

Petition for Certificate of Achievement/Accomplishment

1. Please print your name exactly as you wish it to appear on your certificate.
2. Only one graduation ceremony is held per academic year. It takes place at the end of the spring semester. Information regarding the ceremony is mailed in May.
3. If you wish to receive college credit towards a course(s) taken at another institution, it is your responsibility to request that the official transcript be sent to the Admissions and Records Office at Diablo Valley College PRIOR to your request for a certificate evaluation. If you are currently enrolled in courses at another college, please attach a copy of your class schedule to this application, and ensure your official transcripts are submitted by the end of the semester.
4. Sign the petition and submit it to the Admissions and Records Office by the deadline specified in the schedule of courses.
5. If you prefer a different name on your certificate than what is on your record, submit a Data Change Form, with proof of legal name, to A&R.

Coursework shall be completed as stated in the DVC College Catalog. Students must meet the minimum GPA requirements. Certificate requirements must be met, or in progress during the current semester before submitting the form. If you are not sure that you have completed all the requirements, please consult your Department advisor. Residency requirements must be met according to the certificate guidelines in the catalog. If you are denied a certificate, reapply during your final semester.

*(Print **clearly** name as desired on the Certificate-First, Middle, Last, Suffix – name will appear as it is on your record)*

First	Middle	Last	Suffix

ID# _____ Date of Birth: _____ Male Female Graduating Term SP SU FA

Current Address:

Street: _____

City: _____

State: _____ Zip Code: _____

Home Phone: (_____) _____

If you will be moving; where should we mail your certificate about 6-8 weeks after the end of the semester?:

Street: _____

City: _____

State: _____ Zip Code: _____ Country: _____

Move Date: _____

Please check one: Certificate of Achievement Certificate of Accomplishment

Title of Certificate: _____

Check if any of the following applies:

Other Colleges Attended with coursework that applies to your certificate: _____

Substitution of Graduation Requirement-Course: _____

_____ **Student's Signature** _____ **Date**

<p>Office Use Only:</p> <p>1st Evaluation:</p> <p>Major: <input type="checkbox"/> Met <input type="checkbox"/> In Progress <input type="checkbox"/> Not Met</p> <p>GPA: <input type="checkbox"/> Met <input type="checkbox"/> In Progress <input type="checkbox"/> Not Met</p> <p>Status: <input type="checkbox"/> Complete <input type="checkbox"/> In Progress <input type="checkbox"/> Denied</p> <p>Initials: _____ Date: _____</p>	<p>EOS Evaluation:</p> <p>Major: <input type="checkbox"/> Met <input type="checkbox"/> Did Not Complete</p> <p>GPA: <input type="checkbox"/> Met <input type="checkbox"/> Did Not Meet</p> <p>Status: <input type="checkbox"/> Complete <input type="checkbox"/> Denied</p> <p>Initials: _____ Date: _____</p>
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Certificate of Achievement/Accomplishment

Achievement

Aboriculture
Addiction Counseling
Addiction Studies
Administration of Justice
Advanced Accounting
Advanced C++ Programming
Advanced General Business
Advanced Java Programming
Allied Health
Allied Health Fundamentals
Architecture Technology
Art Digital Media-3D Modeling & Animation
Art Digital Media-Character Animation
Art Digital Media-Digital Audio
Art Digital Media-Digital Imaging
Art Digital Media-Motion Graphics
Art Digital Media-Web Design
Baking and Pastry
Bookkeeping
Broadcast Communication Arts
Business Marketing
Business-Transfer
Ceramics
Civil Design Drafting Technology
Civil Drafting, CAD
Coaching
Communication Studies
Computer Architecture
Computer Information Systems-Core
Computer Information Systems-Database Management
Computer Information Systems-Project Management
Computer Information Systems-Web Graphics
Computer Information Systems-Web Technology
Computer User Support
Construction and Building Inspection
Construction Management
Construction Supervision and Superintendency
CSU General Education Breadth
Culinary Arts
Dental Assisting
Early Childhood Education-Basic
Early Childhood Education-Master Teacher
Early Childhood Education-Site Supervisor
Early Childhood Education-Teacher
Electrical/Electronics Technology
Energy Systems
French
General Accounting
General Business
Geographic Information Systems/Global Positioning System
German
Graphic Design
Heating, Ventilation, Air Conditioning and Refrigeration
Horticulture Foundations
Industrial Maintenance Machinist/Mechanic (mTECH)
Intersegmental General Ed Transfer Curriculum-IGETC
Italian
Japanese
Landscape Architecture and Design
Landscape Construction and Management
Landscape Maintenance
Management and Leadership Studies
Mandarin Chinese
Mobile and Enterprise Java Programming
Music Industry Studies
Network and System Administration

***Discontinued Majors: Only students who have maintained catalog rights through continuous enrollment are eligible to apply for majors that are currently discontinued. Please visit the Counseling Office to confirm catalog rights. If you do not see your major on this list, contact the Counseling Office.**

Office Professional
Painting and Drawing
Personal Training
Philosophy
Plumbing
Printmaking
Program Design
Real Estate
Restaurant Management
Retail Nursery
Russian
Small Business Management/Entrepreneurship
Spanish
Special Education Paraeducator/Instructional Assistant
Steamfitting
Technical Theater
Wealth Management

Accomplishment

Administration of Justice-Community Relations Specialist
Administration of Justice-Correctional Specialist
Administration of Justice-Crime Scene Investigator
Administration of Justice-Criminal Law Specialist
Administration of Justice-Juvenile Counseling
Administration of Justice-Patrol Specialist
Advanced ESL Reading and Writing
Art Digital Media-Foundation
Broadcast Communication Arts-Basic Digital Field Production
Broadcast Communication Arts-Basic Studio Production
Broadcast Communication Arts-Basic Writing for Digital Medium
Business Essentials
Computer Aided Drafting & Digital Media for Engin & Archi
Computer Information Systems-Database Management
Computer Information Systems-Project Management
Computer Information Systems-Web Graphics
Computer Information Systems-Web Technology
Early Childhood Education-Associate Teacher
Electrical/Electronics Technology
Energy Systems
ESL Conversation
ESL: Transition to College Level English
Geographic Information Systems/Global Positioning System
Heating, Ventilation, Air Conditioning and Refrigeration
Intermediate ESL Reading and Writing
Microsoft Windows Systems Administration
Office Professional Essentials
Plumbing
Steamfitting

*Discontinued Majors

Computer & Information Science (disc 12/13)
Computer Technical Support (disc 15/16)
Dental Hygiene (disc 15/16)
Dental Laboratory Technology (disc 15/16)
Early Childhood Education-Family Day Care Provider/Foster
Care Provider/ In-Home Child Care Provider (disc 12/13)
Early Childhood Education-Resource (Foster) Family Specialist
(disc 13/14)
Energy Systems – Solar Thermal (disc 15/16)
Group Exercise Instruction (disc 15/16)
Landscape Architecture and Design II (disc 14/15)
Library Technology (disc 14/15)
Mechanical Design Drafting Technology (disc 12/13)
Mechanical Drafting, CAD (disc 12/13)
Medical Laboratory Technology (disc 14/15)
Microsoft Windows Systems Administration disc 12/13
Nursery Level II: Wholesale (disc 14/15)