How Do I Make An Assessment Appointment?

1. Go to www.dvc.edu/assessment, and click on “Schedule An Appointment” on the left of the screen.

2. For San Ramon assessments, click the “San Ramon” tab and then click “Schedule an Assessment” and go to step 4.

3. For Pleasant Hill assessments, scroll down and select the type of assessment you wish to take (e.g. Chemistry assessment)

4. Log in with your InSite username and password.

5. Click “Make Appointment”.

6. Check available appointments to see if there is one that is suitable for you. If so, press the “*” button in the “Select” column. If screen is blank, no appointments are available.

7. Verify your phone number and email address. You can change this information as needed.

8. Print the confirmation screen, and make sure you make a note of the date and time of your appointment. Be sure to arrive on time!