

# How do I complete the online Placement Process?

### Step 1:

The placement process is the system you use to be placed into the math, English or English as a Second Language (ESL) that is right for you.

If you would like a better registration date, or Priority Registration, you will need to complete the Online Placement Process, the Online New Student Orientation and create your Education Plan.

Go to <a href="https://www.dvc.edu/admissions/register-classes/placement-process">https://www.dvc.edu/admissions/register-classes/placement-process</a> and login with your Insite credentials.



## Step 2:

Once you are on the website above, scroll until you see "Complete the Placement Process."

On this menu, choose the category that best describes you.

Click on the "+" sign for more information about each category.

Within each category, there will be a way to begin the process under "Ready to begin?"

# **Complete the Placement Process**

After applying to DVC and completing the online orientation, complete the placement process to get recommendations for your first-term math and English or ESL classes. Choose the category that best describes you to get started:

I will be graduating from a U.S. high school this year

I already graduated from a U.S. high school

I have a different educational background

0







## Step 3:

Once you complete your Placements, you may print/email your results or bring them to your Counseling Appointment. After three (3) hours of completing the Online Placement Process you will be able to register in your recommended classes.

For any questions about the Placement Process, please reach out to The Placement and Proctoring Center.

#### **The Placement and Proctoring Center**

Website: <a href="https://www.dvc.edu/admissions/register-classes/placement-process">https://www.dvc.edu/admissions/register-classes/placement-process</a>

Email: proctoringandplacement@dvc.edu

Phone number: 925-969-2132