Requesting Canvas “Combo” sites

1. Log in to the Insite Portal

2. Make sure you are on the Employee profile (you probably already are 😊)

3. Once you see all the tiles, click on the Resources tile. (The order of your tiles may be different from below, but you will have this Resources tile!)

4. Click on the link called “Canvas Combine Sections”.

5. This will bring you to the form to combine sections into a single Canvas site, with easy-to-follow steps. In a few hours, you will find the combined site on your dashboard.