

DVC Online Proctoring Recommendations (Covid-19)

Due to concerns related to online proctoring software, such as compromised privacy, increased student anxiety, technical failures, and lack of equitable access to technology and appropriate testing spaces, the Distance Education Committee (DEC) encourages instructors to consider alternatives to online proctoring software, including camera monitoring through Zoom, when possible. Some alternative practices to help ensure academic integrity are:

- Emphasize DVC's [Academic Integrity Policy](#) by listing it clearly in your syllabus and having a class discussion of the policy's importance
- Have students sign an academic integrity statement prior to assessments/exams
- View [Authentic Assessments](#), which covers how instructors assess learning outcomes through projects and assessments that give students hands-on practice with content
- Prioritize critical thinking questions over rote memorization (ie google-able answers):
 - “process questions” allow students to show how they arrived at an answer
 - “application questions” allow students to apply what they learned
 - “evaluative questions” allow students to assess resources used in learning concepts
 - “research questions” can mimic the work being done in your discipline
 - “reflection questions” allow students to reflect on what they learned
- Consider open book/notes exam formats where students cite lectures notes, papers, textbooks, and online sites/resources/journals
- View the [Academic Integrity Forum](#), which provides tips for exam security that do not require proctoring software (shuffle answers, question banks, etc)

Should online proctoring still need to be used, DEC recommends faculty:

- Use proctoring software minimally, such as only ID verification
- include proctoring requirements in course scheduling notes
- include proctoring requirements and alternatives to proctoring software in the syllabus (Available to copy and paste: [Sample syllabus language, including alternatives.](#))
- include information on how the proctoring platform works and which settings will be used in Canvas (Available to copy and paste: [Secure Exam Proctor: About the Tool](#))
- set up a no-stakes practice quiz to help students troubleshoot access issues before a graded exam. (View -or take!- [a practice quiz.](#))
- contact [Disability Support Services](#) if concerns arise regarding a student's accommodations prior to using online proctoring.

Please reach out to our [DE team](#) for support as needed.