

DVC
DIABLO VALLEY COLLEGE
321 Golf Club Road
Pleasant Hill, CA 94523

**FACULTY SENATE COUNCIL MEETING
OCTOBER 23, 2012
APPROVED**

PRESENT: Laurie Lema (President), Beth McBrien (Vice President), Katrina Keating (Representative-at-Large), John Freytag (Corresponding Secretary), Milagros Ojermark (Applied and Fine Arts), Cheryl Martucci (Math/CompSci), Marva DeLoach (Library), Buzz Holt (Social Sciences), Keri DuLaney-Greger (English), Craig Gerken (Physical Science/Engineering), Peter Churchill (Business Education), Catherine Machalinski (Biology and Health Sciences), Maria Dorado (Counseling), Theresa Flores-Lowry (Physical Education, Athletics and Dance), Renee Sporer (SRC), Doug Dildine (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT: None

GUESTS: Susan Lamb

The meeting was called to order at 2:00 p.m.

1. APPROVAL OF THE AGENDA OF OCTOBER 23, 2012, AND THE MINUTES OF OCTOBER 9, 2012.

It was MSC to approve the agenda of October 23, 2012. All in favor. Approved.

It was MSC to approve the minutes of October 9, 2011. All in favor. Approved.

2. PUBLIC COMMENT

None.

3. APPOINTMENTS

None.

4. REPORT FROM FACULTY SENATE PRESIDENT

Lema recommended Council read the Article on Budget Deferrals in the latest issue of Rostrum. Copies were available for Council members

Lema reported the SLO Accreditation report was completed and submitted on time. She will send the final report to Council when it is available in an electronic format.

Lema told Council Freytag attended an Accreditation training session by ACCJC the previous week. She said several other people from DVC also attended.

Freytag said ACCJC has been making many of their documents available online and encouraged Council to read those documents and encourage their colleagues to do the same.

Lema told Council the DVC Accreditation Advisory Group has begun talking about how we are going to organize the college to do the accreditation work. She said Senate needs to be informed and involved as the work is done.

Lema shared with Council a list of the parts of the Accreditation report that will need to have work groups or committees to complete them. The Accreditation Advisory group brainstormed some names of people who should be involved in the various parts. She reminded Council that the report is now more evidence based than narrative but there still needs to be broad dialogue.

Lema reviewed some of the parts of the report that need to be covered including a number of policies on distance education, Title 5 compliance, institutional advertising, student recruitment, representation of accreditation status, institutional degrees and credits, institutional integrity and ethics. There is also a section on addressing policies. However, DVC does not have any contractual relationships with non-regionally accredited organizations. She told

Council the Accreditation Advisory Group is meeting on Oct 24 to refine the list of those to participate in the standards committees. She reminded Council in the past we had a steering committee and committees for each of the standards. She said we now have an advisory group that could be augmented with the committee standards leaders. Lema asked Council if they think faculty should be co-chairs of each of the standards groups. Freytag said it is appropriate at each level to have a faculty lead or make sure there is faculty involvement. Council agreed there should be a faculty co-chair for each part of the report.

Lema reported College Council decided to make the Safety Committee a work group instead of a college committee because the committee is addressing operational matters and not governance matters. She said this is part of a broader conversation College Council is having about what is a committee and what types of matters should be under their purviews. She explained they are working on an organizational chart of the college committees including their reporting status and their relationships to each other. She said they found that not all committees are connected to the committee structure and processes.

Lema shared with Council proposed changes to the Institutional Planning Committee that were recommended to College Council. She said the IPC is struggling with their charge. Lema said she has a number of concerns with the proposed charge. She pointed out the way the recommendations are worded it is not clear if they will be overseeing the development of plans or if they will be doing the planning. She said she wants feedback from faculty on the proposed charge and function. Lema commented that if this committee is to do the planning, the membership does not contain the expertise that would be needed.

Lema asked Keating, to report as a Faculty Senate rep on the Budget Committee. Keating said she would like the faculty on the Budget Committee to talk about what the charge and membership should look like. She suggested adding a faculty representative to the committee to ensure there is always a Faculty Senate Council rep on the Budget Committee. Machalinski asked why this discussion is back in the Budget Committee. She thought it had already gone through this Council and to College Council. Keating explained the Budget Committee was asked to clean up the language in the charge and function to reflect what they are actually currently doing. Lema suggested a small task force of faculty to look at the Budget Committee charge and function and asked Keating to take the lead. She said this will come back to Faculty Senate and College Council.

Lema asked McBrien to report on the Scheduling Committee. McBrien reported the Scheduling Committee has reviewed the original criteria for cuts, and they have identified about 6 FTEF to cut but still have to cut about another 11 FTEF. She said they are working to keep flexibility in the summer so they can adjust one way or the other depending on the final numbers. She said they looked at fill rate and productivity, and the combinations of summer and fall were about 6 FTEF. McBrien said it is a big challenge but they will get there.

5. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:30 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*

