



## FACULTY SENATE COUNCIL MEETING

APRIL 5, 2011

APPROVED

**PRESENT:** Laurie Lema (President), Keith Mikolavich (Vice President), Rick Godinez (San Ramon Campus), Becky Opsata (Applied and Fine Arts), Katrina Keating (Math/Computer Science), Tom Barber (English), Steve Ward (Physical Education, Athletics and Dance), Ray Gilmore (Business Education), Becky Opsata (Applied and Fine Arts), Raine Dougan (Counseling), Buzz Holt (Social Sciences), Craig Gerken (Physical Science/Engineering), Lisa Orta (Faculty Development Coordinator), Catherine Machalinski (Biology and Health sciences), Nicole Hess-Diestler (Representative-at-Large), Doug Dildine (Part-time Faculty Representative), Len Grzanka (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

**ABSENT:** Marva DeLoach (Library), ASDVC Representative (TBD)

**GUESTS:** Glenn Appell, Tish Young, Beth McBrien, Susan Lamb, Karen Edwards, Stephen Langsam (Inquirer)

The meeting was called to order at 2:00 p.m.

### 1. APPROVAL OF THE APRIL 5, 2011 AGENDA AND THE MINUTES OF MARCH 29, 2011.

It was MSC to approve the revised agenda of April 5, 2011. All in favor. Approved.

It was MSC to approve the minutes of March 29, 2011 with corrections. All in favor. Approved.

### 2. PUBLIC COMMENT

None.

### 3. COUNCIL COMMENT

Keating said she followed up with those in her division who said the Scheduling Task Force caused low morale and it turns out it was just a couple faculty who were making those statements. That was not the feeling of the majority of her division.

Freytag said the recent implementation of student email is a great example of when those far away from the classroom make decisions that affect the classroom. He said there must be a better way to implement such changes without disrupting the learning environment.

### 4. ANNOUNCEMENTS

Lema said that Information Technology from the District Office should be integrated into academic and professional matters discussions. Lema will bring it up in consultation.

Orta announced as part of the Whistling Vivaldi activities, Stacy Shears will share the results of a qualitative case study she conducted for her doctorate, on the successful transfer of African American students to San Francisco State University on April 14, 12:30-1:30 in BFL CCR.

Orta reminded Council Whistling Vivaldi author Claude Steele will present a video conference on April 27<sup>th</sup> from 1-3pm in L 151, and there is still space available. To arrange for a ticket, send Orta a question you would like Dr. Steele to address in his presentation.

Lema reminded Council the Faculty Lecturer, David Vela will present his lecture on April 6 from 12:30-1:30 and again on April 7 from 7-8pm with a reception following. Both will take place in the Trophy Room.

## **5. APPOINTMENTS**

### **Scheduling Task Force**

Rick Godinez – SRVC

Holly Kresch - Math and Computer Science

Carolyn Seefer – Business Education

Lema reminded Council Social Sciences still needs a representative on this Task Force.

**It was MSC to approve all the appointments listed above. All in favor. Approved.**

## **6. ACADEMIC SENATE FOR CALIFORNIA COMMUNITY COLLEGES PLENARY SESSION RESOLUTIONS**

Lema explained she would like the Council to review the Resolutions that will be voted on at the upcoming Plenary Session. She said there will be amendments to many of the resolutions at the session but she wants the Council to be aware of the issues that are being looked at and provide feedback on any that concern their areas. Lema said she would streamline the review for Council

Keating said in resolution 5.03 to Oppose Potential Permanent Elimination of all Categorical Funding she would like to add “Whereas there is a push towards CTE programs and those programs students use the categorical funds,”

Grzanka commented about 6.03 Title 5 Regulations Limiting Education Units. He said arguments against this resolution include students who take courses to explore what they want to major in, students who already have a degree and come back to shift direction or lifelong learning, re-education for workman’s compensation, and those who participate in drama productions or music groups.

Gerken commented he sees all the reasons to allow unlimited education units but students may take a class such as an art class for self-improvement at a community college because it is less expensive than classes offered by adult education and city programs.

Dildine said this resolution is an end run to get rid of the arts. He explained repeatability as an issue is a ruse to get rid of certain classes.

Opsata pointed out this resolution is specific to teacher education programs.

Lema commented that resolution 6.06 to Oppose Shift of CCC Credit Instruction to a Pay-for-Service Model Educational Policies is in regards to fee-based programs which is not the focus of our current offerings. Lamb responded these could be classes we offer on a limited basis because of our cost and we could charge more for those. But it does create a two-tier system. Lema said we should be concerned about setting that as a precedent. Keating said she is in support of this in certain cases but she is concerned about the provision to allow local community college boards the authority, without approval of the Board of Governors, to establish and maintain an extension program offering credit courses. She said there should be guidelines and some sort of checks and balances if these types of classes are approved.

Machalinski agreed there should be a way to charge students for some of these classes but it is a slippery slope and we need to be careful.

Barber said a two-tier fee system is a terrible idea because it privatizes public education. He said community colleges were designed to support the communities and this could exclude students who could not afford the fees. Gerken said he wants to know all the implications but his gut reaction is we have a lot of international students who have zero credits and zero registration priority, and pay full fare, so they can’t get into many of our classes and this would make it even more difficult for them.

Lema said she would like feedback from Counseling on 8.01- Title 5 Change to Clarify the Role of Advisors and Paraprofessionals in Counseling.

Lema pointed out resolution 9.02 opposes a cap on total units.

Lema said PE should look at resolution 9.03 Repeatability of activity courses. Ward said PE supports resolutions 9.07, 9.13 and 9.14 and they are against all the other 9.0 resolution on repeatability.

Council agreed they are in opposition to 9.04 Defining Repeatable Visual and Performing Arts Courses and they support repeatability.

Lema asked Math and English to look at resolutions 9.1 Accelerated Basic Skills, and 9.11 Increasing Completion through Accelerated Basic Skills and provide feedback.

Lema said everyone should review the resolutions under 10.0 Disciplines Lists for their areas. She said also all areas that use tutoring should look at 10.14 Supplemental Learning Assistance and Tutoring Center Coordinator Minimum Qualifications

Lema said resolution 15.0 Reciprocity for TMC Courses in Associate Degrees for Transfer would have to be an agreement between DVC, CCC and LMC.

Lema asked for feedback from Counseling on 15.02- Mandatory Student Success Courses in Associate Degrees for Transfer.

Lema asked for feedback from Math and English on resolution 15.03 Common Baseline Indicator of Readiness for College-Level Mathematics and English.

Lema said Council should review resolution 18.0 –Matriculation since it addresses several issue the senate has been discussing including priority registration, and drop/withdrawal dates.

Lema told Council to forward feedback on any of the resolutions before April 14. She will report back on the resolutions votes after the Plenary session.

## **7. FREEDOM OF EXPRESSION**

There was no discussion.

**The question was called to vote on the motion to approve the proposed changes to District Student Service Procedure-Freedom of Expression.**

**All in favor. Motion approved.**

## **8. DISTANCE LEARNING TASK FORCE**

Opsata said her department chair believes the Task Force charge, should read “enrollment retention and success rate” should be moved to the top as a priority goal. Lamb added that there are many issues about retention in online classes.

Lema asked if the list in the charge was a priority list. Mikolavich said that was not the intention but it does tend to be the way we look at lists.

Council agreed to the change in wording.

Council discussed security issues in online classes. Grzanka commented that when he proctored tests for online courses at Columbia College, students were required to come to campus to take tests.

Freytag said online security is a big issue and he is concerned we are only doing the minimum to ensure the student of record is actually taking the course.

Gilmore, in response to Grzanka’s comment, said there is a difference between chapter quizzes and exams. He asked if an instructor gives a chapter test every week, are they going to require students come to campus every week.

Gerken said Council needs to decide if this is a short term or permanent committee. He said if it is a limited task force we give them a to-do priority list. If it is an ongoing committee, their charge should be broader.

Lamb said to consider that DVC has a significant number of online courses including face-to-face courses that have a distance education supplement. Together it is about 10% of the courses we offer.

Holt said online education is not going away and he thinks it should be an ongoing committee.

Gilmore cautioned that online courses have a bad attrition rate and it can impact our funding. He suggested the Task Force help address these current issues.

Orta said she sees a need for a permanent committee. She said it would be a Senate committee and should consist of mostly faculty.

Machalinski agrees with the need for it to be a long term committee but said it needs to have expertise from classified also.

Lema said she was hearing consensus from the Council that it should be a permanent committee.

Orta suggested adding certification of online instructors to the charge. She explained there is nothing to say an instructor has learned the skills needed to teach an online course.

Gerken said the members should have knowledge about online education.

Machalinski suggested two branches of the committee, those that teach online could address best practices and it could include non-online instructors for overall integrity issues.

Lema said this will come back for further discussion

## **9. 2011-2012 SCHEDULE OF CLASSES**

Lema explained the amount of budget cuts needed has increased since the task force worked on the 6.2% cuts. In order to move forward, the Senate needs to address the task force membership. Not all of the IC reps that were appointed to this task force were able to participate. Currently the IC reps from the Business Division Math and Computer Science Division, SRVC, and Social Sciences have not participated in the task force. Consequently some divisions do not have faculty expertise represented in the task force. Lema informed council it is problematic when the Senate approves representation of task force membership which in this case were the IC faculty committee members from the divisions and they are unable to participate. She asked to what extent should we be making adjustments in the membership.

Mikolavich commented when the task force was formed they wanted faculty who were on the IC because they were part of the ongoing conversations around program review. The task force did acknowledge there were faculty that were involved but not on the IC but attended consistently. The task force came to consensus in their recommendations so the rest of the college should not grumble when they don't agree with the outcome

Barber commented the task force does not need to be micromanaged. He also responded to Lema's comment about divisions not following through on Senate directives and said if a division does not have a representative there and do not feel their voice was heard, is that not sanction enough.

Machalinski commented this Task Force has a big impact on people's lives and is different than any other. She said if the specified representative does not show and the division selects someone else that attends regularly, that is fine. But there should not be a "round robin" of who attends each time. Lema said the group will be setting ground rules at their first meeting.

Gilmore suggested if an area's representative does not show up regularly, that division should be contacted to let them know.

Freytag asked if the meetings should be open to non-members. Mikolavich commented it is harder to have the discussions at open meetings because the squeaky wheel gets the grease and can undermine the work of the committee.

Lema said there were some very sensitive conversations in the Task Force. She said she understands transparency but the group dynamic and discussion could change with new people coming all the time.

Tish Young commented that if people are censoring themselves it changes the conversation. She said the task force was asked not to discuss their work until final decisions had been announced.

DeLoach said this is a group that has to be free to talk about issues and that needs to be done in a closed environment.

Holt said he is opposed to closed meetings of any kind. When a decision has been announced, it is too late to consider outside perspectives. He said faculty on the committee should be prepared to expose themselves as they do this work.

Opsata said she supports Holt's statement. She thinks non-members should at least be allowed to observe.

Keating agreed they should be open meetings.

Machalinski suggested having a closed portion of the meeting and an open portion.

Orta said we have to acknowledge the history of distrust in the institution but we have to trust. She has decided to trust.

Beth McBrien said the members were supposed to have a global view and having observers will encourage members to become advocates for their own areas and it loses the balance of the discussions. It would defeat the purpose if some members are thinking globally and some are advocating for their own areas.

Gerken said he sees there is a benefit for closed meetings but the Task Force should explain the how and why when they present their recommendations.

Lema asked for a straw poll on whether or not the meetings should be open. Two voted for open meetings, seven voted for hybrid meetings, and five voted for closed meetings. Lema said this poll will be a recommendation for the Task Force.

Glenn Appell expressed frustration because the budget situation is political, it is not our administration. He said we don't know how much the cuts have to be, how many classes to cut, and we don't know if it will get worse or better. He said he supports across the board schedule cuts and to try to preserve programs when we can.

Gilmore said we need to change the criteria of the Scheduling Task Force for selecting classes so that it follows the way that DVC obtains revenue. Fill rate doesn't make any sense anymore if the school gets paid by seat count. Ray did some research and it appears that DVC gets about \$4500 per student at census. So, if a 25 max class had 25 students, it would not be cut and a 45 max class with 30 (76%) students would be cut, even though the 30 student class would generate \$23,000 more income for DVC. Even worse, if that 25 max class had 20 students (80%), it would be generating \$45,000 less revenue for DVC. Ray says the burden of proof for justifying survival should be on the class that is generating \$45,000 less revenue for DVC, rather than requiring the 45 seat class with 30 students being the one that has to prove its case.

Grzanka asked that part-time instructors whose classes will be cut, be notified as soon as possible.

Machalinski, in response to Gilmore's statement, we have many different class maximums for varying reasons. She said we need to maintain as much student access as possible and we need to keep programs as much as we can.

Dougan said she'd like to see some coordination between the colleges to try to maintain programs somewhere within the district. Appell said they have discussed this in negotiations.

Barber reminded Council we are a college and he is concerned with going to the profit mode for making decisions on what to cut. Mikolavich said the task force keeps revenue factors in mind but they have to balance that with many other criteria.

Lema reminded Council the Task Force is doing some difficult work and will need your support.

## **10. ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,  
Ann Langelier-Patton  
Administrative Secretary*