT: Laurie Lema (President), Keith Mikolavich (Vice President), Marva DeLoach (Library), Rick Godinez (San Ramon Campus), Becky Opsata (Applied and Fine Arts), Katrina Keating (Math/Computer Science), Tom Barber (English), Steve Ward (Physical Education, Athletics and Dance), Ray Gilmore (Business Education), Becky Opsata (Applied and Fine Arts), Raine Dougan (Counseling), Buzz Holt (Social Sciences), Craig Gerken (Physical Science/Engineering), Lisa Orta (Faculty Development Coordinator), Catherine Machalinski (Biology and Health sciences), Nicole Hess-Diestler (Representative-at-Large), Doug Dildine (Part-time Faculty Representative), Len Grzanka (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT: ASDVC Representative (TBD)

GUESTS: Barbara Hewitt, Despina Prapavessi, Lupe Dannels, Obed Vazquez, Susan Lamb, Bruce Cook, Beth McBrien, Nancy Zink, Holly Kresch, Jenny Freidenreich, Michele Krup, Rick Gelinias, Peter Garcia, Kristin Colchico, Alan Lacayo

The meeting was called to order at 2:00 p.m.

1. APPROVAL OF THE MARCH 22, 2011 AGENDA AND THE MINUTES OF MARCH 8, 2011.

It was MSC to approve the revised agenda of March 22, 2011. All in favor. Approved.

It was MSC to approve the minutes of March 8, 2011 with corrections. All in favor. Approved.

2. PUBLIC COMMENT

Barbara Hewitt, Health Science and Addiction Studies Department Chair, said her program has been hit hard with the schedule cuts. She said they have the highest percentage of cuts relative to their course offerings than any other department at the college. They are being asked to take cuts equal to one full-time faculty in a department of five full-time faculty. In addition, there are no other departments in their division taking cuts. She said their department is feeling under-represented, undervalued, and targeted. She commented that as the college attempts to work collegially in light of the accreditation work that was done, and in the spirit of shared governance, she is concerned the Faculty Senate needs to work to make all departments feel represented. She said some colleges use a rotation system for task force and committee selection, or allow for open representation by smaller departments. In addition, these issues need to be addressed at the division level as they have not had a division chair, and they now have an interim one.

3. COUNCIL COMMENT

A. Ward commented that DVC is the district “cash cow”. He said it is incomprehensible we are having to make these cuts and then have to do it again in the spring, and that this college continues to give up \$1 million in funding because the chancellor said so.

B. Grzanka commented that the Senate had voted to allow a certain number of part-time faculty to participate in graduation and reminded faculty they need to start thinking about who to select for participation.

C. Machalinski said since the student DVC email accounts have been set up, she asked her students how many of them check their DVC email. Only three students said they did. Machalinski said the switch to DVC emails for students instead of their personal emails has made it more difficult to communicate with them. She also questions how we have all this space for student emails especially since they are not checking it so their mailboxes are very full.

Lema said the issues that have been brought up in Council Comment will be on future agendas for discussion.

4. ANNOUNCEMENTS

A. Freytag, at the request of Assembly member Susan Bonilla's office, a staff member announced there is a State Budget Workshop scheduled at LMC the following Thursday, March 24, from 6-8pm.

B. Keating said the UF Board meeting is also scheduled on March 24. They have moved it to LMC to allow the Board members to attend the budget workshop. She said if anyone attends the budget workshop they may want to also come to the Board meeting.

D. Orta announced there is a Staff Development workshop scheduled on storing emails, on March 23 from 12:30-1:30 for PC users. There is also one scheduled for Mac users on March 29, 12:30-1:30. She reminded Council Neal Skapura has scheduled times in Staff Development for drop-in help as well as being available for appointments.

E. Orta announced a of couple Whistling Vivaldi activities. The first is a viewing of the movie "Crash" on March 30 at 2pm. The second is the DVC Book Group reading "The Invisible Man" and will be discussing it on March 31.

F. Lema announced that nominations are being accepted for the 11th Regina Stanback-Stroud Equity and Diversity Award and are due by May 6.

G. Lema announced the Faculty lecturer, David Vela is scheduled to present his lecture on April 6 from 12:30-1:30 and on April 7 at 7pm with a reception following. Both events will take place in the Trophy Room.

5. APPOINTMENTS

Dean of EOPS/CARE, Financial Aid, and Calworks Interviewing Committee

Patrick Leong, English Hiring Committee
Ed Trujillo, Drama Paper screening

NorCal Representative for Final Discipline Review Group for CCID (Course Identification Number System) Transfer Model Curriculum

Michelle Krup

6. SUPPORT FOR ACE TRAINING

Gerken said he would like to see specifics about what the Council is voting on for ACE training. He said it is a good idea but he is concerned with the funding. He said his department is one of the most expensive ones to run and they do it for about \$50 per student. He said this proposal mentions it needs \$20,000. He said with 30 students this equals \$667 per student.

Ward said his division had decided on a badminton class for the program but Prapavessi changed it to circuit training. Ward questioned why this change had been made. Prapavessi explained it was changed because of scheduling issues. Ward said it needs further discussion.

Holt said although this is a positive effort, the college would lose 5 sections as a result because we would lose part-time sections and another section because there would be 30 students instead of 42 in the courses. He said if we decide to go forward with this, we are going to have to decide where we are going to cut to provide for this. He does not think we should do this in our present circumstances. He said this project is to help unprepared students

but their under preparedness is not our fault. He said we need to focus on prepared students with our limited and shrinking funding.

Prapavessi said the proposal was not intended as a proposal for funding. She explained the intent was to get endorsement from the Faculty Senate and get buy-in from the whole college and that could help motivate sources of funding. She said she realizes the pilot would serve a small number of students but in the bigger picture it is a step toward re-inventing remedial education to help with overall student success. Gilmore suggested the Senate Council have separate votes on endorsement and funding.

Dougan said it is important that we get behind the concept but Counseling would like to see courses in the program that come out of the larger achievement gap discussions. She said it seems the design of this program is happening in isolation.

Freytag said he has heard programs like this do work but he agrees with concerns about funding. He also responded to Holt's comment about not serving underprepared students and said because we have made addressing the achievement gap a goal; it is our responsibility to support efforts that address that goal.

Mikolavich said he has worked in learning communities and they do work but there is the issue of funding. He asked if there is a way to do it for less. He reminded Council the college still has to do research and make efforts to address our goals even with no money.

Machalinski said she is concerned that the Senate says they support this concept but not funding. She commented she thought the Senate was moving away from just being emotional support for the college.

Prapavessi said Basic Skills as well as other programs have targeted budgets. She said the district has designated these funds for these programs because they felt they would be beneficial to students so they could decide to do the same for a program like this.

Barber reminded Council they said we were going to address the achievement gap and this speaks directly to that. He said he knows it has costs but we should support it.

Lema asked Dannels if there is BSI money for this proposal. Dannels responded that the BSI Committee discussed this and agreed it is beyond the scope of what that committee can do right now. However, they support Faculty Development supporting the training.

Prapavessi reiterated her group is just asking for an endorsement to research the idea, not funding.

Dannels commented this proposal is in line with the Whistling Vivaldi project but cautioned we need to think institutionally when we consider these types of programs.

Lema reminded Council the FSCC has funding to do teaching academies and one of the proposals under consideration has the fundamentals of the ACE program.

DeLoach moved to have separate motions on support for the concept and one for funding. Keating seconded the motion.

The question was called. Council requested a hand count vote. 10 approved. 6 opposed. Motion approved.

The question was called to support the concept of the proposal.

The majority approved the motion to support the concept of the proposal.

The question was called to support funding the proposal.

Council requested a hand count vote. 7 approved. 6 opposed. Motion approved.

Lema said she would like the group working on the project to report back after a period of time. She will also report the approved motions to FSCC.

7. STAFF DEVELOPMENT AND NEXUS REPORT

This item was postponed due to time constraints.

8. CURRICULUM COMMITTEE RECOMMENDATION

Vazquez explained the history behind the need to change the catalogue language for DVC GE. He said the district voted to eliminate additional requirements for non-transfer degrees but as a result DVC GE is now less than 18 units. The Curriculum Committee said we have a curriculum pattern the faculty voted on in 2008 that fulfills the units requirements so they are proposing we use that in the catalog. He distributed a handout of the pattern and proposed catalog language as well as some frequently asked questions and answers.

The question was called to endorse the proposed GE language for the catalog.

Freytag said he wants to make sure everyone understands the question.

Lema explained we are voting on the catalog language that reflects the current status of GE requirements with the understanding that these specific requirements that were formally called the district local requirements will be reviewed by the Curriculum Committee. In the mean time we maintain the requirement that we have. Dildine added that we are going to include the transfer degrees as a fourth option when they have been developed and approved.

The majority of the Council voted to approve the catalog language and the provision for review in a year.

At this point Lema said Council has a few minutes while waiting for the Scheduling Task Force members to arrive for the next item and asked if anyone had any brief comments they would like to share.

Holt commented that everyone keeps referring to our mission but he does not think we are going to have the funds in the future to fulfill our mission as it is. He said we need to start looking at what is most important to provide to students.

Lamb shared the IUPR Task Force has been meeting as sub-committees and then coming together to share information. They have been making progress on making the forms more user friendly for both PC and Mac, and will be accessible off campus. They also recommend the comment boxes come at the end of a section instead of after each item.

9. SCHEDULING TASK FORCE

Lema shared the agenda for this discussion. She asked that people hold their comments until after the Task Force members have presented their information. She said clarifying questions may be asked of the Task Force members during the presentations.

Lema recognized the Task Force Members – Beth McBrien, Glenn Appell, Steve Coccimiglio, Lupe Dannels, Rick Gelinias, Keith Mikolavich, and Tish Young. From divisions that did not send their IC rep but did have faculty that regularly attended – Rick Godinez, Holly Kresch, Alan Lacayo, and Gary Pieroni. She said the Task Force had 6-7 meetings in a very short period of time. She said the discussions were informative, interesting and sometimes painful. She thanked Peter Garcia, Ted Wieden, and Susan Lamb for their support.

Lema advised the department chairs to look at class assignments, department bylaws and the UF contract when implementing the recommended schedule cuts.

Lema referred to her email overviewing the work of the Task Force that she sent to Senate Council, Division Deans and Department Chairs In it she identifies the cuts we need to make and where they were taken. She also reminded Council about the resolution and guiding principles they approved to use when making recommendations on the schedule cuts.

Mikolavich explained when making decisions on what to recommend for cuts, the Task Force looked at our core values and mission, productivity, fill rate, enrollment at census, and included discussion about our GE core.

Tish Young explained the Task Force started with a working document that included information on course hours, class max, census numbers, WSCH, FTES, and FTEF. They tried to maximize access for students in as many courses as possible. They looked at these numbers from Fall 2010 on which to base their recommendations. They asked basic questions such as how many sections are offered, what are the maximum number of students enrolled, and what are the fill rates. They looked at this information for the whole schedule but the list being presented to

Council is not the whole list. She said some classes they decided to leave because they were part of a program or certificate, even if they had low fill rates.

Lema said they looked at classes that were below 70% at census, about 300 classes, and at other factors when making recommendations. She said there was not much discussion on the low fill rates but as they moved up the list to fill rates closer to 70% it took longer to make decisions on those courses.

Gilmore commented that courses that have higher class maximums are being penalized when looking at fill rates first. Departments, like the Business Department, are serving more students than a department with a 25 student maximum when they seat 30 students out of a 45 maximum, yet they would be cut before a class serving 18 out of 25. He asked what is being done to compensate departments that are being penalized for having higher class maximums.

Young reiterated fill rates compared to class maximums were not the only things considered but they needed a way to normalize the data.

Gelinas added that the Task Force did look at some classes with low fill rates but high productivity because of higher maximums, and some of those were spared from cuts.

Dannels reminded Council they did use the guiding principles which were intended to keep the decisions as fair as possible.

Alan Lacayo said it was a painful process but we have to do it again so we need to learn from this first round.

Godinez added that the take away from this process is this is the first time since he has been here that faculty were involved in these types of decisions. He said everyone that worked with the Task Force was there not for their division but for the college as a whole.

Kristen Colchico commented the census data should not be so important as some instructors keep deadbeat students on their rosters to keep their course numbers up. Young responded that is against the law and the Task Force could not operate on that assumption.

Hess-Diestler commented that at some point we need to assume goodwill, and when we create a task force of our peers, we need to assume they are doing what they were charged to do and making well thought out decisions. Machalinski disputed Colchico's comment and said students are not going to stay on a roster and not get their money back if they have stopped going to the class. Dildine said one cause of students lingering on rosters is class shopping where a student registers for more units than they will actually take and decides after the semester begins which classes to keep. Young said the Task Force did discuss that issue.

Hewitt said she thinks the process worked well but the outcome needs to be evaluated. She said something did not work out when the recommendations they made eliminate a whole full-time position.

Keating said the class shopping issue needs to be part of the enrollment management discussion. She also said she would like data on how fast courses fill. She asked why there are several courses on the final cut list that are not on the working list. McBrien explained a few divisions offered more cuts than was being asked even if they did not fit the criteria for cuts. The Task Force also looked across campus at the end to come up with the remaining cuts required.

Keating asked if the same process was followed for the cuts to the summer schedule.

Peter Garcia explained for the summer schedule they had to cut 7%. He said the process was not quite as diligent as for the Fall semester because they did not feel they should spend as much time on the summer schedule. They used the fill rate criteria, number of sections, productivity rates, and appropriateness for completion of student success.

Colchico commented when you look at one semester it is just a snapshot and it might be better to look at classes over a period of time to see trends.

Gelinas said the college has to cut 66 FTEF and it will happen one way or another but it is not possible to cut that much and not limit student access. However, they did their best to minimize the impact.

Holt commented that for 10 years the college has been encouraging online classes, yet now we are cutting their growth because they don't have the numbers.

Dougan commented it would be good if all three colleges could coordinate their schedules to help with student access.

Garcia thanked the faculty on the Task Force. He added that the Task Force discovered the online trend after they had started their work and it was not their intent to target online courses.

Garcia explained from here the list goes to the schedulers, then to him for review, and the schedules will be sent out to the departments with any additional recommendations from him.

Lamb reminded Council there can be swapping between the summer and fall schedules.

Gerken asked the Task Force if this is the way to do it next time for the Spring cuts. Task Force members thought this process should be used for the spring cuts. There was no consensus as to whether or not to use the criteria for cuts in the fall.

Garcia responded that if the Senate decides they like this process, they should begin the conversation right away for next time. He said this will also help us get us get back to the discussion of what our mission is and should be.

DeLoach moved to make an emergency item motion to take action about the Scheduling Task Force recommendations. The question was called. All in favor. Approved.

DeLoach moved for the Senate to receive and forward the recommendations from the Scheduling Task Force. Keating seconded. The question was called. All in favor. Approved.

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*