1. Go to http://m.4cd.edu (or use the InSite app) and sign in using your username and password.

2. Click on either the “Plan-Progress” tile, or the “Graduation” tile.

3. Select the “Change My Major” option.

4. Scroll down to “Manage Your Primary Major”

5. You will be able to see your current major. Beneath that, you will see two drop down menus. The first menu allows you to select the college for which you wish to change your major—this is set to your home college by default. Choose another major from the second menu, and then press the “Change Primary Major” button to complete the process.