



FACULTY SENATE COUNCIL MEETING

MAY 10, 2011

APPROVED

PRESENT: Laurie Lema (President), Keith Mikolavich (Vice President), Marva DeLoach (Library), Raine Dougan (Counseling), Rick Godinez (San Ramon Campus), Becky Opsata (Applied and Fine Arts), Tom Barber (English), Steve Ward (Physical Education, Athletics and Dance), Ray Gilmore (Business Education), Becky Opsata (Applied and Fine Arts), Buzz Holt (Social Sciences), Craig Gerken (Physical Science/Engineering), Lisa Orta (Faculty Development Coordinator), Catherine Machalinski (Biology and Health sciences), Nicole Hess-Diestler (Representative-at-Large), Doug Dildine (Part-time Faculty Representative), Len Grzanka (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT: Katrina Keating (Math/Computer Science), ASDVC Representative (TBD)

GUESTS: Beth McBrien, Susan Lamb, Tish Young, Carolyn Seefer, Ted Walker, Christine Worsley, Patrick Leong, Rick Risbrough, Beth Hauscarriague

The meeting was called to order at 2:00 p.m.

1. APPROVAL OF THE MAY 10, 2011 AGENDA AND THE MINUTES OF MAY 3, 2011.

It was MSC to approve the agenda of May 10, 2011 as revised. All in favor. Approved.

It was MSC to approve the minutes of April 26, 2011. All in favor. Approved.

The approval of the Minutes of May 3, 2011 was postponed.

2. PUBLIC COMMENT

Ted Walker requested next year Faculty Senate Council advocate for faculty involvement in the decision making process for making cuts to support services, such as lab coordinators. He said cuts could potentially go against Title 5 if the cuts prevent programs from being offered.

3. COUNCIL COMMENT

Lema thanked those who served on the Faculty Senate Council this year. She asked that those who are not returning notify the Faculty Senate Office of their replacements so they will be included in the August Faculty Senate Flex activity.

Freytag encouraged all faculty to read the latest issue of Table Talk and to attend the meeting this Thursday, May 12 to discuss the tentative agreement. He said faculty is being asked to make some significant concessions and he does not think faculty should just rubber stamp the agreement.

4. ANNOUNCEMENTS

Lema announced the ballots for the Faculty Senate President and Vice-President have gone out. The balloting deadline is Friday, May 20. Faculty should contact the Faculty Senate Office if they did not receive a ballot.

Lema stated the announcement for the Staff Coordinator position is out this week. The Nexus Coordinator position will be also announced soon.

Lema told Council Ted Wieden informed her today the Accreditation Steering Committee has accepted a draft of the focused mid-term report. Lema said she will send it to all faculty and it will be back on first Faculty Senate agenda in August.

Lema announced the Retirement Reception is scheduled on Thursday, May 12 at 4:30 in the Norseman immediately following the 5-10-15 Year Service Awards. She said there will be 7 retirees in attendance and 5 of them are faculty. She encouraged faculty to attend and honor their colleagues years of service to the college.

Lema announced the State Academic Senate Faculty Leadership Institute is in Berkeley at the Claremont this year so there are minimum travel expenses. She said any Council representatives that are returning next year are invited to attend. They should contact the Faculty Senate Office as soon as possible. The Institute is June 16-18.

5. APPOINTMENTS

Information Technology Manager Hiring Screening Interview Committee

Robert Burns

Staff Development/Nexus Coordinators

Laurie Lema

Lema asked Council if they were alright with her making appointments over the summer if needed. She would check with one other Senate officer before making the appointment.

Holt moved to approve Lema's request. DeLoach seconded.

DeLoach moved to make the motion an emergency item. Dildine seconded. The question was called to make it an emergency item. All in favor. Approved.

The question was called to approve the motion for Lema's request. All in favor. Approved.

6. VOLUNTARY FUND

Lema asked for approval to spend \$400-\$500 of the Voluntary Fund for the Retirement Reception.

It was MSC to approve the expenditure from the Voluntary Fund. All in favor. Approved.

7. RESOLUTION FOR KEITH MIKOLAVICH

Lema explained to Mikolavich she asked Senate Council, the Integration Council other colleagues for comments about him to include in this resolution. She said she received a lot of responses. She read the following resolution in honor of Keith Mikolavich.

Diablo Valley College Faculty Senate Resolution
Keith Mikolavich Faculty Leader Extraordinaire
May 10, 2011

Whereas, Keith Mikolavich has served as Diablo Valley Vice President of Faculty Senate, Co-chair of Integration Council, and Co-chair of Accreditation Integrated Planning Work Group and has been instrumental in improving college governance, the discourse of the Faculty Senate and the dialogue of the Integration Council;

Whereas, Keith is recognized as a passionate educator because of his dedication to the education of the whole student and commitment to value-driven decision making and commitment to the college;

Whereas, Keith has consistently demonstrated he is insightful and thoughtful when faced with difficult decisions and has an overarching desire to do the right thing even when and especially if it is a tough to do;

Whereas, Keith has been willing to take on the tough assignments and has done so with the clear presence to stay calm and with grace and without allowing himself to succumb to cynicism, which indeed is a gift;

Whereas, Keith is unrelenting in his courteous demeanor and treatment towards others particularly under duress, is a model of civility and challenges us to be our best by his example;

Whereas, Keith has unparalleled listening skills, patience, compassion and is philosophical to the point of being poetic;

Whereas, Keith has a “cringe factor” rating of zero which means that when he writes or speaks it’s guaranteed that what he says will be carefully thought out, compassionate, unifying, motivating and communicated with feeling and authenticity;

Whereas, Keith’s leadership brought to governance evaluations a high literary quality and offered careful admonitions and coaching to an interim college president;

Whereas, Keith’s even tempered positive perspective and ability to stay so cool helped guide the development and work and broad college-wide discussions of the Integration Council;

Whereas, Keith has along with ample academic expertise, his personal character, his integrity, kindness, humility and curiosity infused a partnership with his Integration Council Co-chair of collegial respect and support, that made a challenging experience a professional and personal joy;

Whereas, Keith demonstrated the highest level of civil discourse, thoughtful reflection, intellectual examination and commitment to collaboration as a Co-chair of the Integration Council and his constructive dynamic with Co-chair Sue Handy on the Integration Council is a model of excellent inter-constituency partnership that has helped to bring DVC Faculty and Classified Staff closer together.

Resolved, That Diablo Valley Faculty Senate recognize Keith Mikolavich has contributed countless hours to accreditation, Integration Council and Faculty Senate Council with commitment, dedication, vision and leadership at the time he became a new father;

Resolved, That Diablo Valley Faculty Senate acknowledge Keith Mikolavich’s optimist perspective that things are going to get better in the future, has been a source of reassurance and inspiration to his colleagues;

Resolved, That Diablo Valley College Faculty Senate honor Keith Mikolavich for his mid-career legacy which is defined by his actions in times of crisis that have contributed to a college culture to think more globally, to treat each other with civility and to honor collegiality; and

Resolved, That Diablo Valley College Faculty Senate expresses to Keith Mikolavich its appreciation for his trusted leadership, dedication and extraordinary contributions to the Faculty Senate and for making DVC a better college.

Mikolavich thanked Lema for her leadership and said it has been a great experience.

DeLoach moved to approve the resolution by acclamation. Council agreed.

8. INSTRUCTIONAL PROGRAM REVIEWS

Lamb informed Council the Program Review Task Force has a few more things to do but they are mostly done with their work. There may be a few small changes to the forms. She will bring the changes to the Faculty Senate Council when we return in the Fall.

Gerken said he has received feedback asking if Program Reviews could go back to being done every five years and keep the annual reviews to the minimum required. Lamb explained the accreditation requirements have changed and we need to comply. The process being developed is the minimum required. She said next year the data will be pre-filled and it will decrease some of the work required.

Gerken said also his division has said no to the Division Council signoff.

Ward said PE also said no to the Division Council signoff.

Holt asked if accreditation is asking more than Title 5.

Lamb responded that the Accreditation Commission is a regional body and covers several states so they do not adhere to just Title 5. She said the reason for annual updates is that we have to show that year four is not getting

funds based on a report from year one of the Program Review cycle.

Machalinski said her division feels like annual reports are a waste of paper. She suggested it could be reduced to a validation. She said for instance if things have changed more than 10% than the previous year, a report needs to be done. She said this process consumes time we don't have and there has to be a better way.

Lamb reminded Council one of the reasons we got put on show cause was our Program Review system was out of date and there is criteria we were not meeting.

Mikolavich said he thinks we are moving in the right direction but the English Division feels there is a disconnect between teaching and learning and looking at data. He said they would like more time to talk about best practices.

Young said when we are doing it every year and unless we have five years of hindsight, we never get to step back and discuss the results and implications. She said this process is wearing people out and they are just signing off.

Hess-Diestler said unless there is a common eye looking at every department, it is not an even playing field. She said a poorly written Program Review can make a program look bad but it is not the actual case.

Freytag asked if there is a way enrollment data could be included in Program Reviews to help inform scheduling.

Lamb said Program Review data should be informing the departments. She said fill rates and other data related to scheduling should be coming from program reviews. She reminded Council we used to have separate processes for things such as Box 2A, equipment purchases, budget, SLOs, and scheduling. Now they have been rolled into Program Reviews. The problem now is we have not had money so she understands why it seems Program Reviews are not driving much.

Lema said she sees the frustration is not just how often we have to do Program Reviews, but that we don't understand how the decisions that are made link to the Program Reviews content.

Mikolavich said we want to reflect and evaluate but it could look different than what we are doing now. He said we are wasting the good will and energy that is out there.

Lema said we are not at a point to finalize agreement on the process at this time but we could do it in the fall. She said we can vote on the form at this time.

DeLoach called the question to approve to proposed revisions to the IUPR form. All in favor. Approved.

Lema told Council to give some thought to the process over the summer. She suggested to Lamb to look at other colleges that have been doing Program Reviews longer than we have for ideas. Lema thanked the Program Review Task Force for their work.

9. BETH HAUSCARRIAGUE DIRECTOR OF ADMISSIONS AND RECORDS

Lema told Hauscarriague some of the things Council would like to discuss are how many times a student can drop the same class, a unit maximum per semester, and the amount of units a student can register for through priority registration.

Hess-Diestler said she would like to discuss the chain of command for census rosters.

Mikolavich said he wants to discuss what things faculty can work on with Admissions and Records.

Hauscarriague first addressed priority registration. She said students can register for up to 19 units through priority registration. She said Peter Garcia has been talking to the LMC and CCC college presidents about this issue. This is the first time through with the recent changes to priority registrations so they wanted to get it in place before they address the issue of capping units. She said another phase that needs to be addressed is students who petition for Spring graduation get an early registration date. She said they want district-wide consensus and we are not there yet.

Lema asked if that has been discussed amongst DVC administration. Hauscarriague said it has been discussed in several places at DVC and it would help with the district-wide discussion if DVC came to an agreement at the college.

Young said this is a critical issue as she has students now who are gaming the system.

Mikolavich said he is concerned it takes so long to make a decision when it effects the decisions we are making right now for budget, etc. He asked why we do have to do this district-wide?

Hauscarriague said the earliest we could make a change would be Spring 2011. She said because we have to share our systems with the other two colleges, it limits our ability to do things differently than them.

Gerken asked Lema to start the conversation at FSCC.

Dougan said she just heard about the change in priority registration for students who are applying for graduation and asked if it is a done deal and what was the decision based on. Hauscarriague said other colleges and districts are already doing it and it has been implemented at DVC.

Ward said he is concerned about the parameters of the policy and how it will be enforced. Hauscarriague said there are criteria and she will send them out to Council.

Ward said we need to get the conversation going with the other two colleges because the average student does not realize how many sections have been cut and those that are eligible, need to know to take advantage of priority registration.

Freytag said he is concerned with when, where, and how these decisions are being made. He said faculty need to be part of the conversation. He asked Hauscarriague to let faculty know what conversations they need to have to get things started and be involved in the decision-making.

Hauscarriague said she understands the frustration with how long it can take to make these decisions and wants to have faculty involved. However, she said any changes need to be thoroughly investigated for any implications from the changes.

Hauscarriague said on the repeatability issue, the State Board of Governors have met to discuss this. The Admissions and Records Directors have made a decision, it has gone to the VPs and it is going to consultation.

Dildine said he heard something different in a workshop he attended at the Plenary Session. Lema said she will send out what she received from the State on this issue.

Hauscarriague informed Council that District IT said DVC could pilot doing census rosters and drops online this summer.

Lema said she will talk with Hauscarriague about future collaborative conversations on A&R issues.

10. FACULTY SENATE PRESIDENT'S REPORT

Lema reported the College Council is reviewing College-wide committees and structure. She said they have read and discussed the survey results but they have not started the discussion about changes.

Lema reported the DVC Revitalization and Discontinuance policy has been to the college president and there were no further changes from what the Faculty Senate recommended.

Lema reported at District consultation they discussed implementation of a new online instructional platform. She said a final decision has not been made.

Lema reported the District will be moving to the "Cognos" system which will combine the voice mail system with email. In addition a new email system will be implemented that will provide more storage.

Lema said the research function will now be at the district office for the colleges. The colleges are concerned about access and effectiveness of centralizing research functions at the district office. She said at District Consultation Vice chancellor Mej---- reassured us that the Research team now centralized at the district office will be responsive to the needs of the colleges.

11. SCHOLARSHIP COMMITTEE

Patrick Leong shared a PowerPoint presentation on the Scholarship Committee's work this year. He pointed out data on the increase of hits to their web page, and applications completed. He said the number of incomplete applications decreased in part because of moving the Scholarship Office to the Student Services Building in the quad. In addition, he said the amount of fundraising has increased. He said there are also outside scholarships like Kennedy-King. This year there was a record number of DVC Kennedy-King applicants. However, there were only a few that were awarded to DVC applicants so they will be looking at why and making suggestions to help improve the amount of DVC recipients. He said there is also a Rossmoor Scholarship that awards a large amount of money and now includes a \$2500 stipend.

Seefer said the Committee spent a lot of hours outside of meetings and reads every application. She said many schools have gone to electronic reading of applications.

Leong told Council there is a Scholarship Celebration scheduled on Friday, May 13 and encouraged faculty to attend.

Lema thanked the Scholarship Committee members for their work and also thanked Leslie Mills for the money she has raised for scholarships.

12. RESOLUTION FOR RICK RISBROUGH

Lema said she gathered comments from Rick Risbrough's colleagues on the Scholarship Committee to include in a resolution. She explained Risbrough is retiring from DVC after over 40 years of service that included over 20 years on the Scholarship Committee. She read the following resolution in honor of Rick Risbrough.

Diablo Valley College Faculty Senate Resolution
Rick Risbrough Scholarship Committee Chair Extraordinaire
May 10, 2011

Whereas, Rick Risbrough served on the Diablo Valley College Faculty Senate Scholarship Committee and demonstrated his commitment and service for 20 years;

Whereas, Rick has been a guiding force for the scholarship program for many years and has been essential to making the Scholarship Committee what it is today;

Whereas, Rick served as Chair of the Scholarship Committee for 10 years and has represented faculty scholarship concerns to the Foundation Director and DVC Administration;

Whereas, Rick served as a role model, mentor and leader to other scholarship committee members and an example of fairness and impartiality for all student applicants;

Whereas, Rick has guided the committee through the reading, evaluation and awarding of hundreds of student applications;

Whereas, Rick's passion for DVC students can clearly be seen in the dedicated focus he has given to ensure students receive the financial assistance they need to continue their education;

Whereas, Rick has donated his own money, on the spot, during discussions, to offer student scholarships because he deemed them worthy;

Whereas, Rick is a wonderful organizer, a compassionate decision- maker, a great communicator and is described by his committee peers as a kind and selfless caring individual;

Whereas, Rick provided the tastiest homemade frittata for committee meetings; and

Whereas, Rick has given his heart and soul to the DVC Scholarship Committee work for years because he truly believes in recognizing those students who will best put this money to use.

Resolved, That Diablo Valley Faculty Senate recognize Rick Risbrough for his extraordinary and distinguished service as Scholarship Committee Chair; and

Resolved, That Diablo Valley College Faculty convey to Rick Risbrough its appreciation for his leadership, compassion for students and his commitment of time and money to the educational advancement of DVC students.

DeLoach moved to approve the resolution by acclamation. Council agreed.

13. TUTORING ADVISORY COMMITTEE

Ted Walker TAC Chair informed Council the TAC had split into three groups to focus their work. He said one group designed a student survey tool to gather data on tutoring, the second group did research on external programs, and the third group did research on internal programs that could work with the TAC including the various tutoring groups on campus. He said the Research Office is in the process of compiling the data. He said the external group is working to begin a conversation and engaging people college-wide to have a tutoring master plan not based on resources, but on what works statewide, and we then work towards the plan.

Worsley said the TAC realized there are missing pieces and there is not enough faculty on the committee to ensure all perspectives are covered. She said they also are looking at how to connect the groups doing similar work on campus.

Walker said in the next couple weeks the TAC will be applying the Inquiry tool to DVC. They will be talking with coordinators in the different tutoring programs on campus. He said they are also hosting a Flex workshop in August and they hope to gather a list of ideas and see how they fit our needs. They are not advocating for a particular outcome but want to begin the conversation and see what works. He said it is a problem that there is not one place that coordinates tutoring so it is hard to get an accurate assessment.

Worsley said in their external research they found many other colleges have a holistic approach. Not centralized but holistically organized. She said they also found a lot of tutoring components are no-credit classes so they can't be tracked.

Walker said they are looking to the future and moving from where we are instead of looking back at the tutoring history here. He said he personally advocates the college have a paid position to be in charge of tutoring and it should be a faculty member with release time.

Mikolavich cautioned them to not ignore history as it can bring a lot to the conversations.

Hess-Diestler asked about their timeline. Worsley responded the goal was August but they realized they were missing pieces so they are not ready to roll out a plan.

Walker asked that the August Flex activity be a formal Faculty Senate activity. Lema said the Faculty Senate Office can put out an announcement.

14. PROFESSIONAL DEVELOPMENT

This item was postponed due to time constraints.

15. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:10 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*