

COMPUTER INFORMATION SYSTEMS - CORE
CERTIFICATE OF ACHIEVEMENT
 SAMPLE PROGRAM SEQUENCE MAP



Total Units: 12

Please see a counselor to create an education plan that is customized to meet your academic/professional goals.

This program map represents one possible pathway to complete the program. This program sequence map is not a guarantee of course availability or financial aid applicability.

Major	CIS-115 Microsoft Word – Comprehensive		2	
Major	CIS-116 Microsoft Excel – Comprehensive		2	
		TOTAL	4	

SEMESTER 2				
Major	CIS-118 Microsoft PowerPoint – Comprehensive		2	
Major	CIS-100 Microsoft Windows – Comprehensive OR CIS-101 Apple Mac Operating System		2	
		TOTAL	4	

SEMESTER 3				
Major	CIS-117 Microsoft Access – Comprehensive		2	
Major	Microsoft Outlook – Comprehensive		2	
		TOTAL	4	

For counseling appointments call 925-969-2140.