Early Start for Athletes at DVC
Steps for 2022 Graduating Student Athletes

Step 1: Go to https://www.dvc.edu/future/steps/high-school.html and complete Step one: apply as a current high school student for SPRING 2022.

Also, you will need to complete a second application as a “Graduating High School Senior” for the SUMMER 2022.

You will receive an e-mail with your DVC ID#, your Insite username and other information.

Step 2: Orientation. After receiving a Student ID number, complete the DVC online orientation and quiz before completing the online placement process. Go to www.dvc.edu, select INSITE and then log in using your Insite username and password; then, click on the blue tile that says Orientation.

Step 3: Placement Process. Please attempt to join your high school during DVC’s outreach event at the DVC or San Ramon campus. If you are unable to attend that day, visit www.dvc.edu/assessment and scroll down to the first option that reads “Graduating This Year.” Then click on “Enter Transcript Information.” Have your high school transcript with you when completing this form.

You may have completed this step already if you attended DVC with your school in February or March.

Your assessment results will be interpreted at the Counseling-096 identified below.

Step 4: Complete the online Special Admissions process for high school students at www.dvc.edu/admissions, scroll down to Online Services and then scroll down further to Special Admissions Process (high school students); select and complete the online form and include the COUNS-096/KNICA-098 session you desire.

The orientation as well as the English and math placement process must be completed prior to enrolling in the counseling session.

Spring Student-Athlete Advising/Educational Planning:
(Must take both the COUNS-096 and KNICA-098 on the same dates)

<table>
<thead>
<tr>
<th>Course Pairs</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUNS-096-7004</td>
<td>April 19-April 21</td>
<td>T-TH 4:30-6:20 p.m.</td>
<td>HSF-292</td>
</tr>
<tr>
<td>KNICA-098-8700</td>
<td>April 18</td>
<td>M 7:00-8:15 p.m.</td>
<td>Online via Zoom</td>
</tr>
<tr>
<td>COUNS 096-7006</td>
<td>May 10–May 12</td>
<td>T-TH 4:30-6:20 p.m.</td>
<td>HSF-292</td>
</tr>
<tr>
<td>KNICA 098-8701</td>
<td>May 9</td>
<td>M 7:00-8:15 p.m.</td>
<td>Online via Zoom</td>
</tr>
</tbody>
</table>

Step 5: Log in to Insite Portal, select Plan and Progress red tile, then Plan and Register. Enter one of the pair of classes, noted above, into your plan and register for both classes. See video link on how to enroll: https://www.youtube.com/watch?v=CliiCmn17KU Though the semester in the video is SP21, instructions are still valid for SP22, though COUNS-096 will be in person.

Contact Jamie Bailey jbailey@dvc.edu if you have any questions.