



FACULTY SENATE COUNCIL MEETING

APRIL 30, 2013

APPROVED

PRESENT: Laurie Lema (President), Beth McBrien (Vice President), John Freytag (Corresponding Secretary), Buzz Holt (Social Sciences), Maria Dorado (Counseling), Katrina Keating (Representative-at-Large), Milagros Ojermark (Applied and Fine Arts), Marva DeLoach (Library), Keri DuLaney-Greger (English), Craig Gerken (Physical Science/Engineering), Theresa Flores-Lowry (Physical Education), Peter Churchill (Business), Catherine Machalinski (Biology and Health Sciences), Cheryl Martucci (Math/CompSci), Athletics and Dance), Renee Sporer (SRC), Doug Dildine (Part-time Faculty Representative), Ann Patton (Faculty Senate Administrative Secretary)

ABSENT:

GUESTS: Susan Lamb, Peter Garcia, Beth Hauscarriague, Cheryl LeMay, Ellen Kruse, Lupe Dannels, Rachel Westlake

The meeting was called to order at 2:00 p.m.

1. APPROVAL OF THE AGENDA OF APRIL 23, 2013, AND THE MINUTES OF APRIL 9, 2013.

It was MSC to approve the agenda of April 30, 2013. All in favor. Approved.

It was MSC to approve the minutes of April 9, 2013 with corrections. All in favor. Approved.

It was MSC to approve the minutes of April 23, 2013 with corrections. All in favor. Approved.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

Freytag said he had a recruiter for an employer come into a computer/tutoring lab and started talking to students who were trying to study. He said this is not appropriate for them to do when they are on campus. He does not know if they were invited or authorized to be on campus but he saw their flyers in other classrooms too. Lema recommended Freytag and any other instructors who have seen this happen, to let Lamb know.

4. ANNOUNCEMENTS

Gerken shared that the DVC Chemistry Club invited a group of high school aged foster kids from the area to the college to give them a positive experience with science. They saw a couple demonstrations and did a couple lab experiments.

Lema asked Council to let her know if they will or will not be returning as a representative in the fall. Milagros Ojermark said she will not be returning and her division has not selected a replacement yet. All other Council members said they would be returning.

Lema told Council the Technology Committee presented a report at the last College Council meeting. She said the report was an update on the work that has been done on items in the Technology Plan. She said it will be sent out to Council and it will be put on an agenda for discussion if Council feels the need to do so.

5. APPOINTMENTS

Lema shared with Council an updated list of who is on the Accreditation Standards Committees. She said some people have stepped down and others have stepped up so she wants to make sure all the faculty members have been approved. She told Council to let her know if they know of any faculty members that they think should be appointed to the standards committees.

Faculty Graduation Speaker

Jamylle Carter

It was MSC to approve the appointments listed above. All in favor. Approved.

6. INSTITUTIONAL SLOS AND INSTITUTIONAL STANDARDS

Lamb asked Council if they have any feedback on the ISLOs and Institutional Standards that she presented at the last Council meeting.

DeLoach said her area is concerned how communication and critical thinking is addressed in our proposed ISLOs. Lema responded that some of the ACCJC required areas that did not directly translate are embedded in our GE courses. Lema further explained the mapping of SLOs can be seen from course SLOs up through program SLOS, GELOs and Institutional SLOs. And they can also be traced back down.

Lamb added that in the future we could discuss separating out the embedded outcomes.

Lema added that these will be reviewed regularly. Lamb said a statement to that effect could be included in the document.

Keating said she is concerned she sees nothing about critical thinking in the document. After discussion Council agreed to add clarifying language to the section on language and rationality to say “Students will develop the principles of critical thinking skills.....”

DeLoach said she still wants to address her concern about including communication and literacy skills.

Lamb asked if we are making contradictory statements since we eliminated this from GE a few years ago.

Holt suggested a statement addressing this could be included in the introductory paragraph.

Freytag moved to approve the proposed with the changes as agreed to by Council with the understanding that we will continue to have the conversation about literacy. The motion was seconded. The question was called. All in favor. Approved.

Lamb asked Council if they have any feedback on the Institutional Standards she presented at the last Council meeting. There was no discussion.

It was MSC to approve the proposed Institutional Standards. All in favor. Approved.

Lema said these will now move forward to College Council.

7. VP OF INSTRUCTION REPORT

No report

8. STUDENT SUCCESS TASK FORCE

A handout was given to Council on the outcomes from the January Flex activity on the Student Success Act. Beth Hauscarriague reviewed the information on the handout and shared a word cloud on the themes that emerged.

Maria Dorado said the Student Success Task Force would now like to have discussions on next steps.

Hauscarriague said they have identified a need to do some research and to look at what barriers are keeping students from succeeding. She said there will be new enrollment priorities in the fall and matriculation funding will be tied to the activities mandated in the Student Success Act. She said everyone needs to understand what is involved to implement the mandates.

LeMay said the responses to the prompts at the Flex activity showed student success is not just about enrollment. They would like conversations about college readiness to implement the mandates.

Dorado said one thing they are planning on doing is to walk through what students have to go through when they are registering and navigating student services

Freytag said on the Flex activity outcome document, it mentions incentives for students and then it says students should define the incentives. He asked what do students want as an incentive. Hauscarriague said it could be things such as priority counseling appointments. She said they will be surveying students to find out.

LeMay added that those students that are demonstrating successful behavior will get the first bite at the apple. Hauscarriague said the Task Force is recommending an inquiry committee that would include the Matriculation Committee.

It was moved and seconded to support an inquiry group on Student Success.

Churchill commented that the Flex Workshop was really good and he is glad to see a great outcome. He said it was one of the best Flex workshops he has been to in a long time and complemented them on the great job they did putting it together.

Machalinski said she is concerned that these mandates fly in the face of helping underprepared students. LeMay and Hauscarriague both responded that it is about early intervention. They said they will be working with students earlier in the process than they have previously and try to avoid the things that cause students to not succeed. They said they are developing an educational tool for students to help them navigate the things they should do to succeed and it will be visual and interactive.

Holt commented that he is concerned with the assumption that if a student is not doing well, we can fix it.

However, a lot of students are not motivated and we will never get to those people and he is not sure if we should try.

Hauscarriague told Council the District Wide Student Success Committee is meeting on May 7 and Dorado can provide Council with an update. She said they will be sharing what they are doing at their colleges to address the Student Success Act and they will probably discuss the funding formula since some of the data can only be claimed by the district.

9. INTERNATIONAL STUDENTS

Peter Garcia told Council the critical message he is hearing about International Students is that we do not have a plan to address their needs. He said up until now, the strategy for International students has been to grow but we never considered the program becoming so successful.

Garcia said there is a disconnect in how the program is run. We have a manager at the college, and we have a District Manager who does recruitment and is housed at DVC. The college unit works on processing of applications and validating immigration status but then the students get absorbed into the college processes and we don't really offer much after that. He said in the last five years International Students at DVC have doubled in number. He said we need to look at them by course of study, majors, etc. At this time we cannot calculate the cost for International students because it is embedded in our budget.

Delaney-Gregor said at the previous Council meeting when this was discussed, there were questions about classroom management, language deficiencies, and other "on the ground" type issues.

Garcia suggested the college would be well served by a faculty advisory group to discuss and make recommendations about experiences with international students. He said the placement issue is something that is hard to discuss but we probably need to have that discussion. Dildine said we need to include pre-requisites in those discussions.

Machalinski said she likes the idea of an advisory group. However, faculty feel frustrated because their success numbers are being looked at, and they have students that just are not going to pass and they feel like there is nothing they can do.

Dildine said adjuncts are concerned that if they get student complaints, they will not be rehired.

Keating commented that this is the only population of students we spend money to actively recruit and we should ask if it is money well spent.

Garcia responded that we don't currently do cost comparisons for domestic and international students.

Lema reminded Council looking at the needs of international students was one of the goals this year for Council and this topic will come back for more discussion. She asked Council to let her know if any of them would like to work on language for a Task Force charge and she will put it on the next agenda.

10. FOUNDATIONS FOR COLLEGE SUCCESS

Ellen Kruse told Council Lupe Dannels informed her at the last meeting Council had questions about why the Foundations for College Success Committee is a college committee and not a Senate Committee. She explained that initially the committee was formed as a college committee because of the funding and the accountability issues. She said the membership includes a liaison person who is appointed by the Faculty Senate and she was appointed to that position. There is also a chair position and she happens to have been filling both roles. She said the charge and membership has been working. She pointed out one change they made was to add a slash between classified staff and student services. This was to allow a faculty member or manager from student services to serve if there was not

a classified staff available.

There was no discussion. The question was called to approve the charge and membership as proposed for the Foundations for College Success Committee. All in favor. Approved.

11. REVIEW OF PROPOSED CHANGES TO DVC PROCEDURES AND COLLEGE-WIDE COMMITTEES

Lema said because of time constraints, the most pressing issues in this item are committees. She said we need to discuss them and vote on them at the next meeting before the next College Council.

Council reviewed the proposed changes to the Budget Committee that include some changes in wording to make it more clear, changing the meetings to twice a month, some members to have program instead of program review expertise, and increasing the membership by one in each faculty, classified and managers.

Machalinski said she feels what works best is to have representatives from each division. She said it also helps to have “cross pollination” where a Senate Council member is on college committees. She recommended not supporting this proposed charge and membership until the budget process is completed and approved.

Freytag commented that it is not really a budget committee but an annual review of one time funds committee. Keating confirmed that the proposed procedure says they will be looking at annual uncommitted funds and agreed we need to change the name or the membership.

Sporer informed Council SRC is one division with four departments and they have to cover all their campus expenditures including utilities. It would be helpful to have a representative on the Budget Committee.

McBrien explained this year the Integration Council was asked to rank operating budgets and she was against it. She said they did not have the data and questioned how they could make those determinations without representatives from each division.

Machalinski said we need to move to phase three from the show cause report where we were going to open up the whole budget for discussion of priorities.

Freytag reminded Council the process for budget development is a 10+1 item.

12. CLASS AUDIT POLICY

McBrien asked if an audit policy could be implemented without faculty endorsement. Dildine responded that faculty would have to agree and this Council represents faculty. He reminded Council that the Chancellor had suggested a class audit policy several years ago and our faculty said no.

Keating said she and the faculty in her division support allowing class auditing.

Gerken said he got a lot of negative feedback from his division. He said they thought it should be fee based.

Lema told Council the \$15 a unit for class auditing is a state decision. She asked Council if it was clear to everyone’s divisions that if the policy is approved, it is still up to the individual instructor if they want to allow auditing of their classes.

Churchill asked if math instructors would allow auditing students to participate or just watch. Keating said at Laney College she did not collect their homework and they have to pay for access to online work. She added that a department could agree to not allow audits.

Dorado said Counseling is concerned about students auditing classes that have pre-requisites.

Appell said that is not addressed in the proposed policy and it would be up to the instructor’s discretion.

Dorado asked if students should be allowed to request an audit if they don’t have the pre-requisites. She said they could potentially audit a class and then retake the assessment.

Sporer said they could potentially audit a class and then challenge it, but she does not see that generally happening because if they have the talent, it would show in the assessment.

Holt asked what would happen if his department decided not to allow audits but he wants to allow them. Lema said if the department took a formal position, instructors in the department would be obligated to honor that decision.

Flores-Lowry said the Dance department supports auditing but the PE department does not. She said dance is concerned about recourse from students who were passed for audit over someone else.

Appell explained to Council the main reason we are trying to get this policy in place is to avoid losing some of our major music ensembles in the fall. He said this is probably a temporary fix because the state is saying that eventually if a student can’t repeat but wants to, they have to pay the full cost.

Sporer said SRC is in favor of adopting a class audit policy.

Ojermak said her division is ok with the policy.

Churchill said he supports it as long as it is up to the individual instructor.

Freytag said he is in favor of the policy but is still concerned about discrimination issue that Flores-Lowry mentioned. He said music has the ability to require auditions, but other disciplines don't.

The question was called to vote on the motion to support the implementation of a class audit policy. 1 No. 2 abstentions. Approved.

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:10 p.m.

Respectfully submitted,

Ann Langelier-Patton

Administrative Secretary