



## COMPUTER INFORMATION SYSTEMS: CORE CERTIFICATE OF ACHIEVEMENT SAMPLE SEQUENCE MAP

*This form is designed to be used in partnership with academic counselors. Modifications may be necessary to meet your goals. Seek assistance from an academic counselor each semester to stay on track to completion of major/certificate. There are 3 General Education patterns available. Not all courses on the map are offered every term. Consult the Catalog and the Schedule of Classes for more details*

	Courses	Pre- or co-reqs	Credit	GE
<b>Semester 1</b>	CIS 115 – Microsoft Word – Comprehensive		2	
	CIS 116 – Microsoft Excel – Comprehensive		2	
	Certificate Applicable Elective: 2 Units from CIS 100 or 101	See catalog	2	
	Total		6	

	Courses	Pre- or co-reqs	Credit	GE
<b>Semester 2</b>	CIS 118 – Microsoft PowerPoint – Comprehensive		2	
	Certificate Applicable Elective: 4 Units from CIS 117, CIS 119, or CIS 170	See catalog	4	
	Total		6	

**Program total:     12**