

SRC All Campus Meeting
April 16, 2020
4:00 pm - 5:30 pm
Zoom Conference

Announcements

- Kathleen Costa – Sadly Kathleen passed away on 4/15/20. A memorial scholarship or other tribute ideas are being considered to celebrate her life. Please send ideas to Kenyetta, Jen and Maureen.
- Visits to Campus - Protocol reminder to contact Jason Curtis in Police Services at jacurtis@4cd.edu if you will be visiting the campus. Please notify Jason prior to visiting. If PPE is needed, please include in email to Jason as there are PPE supplies on campus for use.
- Chat Feature – there is a DVC chat feature for students on the website which is on monitored by Ann Uawithya.
- Wellness – currently there is not a great demand from students for Wellness appointments. In order to reach students, there has been verbiage added to the DVC website to inform students about Wellness appointment availability. Also, students who have had prior appointments are being contacted to inform them that Wellness appointments are being continued via Zoom/phone.
- FAQ's – there is a FAQ's page on the DVC website which contains information about frequently asked questions.
- Working from Home – Please send an email to Maureen if you need to pick up equipment from the office.
- Graduation – Graduation for 2020 will be virtually. There is a plan currently being developed which involves mailing out graduation caps and tassels to students who are graduating. More info to follow as it becomes available.
- Construction Update – construction is moving forward and is ahead of schedule. There is a LiveCam available to show the progress of the new building. Walls are in the process of going up while social distancing protocols are being followed. Café may be opened sooner as construction is ahead of schedule.
- Classroom Technology Update – IT is currently working on updating some of the video equipment in the classrooms. Completion date is not currently unknown. IT appreciates the patience of faculty/staff due to the challenges of the current video equipment.
- DSS Accommodations for Finals Week – the DSS department is requesting faculty to give extra time via canvas for SP20 finals. Email Ann Uawithya or Ron Tenty to discuss if an exception needs to be made or other accommodations set up for students.

Committee reports

- Program Review – PR requests have been prioritized and are being sent to budget committee for approval.
- Communication – DVC now has a blog on its website. Posts contain news about programs, faculty and student spotlight. Please email Ken Statham any content to include. Currently SRC is looking at developing its own SRC blog.
- SLOAC- there will be no penalty if unable to submit SLO's assessment for this semester.
- Academic Senate – there is a unanimous statement of support for part-time faculty acknowledging the difficulty of part-time faculty who teach at multiple campus'.
- Curriculum - No meeting scheduled until April 24th
- Classified Senate – JobLinks 2020 has been cancelled. Also, election applications for president and communications officer are being taken. No one has applied as of yet.
- SES – SES is working diligently on making emergency grants available this semester. Six million has been allocated to DVC with one year to spend the funds. Currently working on getting an online application available. Also, working on criteria districtwide. Processing time is one to two weeks. Students must only be Covid 19 impacted to be eligible.
- Budget – SRC has purchased a laptop cart with 40-42 computers and a printer. Also, Surface Pros, additional laptops and video equipment to update classrooms. It is unknown what the 2020/21 budget will look like until August.
- DE – continuing to roll out training as needed. Please review emails that come out daily. Continuing one on one mentoring through the end of the term.
- RPEC – currently crunching numbers/data remotely. The information gathered is appreciated and is being used. Data coaches are appreciated. Look for an email coming out soon if you would like to be a data coach.

Updates

- Tutoring Updates – **Reading & Writing** tutoring is available via Zoom Monday through Thursday from 10 am to 2pm. Students can drop-in and do not need appointments and can email papers for review if not able to attend drop-in times. Drop-ins have been slow so please let students know about tutoring availability. Tutors can also assist instructors via canvas. Please email Roxann if interested. Net Tutor is another option available to all students. **Math & Science** tutoring is available from 9 am to 1 pm and 2 pm to 6 pm Monday through Thursday. Schedules are posted online. Tutoring has recently been picking up but more students are needed!
- A&R update - A chat option for questions is available on the Admissions & Records web page and is monitored daily. Students can email forms to admissions@dvc.edu. Students must use their DVC email to submit forms. Multiple forms have been converted to Dynamic forms (grade change, petition to repeat, prerequisite request are some of the forms converted). Pass/NP has been extended to 5/15/20 or 7 days prior to the class ending. Students should meet with a counselor to discuss.

- Furniture in the LC – The Learning Commons furniture needs to be moved out as construction begins for the cafe. Decisions are currently being made as to what furniture is worth keeping and if there any areas in need of the furniture being removed. Email Kenyetta and Jen any ideas.
- Summer Session - Summer schedule is out. Registration will begin on 4/20/20. All classes will be online. Several face-to-face sections are on hold and are not being advertised. They will be released if we are able to have FTF classes. These sections would run from July 6th to August 14th. It will be decided in June if we are able to offer FTF for summer.
- Enrollment SU and FA 2020 - The San Ramon campus is the only campus currently up in enrollment. SRC up from 3.7 to 5.1 in one week. It is not known what FA20 will look like regarding classes but we are planning for face-to-face at this time and will adjust as necessary.
- Outreach Strategies – Outreach will be via online. There will be a Zoom meeting for new students on 5/20/20 which will include a student panel with Ed Cruz and Glenn Scott as co-hosts. Counselors will give information on class bundles and Michele McCabe will conduct a virtual tour for students.
- Concurrent Enrollment - there is a fillable Special Admissions form for students to use and is available on the DVC website. Principle’s signature is not required for SP20. More guidance is necessary for SU20 and FA20 regarding the requirement of the principles signature. There will not be a summer session for SRVUSD. College Connect students does not need a Special Admissions form.
- Bundles – First semester bundles have been created for incoming new students to assist them with choosing classes. The classes will be offered in the fall and are currently listed on the DVC website.

Questions and Concerns

- Check in with Padlet – Padlet is available and is an anonymous way to communicate regarding what is working, not working or assist with problem solving. Padlet is meant to provide support to staff.
- Security and connectivity issues with Zoom – Comments included:
 - I have adjusted my security settings in 4cd.Zoom.US that affect waiting rooms, break rooms, who can share screens etc., but there are still some lingering issues.
 - No consistent way to have all students “come to class” or watch a video.
 - Mario reported Zoom is a 3rd party and we have no control over product. Zoom is making changes because of the demand and we do not always find out about changes ahead of time. Unfortunately, we have no other option available at this time.
- PPE - For the protection of employee health and safety, the District furnishes PPE to facilities, lab techs and groundskeeping personnel.