

## IGETC/CSUGE CERTIFICATION REQUEST

Print Name: Last, First, Middle \_\_\_\_\_

Student ID# \_\_\_\_\_

Other Names Used at DVC \_\_\_\_\_

Birthdate \_\_\_\_\_

Phone# \_\_\_\_\_

Are you currently enrolled in IGETC/CSUGE courses?  Yes  No – If so, which term?  Spring  Summer  Fall

**In Progress requests are sent within 4 business weeks after end of term.**

Will course work from another college be used?  Yes  No

**Please ensure transcripts are on file.**

For IGETC certification to a UC, was your foreign language requirement completed in high school?

**Please ensure transcripts are on file.**  Yes  No

Are you applying AP Test scores?  Yes  No

**Please ensure official scores are submitted.**

Are you requesting partial certification?  Yes  No

**See note below.**



Select One:

IGETC

CSUGE



Home Address \_\_\_\_\_

University Name and Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE:** IGETC partial certification can only be processed if you are ready to transfer and you are lacking only two courses. Consult with a counselor to find out whether the university you are transferring to will accept a partial IGETC and what their guidelines are for completing the missing requirements. **DVC will not re-certify once they are completed.** CSUGE partial certifications can only be processed when you are ready to transfer.

**Your signature is required at the bottom of the form.**

### Certificate of Achievement Application

If your CSUGE or IGETC pattern is **complete**, you may be eligible to receive a certificate of achievement. This portion of the form will serve as the certificate application. Should you file during the spring term after the certificate filing deadline, your name will not be included on the graduation program. Earning a certificate may affect financial aid standing. If you are a recipient of financial aid, please check with the Financial Aid office to see if you will be affected. Please fill out all information completely and legibly to ensure accurate processing. Shortly after your certification is evaluated, you will receive a status letter with additional information. If you do not wish to receive the certificate of achievement, check the box below.

I choose to not receive the certificate of achievement.

**Your name will be printed as it is on your record. If you prefer a different name, please submit a Data Change Form, with proof of legal name to A&R.**

First	Middle (not required)	Last

Student ID# \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Male  Female

Current Address \_\_\_\_\_

If you will be moving, where should we mail your certificate 6-8 weeks after the end of the term?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature:** \_\_\_\_\_

<p style="text-align: center;"><b>IGETC Lacks:</b></p> <p><input type="checkbox"/> 1A. English Composition</p> <p><input type="checkbox"/> 1B. Critical Thinking</p> <p><input type="checkbox"/> 1C. Oral Communication</p> <p><input type="checkbox"/> 2. Mathematics</p> <p><input type="checkbox"/> 3A. Arts</p> <p><input type="checkbox"/> 3B. Humanities</p> <p><input type="checkbox"/> 3A or B. Art or Humanities</p> <p><input type="checkbox"/> 4. Social/Behavioral Science units: 3 6 9</p> <p><input type="checkbox"/> 5A. Physical Science</p> <p><input type="checkbox"/> 5B. Biological Science</p> <p><input type="checkbox"/> 5C. Laboratory</p> <p><input type="checkbox"/> 6. Foreign Language</p>	<p style="text-align: center;"><b>CSUGE Lacks:</b></p> <p><input type="checkbox"/> A1. Oral Composition</p> <p><input type="checkbox"/> A2. Written Communication</p> <p><input type="checkbox"/> A3. Critical Thinking</p> <p><input type="checkbox"/> B1. Physical Science</p> <p><input type="checkbox"/> B2. Life Science</p> <p><input type="checkbox"/> B3. Laboratory</p> <p><input type="checkbox"/> B4. Mathematics</p> <p><input type="checkbox"/> C1. Arts</p> <p><input type="checkbox"/> C2. Humanities</p> <p><input type="checkbox"/> C1 or 2 Arts/Humanities</p> <p><input type="checkbox"/> D. Social/Behavioral Science units 3 6 9</p> <p><input type="checkbox"/> E. Lifelong Learning</p>
<p>Evaluation 1:</p> <p><input type="checkbox"/> Eligible</p> <p><input type="checkbox"/> In Progress</p> <p><input type="checkbox"/> Ineligible</p> <p>Date: _____</p> <p>Initials: _____</p>	<p>Evaluation 2:</p> <p><input type="checkbox"/> Eligible</p> <p><input type="checkbox"/> In Progress</p> <p><input type="checkbox"/> Ineligible</p> <p>Comments:</p>