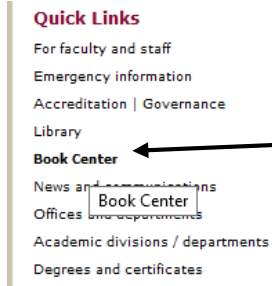


Buying Textbooks Online from the DVC Book Center

Complete the following steps to buy you textbooks online from the DVC Book Center and have them delivered directly to your home.

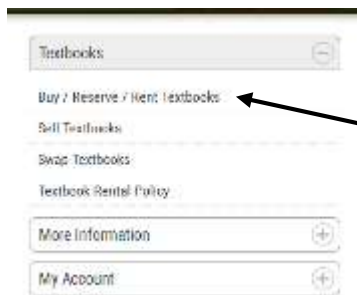
1. Go to the DVC website => <http://www.dvc.edu>



2. On the lower left below Quick Links

=> Click on **Book Center**

3. Select the **Campus** your Class is associated with Pleasant Hill or San Ramon
=> Click the image of the campus



4. In the upper right click on

Buy / Reserve / Rent Textbooks

4. In this next screen you will **SELECT** the following information then click the **ADD Button**

<input type="text" value="Select Your Courses"/>		<input type="text" value="Select Your Courses"/>
<input type="text" value="----- Select A Campus Term -----"/>	← Semester →	<input type="text" value="DIABLO VALLEY COL - 2016BDVC-DIABLO VALLEY CO"/>
<input type="text" value=""/>	← Course Name →	<input type="text" value="COMSC-COMPUTER SCIENCE"/>
<input type="text" value=""/>	← Course Number →	<input type="text" value="101"/>
<input type="text" value=""/>	← Section# & Inst →	<input type="text" value="0211-TEJADA-2"/>
<input type="button" value="ADD"/>	Then Click ADD →	<input type="button" value="ADD"/>

5. When you **Click the ADD Button** a new screen appears – *Check the Course and Section Number*
Is it Correct? Click on the **GET YOUR BOOKS** Button

<input type="text" value="Select Your Courses"/>	
<input type="text" value="DIABLO VALLEY COL - 2016BDVC-DIABLO VALLEY CO"/>	
<input type="text" value="COMSC-COMPUTER SCIENCE"/>	
<input type="text" value="101"/>	
<input type="text" value="0211-TEJADA-2"/>	
<input type="button" value="ADD"/>	

Your Course List
COMSC 101, 0211 (DIABLO VALLEY COL) <input type="button" value="remove"/>
<input type="text" value="add another course"/>
<input type="button" value="GET YOUR BOOKS"/>

6. The Next Screen allows you to select the textbooks and if you want a *new* or *used* copy. You can add it to your Shopping Cart to complete the Online Purchase Process or to GET ANOTHER Textbook for another Class.

➔ Click on **Add Selected Books to Cart** then Click on **Buy/Reserve/Rent Textbooks** again to restart the selection process for another textbook for another class.

7. When you are done – From the Shopping Cart screen you can Complete your Online Purchase and have the textbooks delivered to your home/office. Another option is to printout the shopping cart screen and take it in person to the DVC Book Center and use it as a purchase list at the store.

➔ To Complete the Online Purchase – Click on the **CheckOut Button**
The next series of screens will capture your Name, Address and Billing Information.

My Cart

1 item has been added to your cart.

« Continue Shopping Checkout »

	Price	Qty	Total Price
Go! All In One: Computer Concepts & Applications USED, 2016BDVC-DIABLO VALLEY COL, COMPUTER SCIENCE, 101, 0201 ISBN 0-13-342729-3	\$120.50	1	\$120.50 remove

Update Totals

Purchase Subtotal **\$120.50**

Save Cart For Later **Checkout »**

➔ **Now – Just sit back and wait for textbooks to be delivered!**