



FACULTY SENATE COUNCIL MEETING

March 13, 2012

APPROVED

PRESENT: Laurie Lema (President), John Freytag (Corresponding Secretary), Nicole Hess-Diestler (Representative-at-Large), Buzz Holt (Social Sciences), Tom Barber (English), Marva DeLoach (Library), Craig Gerken (Physical Science/Engineering), Katrina Keating (Math/CompSci), Peter Churchill (Business Education), Catherine Machalinski (Biology and Health Sciences), Lisa Orta (Faculty Development Coordinator), Valerie Colber (Part-time Faculty Representative), Maria Dorado (Counseling), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT: Beth McBrien (Vice President), Milagros Ojermark (Applied and Fine Arts), Rick Godinez (San Ramon Campus), Theresa Flores-Lowry (Physical Education, Athletics and Dance), Doug Dildine (Part-time Faculty Representative)

GUESTS: John Hanecak, Mario Tejada

The meeting was called to order at 2:00 p.m.

1. APPROVAL OF THE AGENDA OF MARCH 13, 2012, AND THE MINUTES OF MARCH 6, 2012.

It was MSC to approve the agenda of March 13, 2012. All in favor. Approved.

It was MSC to approve the minutes of March 6, 2011 with corrections. All in favor. Approved.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

Keating said she has heard the college is in favor of moving to general printers instead of individual desktop printers. She said in theory she understands the reasoning but there is not always a close and easily accessible place to share printers. For many to get to a shared printer they would have to leave their offices and in some cases walk across campus. And for those with mobility issues it would be even more of a burden.

4. APPOINTMENTS

None

5. ANNOUNCEMENTS

Orta announced that we are piloting an online Flex activity option available to faculty for one hour of their Flex obligation. This online Flex option is linked on the Professional Development webpage under Flex Information.

Keating reminded Council the UF Benefit Fair is on Friday, March 16 from 8am to 12 pm in the Diablo Room. They need to pre-register but there is still space available.

Lema announced the Dinner Theater is this coming Friday, March 16. There are 39 people signed up.

6. FACULTY LECTURER

Lema informed Council there were three nominations submitted for the Faculty Lecturer. The Faculty Senate Selection Committee reviewed the nominations and forwarded Steve Johnson's name for the 2012 Faculty Lecturer. **Hess-Diestler moved to approve the selection of Steve Johnson as the 2012 Faculty Lecturer. Holt seconded the motion. All in favor. Approved.**

Lema said the Faculty Senate Office will advertise the event when the dates have been confirmed.

7. STUDENT LEARNING OUTCOMES

Mario Tejada shared with Council a list of courses that have not completed SLOs by the December 2011 deadline. He also shared a document outlining the steps that need to be completed to resolve the SLOs that have not been completed. He told Council if the courses listed are in their areas to make sure they are doing what is needed to complete their SLOs. He explained the list includes information on specifically what is wrong or missing from those SLOs. Tejada said if the issue is missing assessment data, areas can enter old data if that's all they have. If they have no data they should contact him, or Robert Burns, or Lindsey Lang. Tejada reviewed the resolutions to several of the issues listed in the report of incomplete SLOs.

Tejada said if a course is not currently being taught but had been the previous year, the next time it is taught, it will show up on the list of SLOs to be completed. He said if anyone needs assistance with how to enter SLOs, he is available to work with them to show them how. He said it is not difficult and once they learn it, they should be able to do it themselves.

Tejada told Council it takes about an hour to do an initial line matrix for degrees and certificates but after that it just needs to be updated every year. He said these documents will be available on the web and if anyone has suggestions for other information the SLO Committee can provide to let him know.

Hess-Diestler said when it was done on paper, faculty would keep them. She asked how long should they keep them. Tejada advised to keep them on file as long as you can. He said he has not heard ACCJC will audit to that level but they could decide to. He added that now with an online system it will be easier to keep them. He said they keep backup data offsite just in case something happens such as a server breaking down.

Tejada told Council this resolution document was created for Council and has not gone to division SLO representatives.

Tejada told Council he is on campus Mondays, Wednesdays, and Fridays and if any of their courses, certificates or degrees are on the incomplete list to contact him, Burns or Lang.

8. BUDGET

John's Hanecak presented a PowerPoint to Council on the Role of the DVC Budget Committee in Phase 3 of the budget process. He reviewed that Phase 1 was the Committee getting up to speed on the budget information. In Phase 2 they began using program review for making allocation recommendations on a part of the budget, and they evaluated how the process worked. In Phase 3, they will be looking at the whole budget and determining the Budget Committee's role in making recommendations in the budget areas such as operational, faculty and staff hiring, and scheduling. Hanecak told Council the Budget Committee has a role in recommendations for Classified hiring but they do not use one-time funds for those positions. They do get recommendations for classified positions from the Integration Council but the college president has the final decision. He said this also applies to hiring managers, and operational budgets, and scheduling.

Hanecak said the Budget Committee will see the new budget for allocation at their April meeting.

Freytag asked about the Budget Committee recommendation to increase international students for revenue.

Hanecak said DVC used 1800 FTES as the number of nonresident students for budgeting revenue projections. As we currently have approximately 1943 FTES, it is being proposed to increase the number to 1,900 to more accurately reflect the projected revenues DVC will earn. The budget committee does not make recommendations on how many nonresident students are served but he will find out who determines how many international students we admit.

Holt said he is concerned that if we increase international students it would limit community access. Hanecak said international student numbers are not included in our cap. Lema asked if the revenue from international students goes directly to sections or if it is used for other services. Barber said it changes the mission of the school if we focus on increasing international students. He said he is also concerned with international students not being able to get into classes after coming here.

Freytag added that if the college does not open up enough sections to accommodate additional international FTES then it would impact resident student access to existing sections.

Lema said she will do some research to learn how the college determines how many international students we admit and how the revenue from international students is used.

Keating reminded Council non-resident students from out of state also pay higher fees. She said when she was in Sacramento at the March-in-March, students who pay higher fees came up when talking to legislators and they were shocked the UCs and CSUs are increasing international students by a lot. She informed the legislators that schools are increasingly using those students to help fund the colleges.

9. PRESIDENT'S REPORT

Lema shared with Council the Teaching Excellence Internship Program document with her concerns highlighted. She explained this program is different than department faculty mentoring other faculty, often part-time, who are already teaching a class. In this program, the District Equal Employment Opportunity Advisory Committee received money from the state and came up with plan to help increase diversity of faculty. This program is directed at individuals who may be thinking about becoming a community college teacher but have not taught. Lema said at DVC, chemistry, English, and math had indicated they want to participate. The program provides a stipend for mentors and pay for interns. Lema told Council there will be a coordinator for mentors, and one for mentees, and they have already been selected.

Lema informed Council the final proposal document was not reviewed by FSCC even in draft form. She said she saw the final proposal as a result of another faculty member showed it to her.

Lema reviewed with Council her concerns. First is that we are not sure who would apply and if we would adequate pool. Second, the selection committee process has only one faculty appointment and there are no discipline experts. The selection committee also includes classified and managers.

Lema said she discussed her concerns with Jeffrey Michels and Gene Huff and together they developed a came up more appropriate configuration for the selection committee. We agreed that disciplines will make internship selections. In addition a member of the Equal Employment Opportunity Advisory Committee will be assigned to each discipline committee.

Colber commented that it precludes part-time faculty from applying. Lema clarified that the internship program is not targeting existing faculty or anyone who has ever taught a class and then the faculty of record. Lema added that some departments do a lot of mentoring of their part-time faculty but, there is a need for more mentoring of our existing part-time faculty.

Colber said there is opportunity for abuse in this proposal and asked why we are not grooming part-time faculty already here for hiring.

Lema said the mentees in this program will not be assigned classes, nor will they have any guaranteed preference for future hiring. Should they decide apply to teach at DVC, they would be required to go through the formal hiring process like any other applicant for a faculty position.

Freytag commented the interns will emerge from the program with no teaching experience so they would not be eligible to be hired.

Orta said she is concerned about where the funding is coming from. She said that although it is a grant, the funds could be used for something else. She is also concerned it was developed without faculty input and it feels like another assignment. She added that not all committee members participating in the selection process will be getting stipends.

Barber responding to Colber's concern, and said he is being shadowed right now by two instructors from other colleges and he would not hire either of them. Barber then asked what's in it for him.

Gerken asked if the funds could be used to open sections with an instructor that is diverse. Lema responded that the grant funds cannot be used to pay for sections.

Holt said he would like to know who funded the grant.

Freytag suggested Council could draft a resolution about their concerns. He pointed out the proposal states the goal is to hire and retain new faculty from the internship pool but, they will not have the qualifications because they will have never taught.

Lema said she understands all the concerns but the process has already begun. However, the program will be evaluated at the end and it will come back through consultation and there will be the opportunity to reshape it for the future.

Lema reported she discussed in consultation with Peter Garcia faculty concerns about MAC computer replacements. She was reassured the percentage of allocation for MACs will be comparable to the current percentage of MACs. Keating added that all the computers currently being purchased will have five year warranties. Colber reminded Council warranties do not provide support.

Lema told Council the College Council has accepted the governance committee evaluations from 2010-2011. She said the CC will now oversee an evaluation of the Resource Allocation Process (RAP) which will include the four governance committees that participated in the RAP. .

Lema said the Institutional Planning Council has scheduled Juan Lopez to come to campus on March 26th for a series of meetings with various groups on campus. She will be inviting a sampling of faculty for those meetings which is part of the pre-planning stage on the college's strategic planning work.

10. FACULTY DEVELOPMENT

Lema shared with Council the Faculty Professional Development Committee charge with revisions based on discussions at the last two Senate Council meetings.

Orta said for the Faculty Professional Development Committee to seek Faculty Senate Council endorsement of Flex schedules and plans could be cumbersome. She said it is not practical for the staff and resources they have. She said it is adding another step and it is hard to add steps in the timeline to get Flex activities coordinated and published.

Machalinski said there has usually been communication between the Faculty Professional Development Committee and the Faculty Senate Council but something fell through the cracks last semester and the things that are in the recommended charge are already happening.

Orta said the process that she has to follow and report on according to the law is up to the Flex Committee and not the Senate. She said the committee is talking about a theme for the next Flex cycle but they are on a tight timeline and she needs to complete the schedule by the end of the semester and does not want to work in June.

Orta told Council she needs to leave for a Nexus activity and does not have time for this discussion but she does have a couple of announcements she needs to make at this time.

Orta informed Council the Committee has come up with some Optional Flex Day activities revolving around a theme, with the option for faculty to do other activities on that day if they choose. However, she said this would not normally be a discussion item with Senate as the Faculty Professional Development Committee is the designated Flex committee.

Keating said it is about the process of a Faculty Senate committee that serves faculty. Keating said she recalls Orta coming to Council and asking if they were ok with a focus day but not receiving the information that other activities would be excluded on that day. Keating said it is not about anything that was done wrong.

Freytag added that the intent was to envision a process that would be ideal for the future, not based on what was right or wrong or how many times it happened.

Keating added that this was brought to us because the coordinator thought the charge was outdated and that is what Council is doing.

Hess-Diestler moved to postpone the vote on the proposed charge. DeLoach seconded the motion.

11. SCHEDULING COMMITTEE

Lema told Council the Scheduling Committee discussed the need for feedback on the process used for scheduling cuts recommendations. She said they developed a survey with three open ended questions that will go out soon to department chairs and areas coordinators. She shared the questions with Council and asked them to encourage their department chairs and coordinators in their areas to complete the survey.

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*