

Petition for Certificate of Achievement/Accomplishment

1. Please print your name exactly as you wish it to appear on your certificate.
2. Only one graduation ceremony is held per academic year. It takes place at the end of the spring semester. Information regarding the ceremony is mailed in May.
3. If you wish to receive college credit towards a course(s) taken at another institution, it is your responsibility to request that the official transcript be sent to the Admissions and Records Office at Diablo Valley College PRIOR to your request for a certificate evaluation. If you are currently enrolled in courses at another college, please attach a copy of your class schedule to this application, and ensure your official transcripts are submitted by the end of the semester.
4. Sign the petition and submit it to the Admissions and Records Office by the deadline specified in the schedule of courses.

Coursework shall be completed as stated in the DVC College Catalog. Students must meet the minimum GPA requirements. Certificate requirements must be met, or in progress during the current semester before submitting the form. If you are not sure that you have completed all the requirements, please consult your Department advisor. Residency requirements must be met according to the certificate guidelines in the catalog. If you are denied a certificate, reapply during your final semester.

Name: _____
(Print name clearly as desired on the Certificate)

ID # _____

Date of Birth: _____ Male Female

Current Address

Street: _____

City: _____

State: _____ Zip Code: _____

Home Phone: (____) _____

Email: _____

If you will be moving after the end of semester, please give us the address that your certificate should be mailed to approximately 3 months after the end of the semester:

Street: _____

City: _____

State: _____ Zip Code: _____ Country: _____

Move Date: _____

Please check one: Certificate of Achievement Certificate of Accomplishment

Title of Certificate: _____

Which semester will you be completing your degree requirements? _____

Please list the first semester of attendance at DVC: _____

Check if any of the following applies:

Other Colleges Attended with coursework that applies to your certificate: _____

Substitution of Graduation Requirement-Course: _____

Student's Signature

Date

Office Use Only:

1st Evaluation:

Major: Met In Progress

Units: Met In Progress

GPA: Met

Initial Notification (Date:) _____

End of Semester Evaluation (if necessary):

Major: Met Did Not Complete

Units: Met Did Not Complete

GPA: Met Did Not Meet

Final Notification (Date:) _____

Status: Complete In Progress Eligible Denied

Initials: _____ Date: _____

Status: Complete Denied

Initials: _____ Date: _____

Certificate of Achievement/Accomplishment

Achievement

Addiction Counseling
Addiction Studies
Administration of Justice
Allied Health
Allied Health Fundamentals
Architecture Technology
Art Digital Media-Character Animation
Art Digital Media-Digital Audio
Art Digital Media-Digital Imaging
Art Digital Media-Motion Graphics
Art Digital Media-3D Modeling & Animation
Art Digital Media-Web Design
Broadcast Communication Arts
Business
 Accounting
 Advanced Accounting
 Bookkeeping
 Business – Core Transfer
 Business Marketing
 General Accounting
 General Business
 Advanced General Business
 Management Studies
 Office Professional
 Real Estate
 Retailing
 Small Business Management
 Wealth Management
CSU General Education Breadth
Communication Studies
Computer Information Systems-Core
Computer Information Systems-Database Management
Computer Information Systems-Project Management
Computer Information Systems-Web Graphics
Computer Information Systems-Web Technology
Computer Network Technology
 Microsoft Windows Systems Administration
Computer Science
 Computer User Support
 Computer & Information Science
 Microcomputer Software Support
Computer Technical Support
Construction-Construction and Building Inspection
Construction-Construction Management
Construction-Construction Supervision and Superintendency
Dental Assisting
Dental Hygiene
Dental Laboratory Technology
Early Childhood Education-Basic
Early Childhood Education-Family Day Care Provider/Foster
 Care Provider/ In-Home Child Care Provider
Early Childhood Education-Master Teacher
Early Childhood Education-Site Supervisor
Early Childhood Education-Teacher
Electrical/Electronics Technology
Energy Systems - Photovoltaic
Energy Systems – Solar Thermal
Engineering Technology
 Civil Design Drafting Technology
 Civil Drafting, CAD

 Mechanical Design Drafting Technology
 Mechanical Drafting, CAD

Foreign Language
 French
 German
 Italian
 Japanese
 Mandarin Chinese
 Russian
 Spanish
Geographic Information Systems/Global Positioning System
Horticulture
 Horticulture
 Horticulture Foundations
 Landscape Architecture and Design I
 Landscape Construction
 Landscape Construction and Management
 Landscape Design
 Landscape Maintenance
Hotel and Restaurant Management
 Baking and Pastry
 Culinary Arts
 Restaurant Management
Intersegmental General Ed Transfer Curriculum-IGETC
Library Technology
Machine Technology
Medical Laboratory Technology
Music Industry Studies
Physical Education
 Coaching
 Fitness Instruction/Personal Training
 Personal Training
Plumbing
Special Education Paraeducator/Instructional Assistant
Technical Theater
Women's Services

Accomplishment

Administration of Justice-Community Relations Specialist
Administration of Justice-Correctional Specialist
Administration of Justice-Crime Scene Investigator
Administration of Justice-Criminal Law Specialist
Administration of Justice-Juvenile Counseling
Administration of Justice-Patrol Specialist
Art Digital Media-Foundation
Broadcast Communication Arts-Basic Digital Field Production
Broadcast Communication Arts-Basic Studio Production
Broadcast Communication Arts-Basic Writing for Digital Medium
Business
 Bookkeeping Essentials
 Business Essentials
 Office Professional Essentials
Computer Aided Drafting & Digital Media for Engineering and
 Architecture
Computer Information Systems-Database Management
Computer Information Systems-Project Management
Computer Information Systems-Web Graphics
Computer Information Systems-Web Technology
Computer Technical Support
Early Childhood Education-Associate Teacher
Early Childhood Education-Resource (Foster) Family Specialist
Geographic Information Systems/Global Positioning System
Music Industry Studies-Commercial Music
Plumbing