



FACULTY SENATE COUNCIL MEETING

April 17, 2012

APPROVED

PRESENT: Laurie Lema (President), Beth McBrien (Vice President), Milagros Ojermark (Applied and Fine Arts), John Freytag (Corresponding Secretary), Nicole Hess-Diestler (Representative-at-Large), Buzz Holt (Social Sciences), Tom Barber (English), Marva DeLoach (Library), Craig Gerken (Physical Science/Engineering), Peter Churchill (Business Education), Catherine Machalinski (Biology and Health Sciences), Maria Dorado (Counseling), Theresa Flores-Lowry (Physical Education, Athletics and Dance), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT: Katrina Keating (Math/CompSci), Lisa Orta (Faculty Development Coordinator), Doug Dildine (Part-time Faculty Representative), Valerie Colber (Part-time Faculty Representative),

GUESTS: None.

The meeting was called to order at 2:00 p.m.

1. APPROVAL OF THE AGENDA OF APRIL 17, 2012, AND THE MINUTES OF APRIL 10, 2012.

It was MSC to approve the agenda of April 17, 2012. All in favor. Approved.

It was MSC to approve the minutes of April 10, 2011 with corrections. All in favor. Approved.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

Barber asked what is going on with the email. It has been up and down for the last week or so.

Dorado added that the website has been down from Friday through Monday and students could not register. She said also Counseling could not print transcripts for student appointments. She said students can now register but they still can't print transcripts.

Lema suggested when these problems are encountered such as the ones in Counseling, to forward the email to the appropriate bodies. Lema cautioned that we will continue to see email problems as the migration to the new email server is implemented. She said to complete the email migration, a tech has to upgrade every computer on campus. Freytag reminded Council if faculty are using their personal computers for work, IT will not upgrade or service them.

4. APPOINTMENTS

Lema explained as part of the strategic planning process, it has been agreed to start with the pre-planning Phase 1. It will consist of a steering committee working with Juan Lopez to focus on how the strategic planning process will be organized. All faculty appointments on the Steering Committee would be approved through the faculty senate council. She said IPC recommended the steering committee membership come from the four governance committees, faculty senate, classified senate, management council, and student representatives. She told Council she met with the IPC co-chairs, and Ann Patton and Peter Garcia and worked on recommendations for steering committee members. Lema reviewed the steering committee makeup and the recommendations for members from all constituencies.

Phase I -Preplanning Steering Committee for Strategic Planning

(14 members- 6 faculty, 3 classified, 3 managers)

- 2 members from Institutional Planning Committee (Emily Stone/Tish Young)
- 2 members from College Council (Laurie Lema/Ann Patton)
- 2 members from Integration Council (Beth McBrien/Lupe Dannels)
- 2 members from Budget Committee (Lisa Orta/Ray Goralka)
- 1 Faculty Senate member (Paula Stanfield)
- 2 Classified Senate members (Scott Heiden, Rudolph Rose)
- 1 Management Council representative (Ted Wieden)
- 2 Student representatives (TBD)

Following are the faculty members recommended for the Strategic Planning Phase I steering committee.

- Tish Young
- Laurie Lema
- Beth McBrien
- Lupe Dannels
- Lisa Orta
- Paula Stanfield

It was MSC to approve all the faculty appointments listed above. All in favor. Approved.

5. ANNOUNCEMENTS

Lema reminded Council the Faculty Lecturer is schedule on Wednesday, May 2 from 12:30-1:30 in MA 101 and on Thursday, May 3 at 7 pm in the Forum. The evening presentation will be followed by a reception. She encouraged all faculty to attend one of the presentations.

Lema said a Box 2A meeting has been scheduled for the next day to discuss additional faculty retirements that have been announced recently.

Lema told Council a District-wide achievement gap conversation is scheduled on Friday, April 27 at the DVC Pleasant Hill Campus. Registration is online through the Staff Development web page.

Lema announced Council will have its first meeting of the Fall 2012 semester during Flex on August 14 from 9am – 12 pm. She reminded Council members that if they are not returning to have their divisions select a representative as soon as possible so they can attend the August meeting.

Lema told Council the College Council sent out surveys to members of the governance committees, and campus leaders about the resource Allocation Process. She reminded Council if they received a survey to please complete it by this Wednesday so the results can be compiled prior to the College Council meeting next Monday.

Hess-Diestler announced the opening of the DVC Drama production of “Tartuffe” on Friday, April 27. She told Council Beth McBrien is the director and it is a fun production.

Barber reminded Council the English Division Articulation Day is scheduled on April 25. Teachers from DVC’s feeder high schools will be on campus attending workshops, visiting classes, and seeing a performance of the short story “Word for Word” which is about teaching teachers how to teach.

Lema told Council the announcement for Faculty Senate elections has gone out for the positions of Corresponding Secretary and Representative-at-large. The deadline for nomination is Monday, April 30. Ballots will go out that week and be due back on May 17. She encouraged faculty to consider running for a position on the Council.

6. RETIREMENT EVENT

Lema told Council she is concerned about the retirement event. There are five retirees so far this year and there may be last minute retirements. She said it is difficult to plan an event when there are last minute retirements. Also, she said, the Voluntary Fund has traditionally been used to cover the cost of the retirees and a guest’s dinners, retirement gifts, and some other related expenses. She told Council the donations to the voluntary funds have been declining and there are not enough funds to cover a big event this year. She said coordinating the event is time

consuming for the Senate Office, and in addition, the voluntary fund, which comes out of faculty's pockets, has been covering retirees from all constituencies. She asked Council if they want to continue using their Voluntary Funds to support a retirement event or turn it over to the college.

Ojermark said they discussed this at her division council meeting and they want to see a retirement activity to honor faculty retirees and they are concerned what it will become if it is turned over to the college. They suggested the departments that have people retiring could contribute.

Machalinski said it appears everyone wants a retirement event but people are not donating the money to support one as it has been. She said if the college is willing to do the event the way faculty want, then yes, turn it over to the college.

It was MSC to recommend the coordination and planning of a retirement event to be done by the college. All in favor. Approved.

7. SCHEDULING COMMITTEE TERMS, MEMBERSHIP AND CHARGE

Lema reviewed with Council the proposed charge and membership for the Scheduling Committee with the recommendations from the last Council meeting.

Holt pointed out it should state "Members will serve three year terms (staggered)."

Council agreed to reword the fifth bullet for clarification to "In conjunction with management communicate with department chairs....."

Lema informed Council the Scheduling Committee met the previous week with the department chairs, division deans and area coordinators and gave them feedback on the results of the scheduling committee survey. They had an in-depth conversation about some of the changes they are experiencing as a result of the Scheduling Committee's recommendations and the chairs, deans and coordinators were very supportive of the Scheduling Committee's work. They did request consistency in the days and times of meetings because it is a Brown Act body.

Lema pointed out the Reporting Status should read "Faculty Senate Council"

Lema reviewed the proposed membership.

Hess-Diestler said the Council had talked at the last meeting about the UF representative not being a voting member.

Lema said she talked with UF President Jeffrey Michels and he said it is the Senate's purview whether or not the UF representative would be a voting member, but, if there is senate/union overlap on an issue, it is very useful to have the UF representative there to report back to the UF. He also said if they want to require the UF representative have the same expertise as the other committee members, they could do that.

Machalinski said she would be more comfortable if the UF representative is a non-voting member. She said it does not really matter but outside perceptions may see it as inappropriate. She added that the Scheduling Committee rarely actually votes on anything.

Hess-Diestler said she wants them to be there to cross the t's and dot the i's but let the division representatives have the discussions.

Lema told Council to take this proposed charge and membership out to their divisions and get feedback.

It was MSC to table a vote on this item until the next meeting. All in favor. Approved.

Freytag said Council needs to think about what we mean when we say "They will report to the Faculty Senate Council".

Lema responded that it means the Faculty Senate Council holds that committee accountable.

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:50 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*