How Do I Apply Online?

1. Go to www.dvc.edu/apply
2. Pick an option that best suits your status. Please note—this guide is not intended to be used for International Students or Community Education.

3. Review the information on the next page—this provides you with an overview of the enrollment process. Click the “+” symbol to expand “Step one: apply” and click on the link for “CCCApply”.

4. Click “Create an Account”. If you already have an account, please sign in and skip to Step 7.
5. Complete the steps to create a CCCApply account*.

   For future reference, be sure to write down your Username: _____________________
   Password: _____________________

6. After creating your account, you should receive your CCCID, make a note of this. Press “Continue” to proceed.

7. To begin, select “Start A New Application”.

   *Note regarding Social Security Number
   You are unable to receive Federal Financial Aid or important tax forms without your Social Security Number (SSN) on file with DVC. If you do not have it when completing your application, you can:
   • submit your application and visit the Admissions Office at a later time with your physical Social Security Card and photo ID to add it to your account
   or
   • submit your application once you find your SSN (you may enter the rest of your information, save your application and log into the system later to enter your SSN and submit the application)
8. The first page contains information on navigating the application. Click “Start Application” to continue.

9. On the “Enrollment Information” screen, you will be asked to select a term to apply for, an educational goal, an intended major. Your major can be changed afterwards at DVC, so do not worry if you feel unsure about your choice!

10. Continue to make your way through the application. Check your progress on the left hand side of the screen. Please note that you do not need to provide *exact* dates, for your educational history or military service, but you should still enter your best guess.

11. When you reach the “Review Application” screen, look through and confirm the details you have entered are correct.

12. Submit your application. You will get an email asking you to verify your application and email address. Once submitted, and verified, an application can take up to 24 hours to process. Look out for an email that will contain your 7 digit DVC Student ID number, and your DVC username.