



Disability Support Services

HIGH SCHOOL COUNSELOR CONFERENCE

FEBRUARY 8, 2019

DIABLO VALLEY COLLEGE

DSS Outreach Team

- ✓ Kellie Conde, DSS Counselor
- ✓ Nicole Despins, DSS Counselor
- ✓ Katie Koch, Part Time DSS Counselor

Step by Step Guide

- Complete an application for admission at www.dvc.edu/apply
- Check your email to receive your DVC student information (ID number, Insite username, etc.)

Step by Step Guide Continued

- Provide the following documents to the DSS office:
 - Most current IEP and psychoeducational report or 504 plan
 - Email documentation to ndespins@dvc.edu
 - If documents are hand delivered please insure it is in a sealed envelope

PLEASE NOTE THAT ALL DOCUMENTS MUST BE SUBMITTED BY THE STUDENT'S MULTIPLE MEASURES DATE

Step-by-Step Guide Continued

- Complete an online orientation at www.dvc.edu/orientation
 - Print completion orientation for your records
- Contact Nicole Despins at ndespins@dvc.edu to schedule a date to come to DVC and complete English and Math multiple measures
 - Replies and confirmations will be sent on Fridays only

Step-by-Step Guide Continued

- ▶ Multiple Measures
 - ▶ Multiple measures places students in the appropriate level of Math and English based on information from their transcript
 - ▶ **Students will need to bring an unofficial copy of their transcript to their multiple measures date**

Step-by-Step Guide Continued

- After completing multiple measures students will sign up for a DSS Registration Workshop
 - All other steps must be completed prior to enrollment in the DSS Registration Workshop
 - The workshop takes place in the High Tech Center from 4:00 – 6:00 on select dates in the month of May
 - Students will choose and enroll in Fall 2019 courses during the DSS Registration Workshop

Parent Night

Disability Support Services will be hosting two upcoming Parent Nights to provide information to parents on the steps presented today

Pleasant Hill Parent Night

February 20th 5:30 – 7:00

March 7th, 5:30 – 7:00

BFL Community Conference Room

Outreach

Have you scheduled an application workshop with our DSS Outreach team?

Questions?

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Nicole Despins ndespins@dvc.edu

Katie Koch kkoch@dvc.edu