

# How do I apply online?

## Step 1:

Go to [www.dvc.edu/apply](http://www.dvc.edu/apply)

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## Step 2:

Scroll past the top banner and select “Apply now,” based on the type of student you are.

### Admissions

- What Type of Student Am I?
- **Apply to DVC**
- Register for Classes
- Admissions & Records
- Visit Us

### Contact Us

#### Welcome & Connect Services

Pleasant Hill  
Student Services Center - SSC  
Room 119

[welcome@dvc.edu](mailto:welcome@dvc.edu)

925-969-2106

#### Pleasant Hill Hours

**Dec 16 - 19:** M-TH 9:00 a.m. - 5:00 p.m.

**Dec 20 - Jan 1:** Closed for Winter Break

**Jan 2 - 17:** M-TH 9:00 a.m. - 5:00 p.m., F 9:00 a.m. - 1:00 p.m.

**Jan 20:** Closed for MLK Day

**Jan 22 - Feb 7:** M-TH 9:00 a.m. - 5:00 p.m., F 9:00 a.m. - 3:00 p.m.

**Feb 10 - May 23:** M-TH 9:00 a.m. - 5:00 p.m., F 9:00 a.m. - 1:00 p.m.



# 100%

Acceptance Rate

for completed applications



# FREE

to Apply

no application fees required



# NO

SAT/ACT

no aptitude tests required

### U.S. Students & DREAMers

**Apply Now!**

### International Students

**Apply Now!**

### Step 3:

You will need to complete your application through CCC Apply. Click on “Create an Account.” If you have an account, please sign in and skip to “Step 7.”

#### Application for Admission to College

Before applying to college you must first have an OpenCCC account.

The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

OpenCCC is a service of the California Community Colleges Chancellor's Office. The information in your account is kept private and secure.

[Create an Account](#) or

Sign In

### Step 4:

Complete all steps to create a CCC Apply account.\*

#### *\*Note regarding Social Security Number\**

You are unable to receive Federal Financial Aid or important tax forms without your Social Security Number (SSN) on file with DVC. If you do not have it when completing your application, you can:

- submit your application and visit the Admissions Office at a later time with your physical Social Security Card and photo ID to add it to your account  
or
- submit your application once you find your SSN (you may enter the rest of your information, save your application and log into the system later to enter your SSN and submit the application)

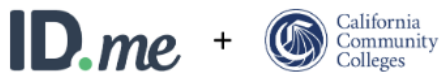
### Step 5:

After creating your account, you will be brought to the main CCC Apply page with information on navigating the DVC application. You will receive a confirmation email of your OpenCCCApply account. Please ensure you save this information and note that this account is separate from the DVC Insite account. The ID number you will receive from OpenCCCApply is not your DVC student ID number.

## Step 6:

If CCCApply prompts the ID.me screen, complete the verification by clicking on “Verify with ID.me”\*

\*Please note: If you do not complete this step, your application could be held from being processed. If you do not receive any information from Insite within 24 hours of applying, please log back into CCCApply and complete the ID.me verification process.



## CCC Students Expected to Verify Their Identity with ID.me

The California Community Colleges (CCC) now use ID.me to help keep your identity safe and make it easier to apply to college and get financial aid.

### Why Do I Need to Verify My Identity?

- Verifying your identity helps protect against someone else stealing it to apply for college or financial aid.
- If you skip ID.me verification, your college application may be put on hold until you verify who you are.
- Identity verification is required before you can get your financial aid.

### What to expect:

- 1 Redirection to the ID.me website
- 2 Verifying your identity with primary or secondary documents
- 3 Returning you to your community college application



## Step 7:

To begin your application, select “Start a New Application.”

Start a New Application

## Step 8:

On the “Enrollment Information” screen, you will be asked to select a term to apply for, an educational goal, major category, and an intended major. Your major can be changed afterwards at DVC. Do not worry if you feel unsure about your choice.

## Welcome

### Enrollment Information

Term Applying For ?

-- Select --

Educational Goal ?

-- Select --

Major Category ?

-- Select --

Intended Major or Program of Study ?

-- Select --

## Step 9:

Continue to make your way through the application. Check your progress on the left-hand side of the screen. Please note that you do not need to provide the exact dates of your educational history or military service. Your best guess will suffice.

When you reach the “Review Application” screen, look through and confirm the details you have entered are correct.

Submit your application. You should receive an email about 24 hours after submitting your application.\*

\*If you do not receive an email from [insite@insite.4cd.edu](mailto:insite@insite.4cd.edu) with your DVC student account information, then please email the Admissions & Records office at [admissions@dvc.edu](mailto:admissions@dvc.edu) with your ID.me confirmation, a picture of your valid Photo ID (California Driver’s License, Passport, etc.) and your application confirmation number. You can also present your Photo ID in-person at the Admissions & Records office window.

Introduction	✓
Enrollment Information	✓
Account/Mailing Information	✓
Personal Information	✓
Education	✓
Citizenship/Military	✓
Residency	✓
Needs & Interests	✓
Consent	✓
Review Application	➔
Submission	

Note: For assistance with finding your account on OpenCCCApply or technical errors with the application, please contact OpenCCC Tech Support via email or phone call.

Email: [support@openccc.net](mailto:support@openccc.net)

Phone number: 877-247-4836