



**FACULTY SENATE COUNCIL MEETING
JANUARY 22, 2013
APPROVED**

PRESENT: Laurie Lema (President), Beth McBrien (Vice President), Katrina Keating (Representative-at-Large), John Freytag (Corresponding Secretary), Milagros Ojermark (Applied and Fine Arts), Marva DeLoach (Library), Buzz Holt (Social Sciences), Keri DuLaney-Greger (English), Craig Gerken (Physical Science/Engineering), Peter Churchill (Business Education), Catherine Machalinski (Biology and Health Sciences), Cheryl Martucci (Math/CompSci), Maria Dorado (Counseling), Theresa Flores-Lowry (Physical Education, Athletics and Dance), Renee Sporer (SRC), Doug Dildine (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT: None

GUESTS: Susan Lamb, Keith Mikolavich

The meeting was called to order at 2:00 p.m.

1. APPROVAL OF THE AGENDA OF JANUARY 22, 2013, AND THE MINUTES OF DECEMBER 11, 2012.

It was MSC to approve the revised agenda of January 22, 2013. All in favor. Approved.

It was MSC to approve the minutes of December 11, 2012. All in favor. Approved.

2. PUBLIC COMMENT

Keith Mikolavich said he would like to bring up the issue of security on campus especially with many recent events around the country of shootings in public places including one earlier in the day at a Community college in Texas. He said he has begun bringing the issue up at whatever DVC venue he can, and he has spoken with President Garcia. He said currently, if there is a lockdown, instructors cannot lock their classrooms. He said his wife, who is a part-time instructor here, came up with an idea to put deadbolts on classroom doors. He estimated the cost would be about \$10,000. He realizes we have budget issues but feels this is an important expenditure. He said in addition to this proposal, we also need training on what to do in emergency situations on campus, whether it's a shooter or a natural disaster. Lema suggested this could be a topic for discussion at a joint meeting with Classified Senate and ASDVC.

3. COUNCIL COMMENT

Gerken said he appreciates scheduling this meeting in the second week of classes instead of the first.

4. ANNOUNCEMENTS

Dorado informed Council the number of applicants to UCs hit a record high. The UCLA received the most with 99,959 freshman applications. She said Newin Orante will be regularly providing this information to Counseling and she will share it with Council.

Lema announced the faculty in the Business Administration and Hotel and Restaurant programs voted to change their division name from Business Education Division to the Business Division.

Lema told Council Governor Brown in his proposed included changes in funding tied to a completion date instead of current census dates; and that Community Colleges be assigned to take on Adult Education.

Lema reminded Council the announcement for Faculty Lecturer nominations has gone out and the deadline is February 1. She said faculty can nominate themselves if they so choose. Lema reminded Council to read the draft Distance Education policy that was sent to them, before the next Council meeting.

5. APPOINTMENTS

District Governance Council

Donna Wapner DGC

Tutoring Advisory Committee

Chuck Shackett

It was MSC to approve the appointments listed above. All in favor. Approved.

Lema reminded Council that the senate has a history of appointing the United Faculty VP to serve on DGC. In this appointed committee position the VPs union expertise is a valuable contribution in the conversations at DGC. However, the individual is a Senate representative, not a UF representative.

6. VP OF INSTRUCTION REPORT

Lamb shared with Council a draft of the online finals schedule for next semester. She said they are working to avoid conflicts and she would like feedback from faculty.

Lamb shared with Council information on enrollment. She said DVC's current enrollment is down from projections, although it has been moving up. LMC and CCC are down even further. She said it could be in part because of the early start so we hopefully will see it go up. She said there are other factors not yet known such as positive attendance hours and late start classes. She pointed out fall and summer enrollments were a little over projections. She explained we get paid from the state as a district. She described three scenarios we could end up with. First, as a district we meet our target and everything is good. The second is if we are below our target, we could borrow against the summer. But if we do that, we have to make up the FTES following year. The third scenario is we go on stability and just get our base funding.

Machalinski said she is noticing her students are dropping sooner than usual. She said she did not have to drop anyone from her rosters as they had already done it themselves. She said she thinks a lot of students delay their registration because of their credit card cycles.

Holt asked if the scenario selected would be imposed by the District.

Lamb said it will depend on the final numbers from the LMC and CCC as their students typically register a little later than DVC students. She said it could allow us to do some targeted growth next summer.

Lamb told Council there is a change in how accreditation teams will visit colleges in multi-college districts. She said Chancellor Benjamin participated in a pilot where a separate team was sent to the District Office and then coordinated with the teams at the colleges.

Lamb told Council at an Accreditation training at the District Office the previous week; Barbara Beno informed them of a new standard requirement that colleges have benchmarks for student success. Lamb explained that we will need to develop measurements that we have to reach on things such as transfers, and degrees. The benchmarks need to be set at the program and college levels.

Gerken said this concerns him because it sounds like we are going to be graded on how many students pass yet he has no control over that.

Lamb said as a college we can set our own benchmarks and we have to show we are helping programs meet those benchmarks. She said she wants suggestions on how to do this thoughtfully. She said we already have the data in our program reviews. Council agreed to the Program Review TF looking at how to develop the benchmarks out of information from Program Reviews and bring it back to Council.

Lamb told Council the District Office has asked for the college ALOs and the Standard 4 Co-chairs to work with them on the district accreditation report. She said integrated planning and Governing Board issues are one of the main reasons colleges are being sanctioned.

7. FSC GOALS

Lema reviewed with Council the goals they set for this year.

She said we have been working on the first goal, improving the Program Review process. But we have not yet developed a way for across the campus innovations to be discussed and implemented.

She said we are beginning to have discussions about budget priorities but we need to look at in scheduling how much funding is actually going to our core mission of transfer, CTE and basic skills.

Regarding the second goal, Lema said College Council has been looking at the college-wide committees and making recommendations to clarify our resource allocation process. She shared with Council a draft of a committee flowchart the College Council is working on. She said they found the reporting relationships are inconsistent with some committees reporting to individuals and some reporting to other committees. Churchill questioned why Faculty Senate does not appear on the chart. Lema responded that this is a college-wide committee flowchart. Lema said for the third goal, examining educational programs and student services. Collaborative efforts have increased between instruction and support services. We are continuing to develop transfer degrees and we are ahead of the deadline to meet the state mandated goal of approved transfer degrees by 2014. She said she will be discussing research on international students with Peter Garcia in Consultation. She told Council to let her know if what research information they would like to know on these students.

Lema said the Senate has been addressing academic integrity in our Distance Education Policy.

She said Council has not recently addressed the achievement gap. The work on the Student Success Act mandates should impact the achievement gap.

The fourth goal is to be proactive in planning. The college governance committees have been working on integrated planning. The Senate recommendations for an Accreditation Advisory Group is in place and the group is actively preparing for work on accreditation reports. And lastly the Senate has been working on a survey to address technology problems. Lastly we have been quite involved in the leadership for Strategic Planning.

8. FSC PRESIDENT'S REPORT

Lema told Council the Strategic Planning Task Force has completed its work with the Flex activity. The next steps will be the Integrated Planning Committee supplemented with some Task Force members taking the lead to work to ensure the plan gets written. McBrien reminded Council a writing day is scheduled on February 22 that will be open to all employees. Lema said the goal is to have a draft of the plan by the end of the semester.

Freytag asked if there will there be an attempt to get at what people think is missing from the priorities that came out of the focus groups and interviews. Lema responded that the presentations at the Flex activity were brief and realizes they may not have covered everything that came out of the focus groups and interviews, but the summary report from Juan Lopez and all the raw information that was gathered will be made available for people to review and see if anything was missed.

Lema told Council her term as Faculty Senate President and McBrien's term as Vice-President are up this year and we need to have an election. She said both she and McBrien are willing to serve another term. But she encouraged any faculty interested to run for the office.

Machalinski said maybe this is the time to address the reassigned time issue as the Senate VP job is expanding. She said it is something the college should fund and not the Faculty Senate budget. Lema told Council we have not been spending our whole budget and she has thought of paying stipends but what is difficult to budget is that we have to pay benefits also for reassigned time. She said the College President has agreed there will be reassigned time for the SLO Committee Co-Chairs.

Holt commented that we say we believe in shared governance and people are doing more than we have in the past and we need more money to cover that work. He said the college committees are for the entire college. Lema said she will discuss this at Consultation.

9. CONTRACT EDUCATION AND SELF-FUNDED/FEE-BASED INSTRUCTION

Lema told Council the policy on Contract Education and Self-funded Fee based education came to DGC. She said the policy references the Faculty Senates at the colleges and she plans to take it to FSCC.

Lamb said if we have to start offering Adult Education, it may fall under this policy.

Lema asked what role does Senate want to have in the approval process. Holt said the Curriculum Committee could look at it to make sure credit and non-credit classes don't overlap.

Lema pointed out the policy states the Senate President needs to have these courses reviewed by the other two senate presidents and we have never done that. She will report back to Council after FSCC discusses the policy.

10. TECHNOLOGY SURVEY

Freytag shared an updated version of the technology survey with Council. He said he hopes the results will make this more than campus chatter and we need to make sure nothing is missing in the survey. He wants to make sure we don't point fingers at IT staff. Keating commented that she does not know where President Garcia got the information that technology did not come up as a priority in Program Review. She said she knows it was definitely in the Program Review for Math. Sporer said we are not saying the IT staff does not do a good job but there are not enough of them. Holt said the wording of the questions will produce negative responses and they need a more objective tone.

Churchill asked if this is to show there is a problem. Freytag said the hope is that we make improvements based on the results.

DeLoach said we need to ascertain where the responsibility lies, with the district or the college.

Lema agreed that is part of our challenge and she will include technology concerns at District Consultation. She said she thinks we need a district technology committee that would include IT faculty and broad instructional faculty representation.

Sporer said the survey should have a mix of positive, negative and neutral statements that people agree or disagree with.

Machalinski said this is an issue that employees and students should take to the Governing Board. Lema said this is another topic that could be addressed through joint efforts with Classified Senate and ASDVC.

11. IC RECOMMENDATIONS ON PROGRAM REVIEW

This item was postponed due to time.

12. STUDENT SUCCESS ACT

Dorado reported there were about 65 attendees at the Student Success Act Flex activity. She explained the first part of the activity included a discussion and breakout groups on how we define student success. The second part of the activity was a discussion and breakout groups on how we can improve students college readiness. She said the information that came out of the workshop will be shared with the college and brought to the Faculty Senate Council.

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*

