What can I do with a library technology certificate/degree?

Students who earn a library technology certificate/ degree will enjoy a broad range of career possibilities. The library technology program prepares students for employment in public, school and college libraries, as well as the libraries and information centers found in a variety of corporate and non-profit environments. Libraries can be found in museums, hospitals, law offices, cultural and religious organizations, publishing, software, and social media companies. A large library often employs a team of library technicians, each focusing on a specialized area, while a smaller library may employ just one technician to manage the library alone.

In the San Francisco Bay Area, full-time jobs in the field offer salaries ranging from approximately $30,000 to $50,000. Some of the various job titles include: library technician, library assistant, instructional media assistant, information specialist, digitization technician, and library media specialist.

The U.S. Bureau of Labor Statistics reports that the employment of library technicians is expected to increase about 12 percent between 2012 and 2022.

YOUR FUTURE
BEGINS
HERE!

For more information contact the

LIBRARY TECHNOLOGY DEPARTMENT

Contact Andy Kivel, Program Lead at akivel@dvc.edu or call 925-969-2586.

or visit www.dvc.edu/programs

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LIBRARY TECHNOLOGY
CERTIFICATE/DEGREE PROGRAM

DVC
DIABLO VALLEY COLLEGE

What is the library technology program?

As information streams into our lives from multiple sources, it is the job of a library technician to help manage this vast collection of recorded knowledge, enabling people to find the information they need. A graduate of the library technology program is well prepared for employment in a library, or information center.

As a library technology student, students gain an in-depth understanding of information organization and retrieval. Through both coursework in the classroom, and work experience in a library or information center setting, students will receive the training needed to begin a new career. Students will learn to:

- collect, organize and retrieve information;
- use a variety of computer programs and databases;
- work with colleagues and the public;
- teach people how to use the library and its technology;
- manage circulation and interlibrary loans;
- answer reference and research questions,
- select, acquire and catalog library materials and resources;
- supervise staff, student assistants and volunteers;
- promote services and activities;
- work on community outreach programs; and
- manage a department or small library.

Why study library technology?

Library technicians have exciting and dynamic careers working with ever-changing technologies. Information, the lifeblood of business, education and government, comes in many forms. Books, newspapers, magazines, digital resources, film and audio recordings, photographs, professional journals and government documents are just some of the common forms of information used and managed by library technicians.

Library technicians also work with people, offering assistance to library patrons, clients, students, faculty, and school children in the community. Library technicians may often be called upon to teach others how to use the library and its resources. It is important and satisfying work—connecting people with the information they need.

Libraries are changing rapidly, and library technicians enjoy the exciting challenge of continuously learning new skills to keep pace with changing technologies.

How long will it take to earn a certificate or degree?

Students may complete the courses required for a certificate of achievement in as little as three semesters. Typically, it will take students an extra semester to complete the additional general education courses required to complete the associate degree option.

When are classes offered?

Most courses are taught in the evenings and on Saturdays, and are offered on a rotating basis. Staff are available to help you plan your program.

"DVC's LT program equips students to take advantage of opportunities in the rapidly evolving world of libraries and information services."

Deborah Hunt, Library Director, Mechanics' Institute