



**FACULTY SENATE COUNCIL MEETING  
MARCH 8, 2011  
APPROVED**

**PRESENT:** Laurie Lema (President), Keith Mikolavich (Vice President), Marva DeLoach (Library), Rick Godinez (San Ramon Campus), Becky Opsata (Applied and Fine Arts), Tom Barber (English), Ray Gilmore (Business Education), Steve Ward (Physical Education, Athletics and Dance), Becky Opsata (Applied and Fine Arts), Katrina Keating (Math/Computer Science), Raine Dougan (Counseling), Buzz Holt (Social Sciences), Craig Gerken (Physical Science/Engineering), Catherine Machalinski (Biology and Health sciences), Nicole Hess-Diestler (Representative-at-Large), Lisa Orta (Faculty Development Coordinator), Doug Dildine (Part-time Faculty Representative), Len Grzanka (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

**ABSENT:** ASDVC Representative (TBD)

**GUESTS:** Beth McBrien, Michele Krup, Peter Garcia, Susan Lamb, Mark Messenger, Linda Boyd

The meeting was called to order at 2:00 p.m.

**1. APPROVAL OF THE MARCH 8, 2011 AGENDA AND THE MINUTES OF FEBRUARY 22, 2011.**

**It was MSC to approve the agenda of March 8, 2011 as amended. All in favor. Approved.**

**It was MSC to approve the minutes of February 22, 2011 with corrections. All in favor. Approved.**

**2. PUBLIC COMMENT**

None.

**3. COUNCIL COMMENT**

A. Dildine informed Council he attended the FACCC conference. He joined about 200 students and met with both Republican and Democrat legislators. He said the general theme was about targeted cuts in applied and fine arts. Legislators said eliminating those areas may be the LOA recommendation but it is not the intent of the legislature. Dildine said the State Chancellor has taken a different tack and is saying "if you don't cut them we will". He said legislators were surprised by the State Chancellors stance.

Dildine said Governor Brown met with the Board of Governors the same day and asked what can be done about transfer degrees and even offered to call the UC Chancellor to participate in the discussion. Dildine said legislators do not realize liberal arts and PE disciplines are under attack. He said legislators are not thinking that cutting those disciplines should be the future of community colleges and do not think they should be the focus of the cuts. He said there is discussion on how to pay for some courses and what some new courses might look like. He said in fact, there is legislation being worked on to protect community colleges.

B. Gerken said there is concern in his division about face-to-face exams scheduled for online course that sometimes conflict with face-to-face classes. He said it was suggested exams for online course be included in the class schedule.

C. Keating said she also attended the FACCC Conference. She said legislators are focusing on student success. She said faculty in attendance let the legislators know faculty should be the ones to define student success. She suggests

one way to help with a definition would be to have mandatory student orientation and gather our own information on what student success is, and what are students' goals. She said at Laney College, she could not get her transcript until she took an exit survey. She said we are losing the data on students that transfer to private and out-of-state schools. We do not capture this data. In addition she said she would like us to have the ability to contact students who have been gone from DVC for a year with no request for transcripts. She said the state looks at those students as failures.

#### **4. ANNOUNCEMENTS**

A. Hess-Diestler announced she accompanied 36 students to the American Theater Festival where they competed against many 4-year schools. She said DVC had students make it to the finals in every category.

B. DeLoach reminded Council to encourage everyone to see the DVC marketing display in the library.

C. Lema welcomed Ray Gilmore to the Council as the Business representative. He is replacing Peter Churchill who will be out the rest of the semester.

D. Lema said Governor Brown met with the California Community Board of Governors and said he wants to begin working on legislation to help with transfers to UC as has been done with CSUs under SB 1440.

E. Lema said there is a special Governing Board meeting this week to address a resolution to eliminate some academic managers. She explained all academic managers will be getting pink slips to allow for further reductions. She said at DVC management has developed a new management dean level position in student services that combines EOPS and Financial Aid. The new position will be the Dean of EOPS/CARE, Financial Aid, Calworks. Lema added she was informed of other colleges laying off full-time faculty and fortunately we are not at this time.

F. Lema encouraged faculty to make accommodations for students who want to attend the March in March on Monday, March 14. She said faculty should try not to accommodate missed assignments and allow for makeup exams for those students who go to the march.

#### **5. APPOINTMENTS**

##### **Scheduling Task Force**

Laurie Lema

##### **Instructional Program Review**

Heidi Goen-Salter

Mario Tejada

Robert Burns

##### **Hiring Committee for Vice-President of Student Services**

###### *Paper Screening*

Ruth Sison – Library

Matthew Powell - Social Sciences

Raine Dougan-Counseling

###### *Interview*

Nancy Deason - DSS

Merv Maruyama - Counseling

##### **Graduation Speaker**

Rick Risbrough

##### **Hiring Committee for new Dean of EOPS/CARE, Financial Aid, Calworks**

###### *Interview*

Paula Stanfield

**It was MSC to approve all the appointments listed above. All in favor. Approved.**

## **6. WEBCT TO BLACKBOARD 9**

Neal Skapura informed Council the college will be moving over to Blackboard 9 from WebCT. He said the timeline is the admin part will be up and running in Fall 2011. The pilot will be in spring 2012 along with training and live classes. By Fall 2012 the final switch will take place. He explained the online task force compared WebCT and earlier versions of Blackboard and determined they were not adequate. Then Blackboard merged with WebCT and came out with Blackboard 9 which was determined to be the best choice. He told Council LMC is switching over to Blackboard 9 also under the same timeline so we will be able to lean on each other as we implement the new program.

Carolyn Seefor said having the right online platform helps students, and with this program there is not a big learning curve, as well as it is more accessible for disabled students. She said other colleges are using it and students come to us already knowing the program.

Dildine asked if WebCT content would be automatically moved over to Blackboard 9. Skapura said for the pilot they will make sure the material is moved over.

Holt said he is concerned with procedure. He said although he has no problem with the recommendations he is concerned with the procedure. He said it seems like it was just a few people making the decision without broad input.

Skapura explained the Distance Ed Committee is a task force of the Faculty Senate and their meetings are open. He said when there are any updates needed they come to the Faculty Senate. He explained the Task Force has consisted of himself, Seefor and Ben Seaberry and they have had faculty regularly at their meetings.

Machalinski asked what percentage of our courses have WebCT accounts. Skapura said 20% of IGETC are online and of the 1900 spring courses, 900 are in WebCT. Machalinski reminded Council that having course materials online even for face-to-face classes is not only expected by students, but it saves money on paper and is a great tool for instructors.

Freytag asked about the security options. He said faculty don't really know who is taking the classes or exams. Skapura said it has to be a district solution and it is costly. He said at this time he does the same thing he does in his face-to-face classes and that is that we assume the person who registered is the one in the class. He said he does schedule face-to-face meetings with his online class to help verify the student is the one doing the coursework.

Machalinski said she asks her students for IDs.

Seefor said the key is to not make it a test based class but a participation based class.

Lema said the task force had full membership when it first started and wound down as major decisions were made but we should look at revitalizing the task force.

Skapura reminded Council the college is losing the IT Dean, Ben Seaberry and he has been a big supporter of faculty.

## **7. CURRICULUM COMMITTEE RECOMMENDATION**

Obed Vazquez explained to Council, the Curriculum Committee looked at catalog language in response to implementation of SB1440 and to comply with the district requirements that recently eliminated American Institutions, Health Sciences, and PE requirements. He distributed the current and proposed catalog language on GE for the social and behavioral sciences. He said those requirements will still be part of DVC's non transfer pattern.

Vazquez clarified that DVC students have 3 requirements for their Associate degree, those being a unit requirement, a major area of study, and then a choice of three options to complete their GE. Those are the DVC GE pattern, the IGETC pattern, and the CSU pattern. He said option 2 and 3 do not have the American Institutions, Health Sciences, and PE requirements but they remain in option 1.

Machalinski asked if a student can get a degree from DVC using option 2. Vazquez responded that they can but they still need to take the four additional requirements for now. It will change next year.

Lema asked if a student is already here at DVC and is working towards their AA, are they still required to take the local requirements. Vazquez said they are not.

Machalinski suggested an explanation about the pattern be included in the handout.

Vazquez reviewed the motion approved by the Curriculum Committee: It was MSC, with no objections, to recommend to the Faculty Senate Council that for the 2011-12 catalog, the additional graduation requirements,

American Institutions, Ecology of Human Health and Physical Education, will be a part of Option 1 DVC Local GE and are not required for Option 2 and 3.

It was MSC, with no objections, to revisit the GE pattern as soon as possible and be able to provide a report to the Faculty Senate Council by May 1, 2011.

Vazquez said he would put together a fact sheet to help explain the requirements and send it to the Senate Office to forward to all faculty.

**DeLoach moved that the Faculty Senate support the motions approved by the Curriculum Committee. The motion was seconded.**

Lema said this will be an action item on the next agenda.

## **8. CONTRA COSTA COMMUNITY COLLEGE DISTRICT TEACHER OF THE YEAR**

Lema explained the community college nominee for the Contra Costa County Office of Education Teacher of the Year rotates amongst the three colleges in the Contra Costa Community College District and this year the nominee is to be from DVC. This year's nomination is Steve Coccimiglio.

**It was MSC to approve the selection of Steve Coccimiglio for the CCCOE TOY 2011 nominee. All in favor with one abstention. Motion approved.**

## **9. FUNDING FOR ACE TRAINING**

Prapavessi explained to Council this proposal is to form a learning community, the Academy for College Excellence (ACE). She distributed copies of the proposal to Council. She said through this program students show about a 20-30% higher rate of success than students in traditional classes. She said the program immerses the student completely into the culture as a full time student. She said they are given lessons in core values to be a successful student such as self-advocacy, attitudes towards learning, and expectations from the college. Students are encouraged in one semester to complete all of their basic requirements and start taking targeted courses after that. She is hoping to bring this program to DVC and the program needs funding. They are hoping to get the endorsement of the Faculty Senate. They hope this is the beginning of a meaningful effort to support the remedial student.

Gerken asked for clarification on the funding. Prapavessi said a pilot program next year would serve 30 students. The initial cost would be \$20,000. That includes \$5000 for recruitment, \$5000 for coordination, and \$10,000 for faculty training. They hope to start working on the project by the end of this month.

Freytag asked how the six departments that would offer the courses were selected. Prapavessi said the model program was started at Cabrillo College and those were the courses they recommended to be included.

Grzanka asked if the group moves through the courses as a cohort. Prapavessi said yes they would for the first semester.

Freytag is concerned with any cost when we are talking about eliminating programs, as valuable as this one might be. Lema responded currently the ACE Program is one of the proposals being considered for the Teaching Academy as part of District-wide Staff Development. This will be on the next agenda for further discussion.

Prapavessi said she thought it was an action item at this meeting and that if we wait it will be a tight timeline. She added that they are asking for an endorsement and realize it will not guarantee the funding.

Keating stated we have to be careful about endorsing this because that implies there will be money. She added that she knows there are grants they could apply for that could pay for the pilot.

Mikolavich commented that we still have to focus on our mission and this addresses the achievement gap.

Orta informed Council the Teaching Academy would address the teacher training only. She said she would like some written information and data on success rates.

Keating informed council in the math department they are dropping one of their class maximums for this program to help with student success, even though it will negatively impact their productivity.

## **10. SCHEDULING TASK FORCE**

Lema shared the notes from the first two Scheduling Task Force meetings held so far. She explained at this time they are looking at cutting the summer schedule for 6.2 FTEF. Lamb commented that last summer was the one of the lowest we had for productivity. Dildine added that part of the reason for low productivity was that some of the classes that had been cut from last summer's schedule were typically high productivity classes.

Lema pointed out the concerns and issues are in the task force notes. She said some of the data they are looking at when making decisions on the cuts are fill rate at census date, last classes to fill, and productivity rates. Mikolavich said the task force will meet this coming Thursday and hope to make recommendations on the 3.2% cuts. He said some low productivity classes should be kept such as English 140, a tutoring training class. Dougan asked if the suggestion to look at courses at the other colleges and coordinating them across the district was being discussed. Lema responded that it has not been a topic in either FSCC or Consultation. Lamb said the VPs of the colleges have been meeting and they are not in favor of having that discussion at this time. Machalinski asked why programs are being eliminated by virtue of not scheduling any classes within them, yet we have a process that is not being followed. Lamb responded that some programs are being put on inactive status and not being scheduled for now but they have not been eliminated. Keating commented that the math department would like to look into the summer schedule for cuts. Lamb said for she wants to discuss this with the task force. Lamb added that we need to have a plan for the fall, spring and summer and give targets for areas to cut over those three semesters. Barber asked when the task force will finish its work. Lamb said they need to complete their work by the time the schedule needs to go out on March 21<sup>st</sup>. Barber asked how they will make their final decisions on what cuts to recommend. Lamb said they are working to come up with a process. Barber asked if any area has felt left out of the discussions. Lema said all areas have been given the opportunity to participate but they have not all been coming to the task force meetings.

## **11. VP OF INSTRUCTION**

Lamb informed Council the Instructional Program Review Task Force has been looking at three main areas. The first is the form itself. They are looking at making it accessible for both PC and Mac users, making it accessible to multiple users at the same time, and other things that will make it more user-friendly. She said they are also looking at data integrity. The third thing they are looking at is the content and paring it down to what is really necessary to include.

## **12. SURVEYS**

Lema said the ACT student survey is due to go out soon and asked Council if there are any questions in addition to the standard ones that they would like included. Ward said there needs to be a question on why students are here and what are their goals should be included. Dougan suggested the question about block scheduling should be eliminated since it is not a current topic of discussion. Lema told Council to forward any other suggestions for the survey to her. Keating commented the survey should be online as it takes too much class time.

## **13. ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,  
Ann Langelier-Patton  
Administrative Secretary*