

# DIABLO VALLEY COLLEGE

## Enrollment Presentation

### 2026



Welcome & Connect · [welcome@dvc.edu](mailto:welcome@dvc.edu) · 925-969-2106

# Today's Agenda



- **Review the enrollment process**
- **Discuss updates and reminders**
- **Share troubleshooting tips**

# Enrollment Process for the Class of 2026



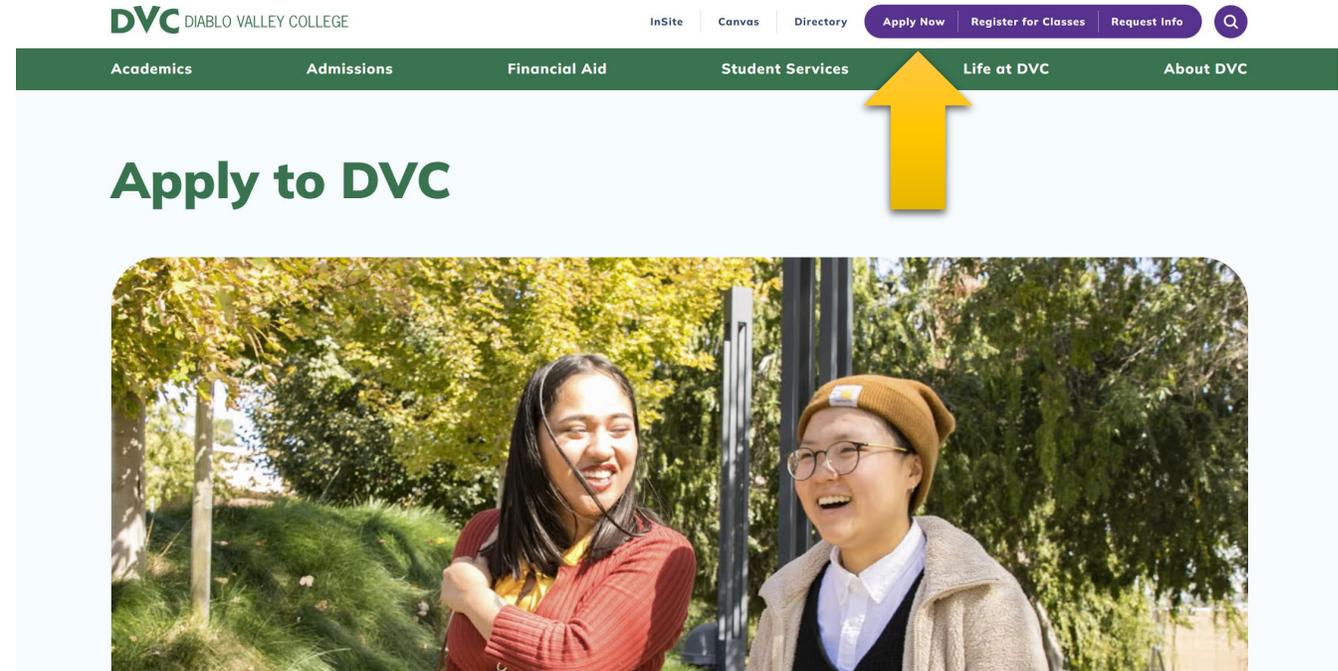
# IEP or 504? Disability Support Services



[www.dvc.edu/dss](http://www.dvc.edu/dss)

# Important Steps to Enroll

1. Application
2. Orientation
3. Placements
4. Academic Advising
5. Registration



**Steps 1-4 = PRIORITY REGISTRATION**

**REGISTRATION DATE:**

**High School Seniors with completed  
enrollment steps**

**May 4<sup>th</sup>, 2026**

**MARK YOUR CALENDARS!**

# Step 1: APPLICATION:

## Information Needed



Personal  
Email



Social  
Security  
Number



High  
School  
Transcript

# Step 1: APPLICATION

Apply online at [www.dvc.edu](http://www.dvc.edu)



[InSite](#)

[Canvas](#)

[Directory](#)

[Apply Now](#)

[Register for Classes](#)

[Request Info](#)



[Academics](#)

[Admissions](#)

[Financial Aid](#)

[Student Services](#)

[Life at DVC](#)

[About DVC](#)

**Acceptance Rate**  
for completed applications

**FREE**



**to Apply**  
no application fees required

**NO**



**SAT/ACT**  
no aptitude tests required

**U.S. Students & DREAMers**

[Apply Now!](#)



**International Students**

[Apply Now!](#)

[QUESTIONS? ASK PENNY](#)

# Step 1: APPLICATION

## Application for Admission to College

Before applying to college you must first have an OpenCCC account.

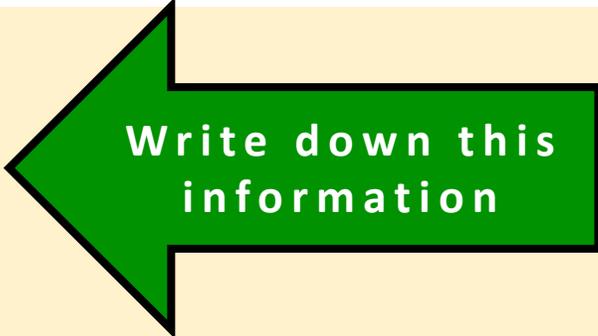
The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

OpenCCC is a service of the California Community Colleges Chancellor's Office. The information in your account is kept private and secure.

[Create an Account](#) or [Sign In](#)

## Create a CCCApply account

- Use a PERSONAL email (not school email)
- Password



Write down this  
information

**Note: The system is case sensitive!**

# Step 1: APPLICATION & ID.ME

## CCC Students are Expected to Verify Their Identity

The California Community Colleges (CCC) now use [CA DMV Wallet](#) and [ID.me](#) to help keep your identity safe and make it easier to apply to college and get financial aid.

### Select an option to continue:



The mDL is a program that lets Californians keep a safe digital copy of their driver's license on their phone. The CA DMV Wallet app stores your mDL and may hold other DMV documents in the future. To sign up, you'll scan your physical license, take a short video selfie, and lock it with a PIN or fingerprint/face ID.

#### Best for individuals who:

- Have a California Driver's License
- Are California residents
- Can download the CA DMV Wallet app on their mobile device

[Verify with CA DMV Wallet](#)



ID.me verifies your identity online by scanning an ID document and matching a selfie, using facial recognition and fraud checks. It uses strong encryption, retains biometric data only temporarily (24h-36 mo), and is used by more than 100million individuals and hundreds of government and private organizations.

#### Best for individuals who:

- Could not confirm their identity using CA DMV Wallet
- Do not have access to a mobile device
- Live outside of California

[Verify with ID.me](#)

What if I can't verify my identity? [Verify Later](#)

# Step 1: APPLICATION & ID.ME

My Applications

Start a New Application

# Step 1: APPLICATION

## Submit Two (2) Applications

### First Application

- **Spring 2026**
- *High school student enrolling in a college class*
- COUNS 095/096 class during the spring semester (March or April)

### Second Application

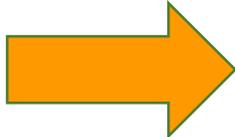
- **Summer 2026**
- *First-time College Student*

# Step 1: Application



**Change in your education status**

High School  
Student  
Spring 2026



College  
Student  
Summer 2026

**Summer application  
sets you up  
for fall semester**

# Step 1: APPLICATION

## First application – **SPRING 2026**

Introduction	<b>Education</b>	<b>College Enrollment Status</b>
Enrollment Information		<input type="text" value="Enrolling in high school (or lower grade) and college at the same time"/>
Account/Mailing Information		<b>High School Education</b>
Personal Information		<input type="text" value="Will be enrolled in high school (or lower grade) and college at the same time"/>
<b>Education</b>		
Citizenship/Military		

# Step 1: APPLICATION

## Second application – SUMMER 2026

Introduction	✓	<b>Education</b>  <b>College Enrollment Status</b>  <input type="text" value="First-time student in college (after leaving high school)"/>
Enrollment Information	✓	
Account/Mailing Information	✓	
Personal	✓	

# After 24 Hours: Check and read your e-mail

## DVC Account Information

- DVC ID number (7-digits)
- InSite username and password
- InSite e-mail address

All DVC communication will be sent to  
your InSite Email

The InSite logo consists of the word "insite" in a white, lowercase, sans-serif font, set against a dark blue rectangular background.

Email

## A few updates



The application requires students to select a major

There is no option for “Undecided”

After meeting with a counselor, majors can easily be changed on InSite

Contact us if students need any assistance

[Outreach@dvc.edu](mailto:Outreach@dvc.edu)

# Step 2: ORIENTATION

## Policies & Procedures



## Support Services



- Home
- Academic-Calendar
- Alerts
- Cancelled-Classes (DVC)
- Counseling Resources
- DVCSync
- DVC Veterans
- DVC Campus Maps
- DVC Student Forms
- Directory DVC
- Email
- Financial Aid
- Graduation
- Grades-Transcripts
- WiFi
- My Schedule
- Orientation
- Plan-Progress
- Payment
- Registration
- Registration Dates
- Resources
- Search-for-Classes
- Settings
- Support Hub (DVC)
- Tutoring Resources
- TimelyCare

@ Email	Waitlist	Grades-Transcripts	Plan-Progress	Academic-Calendar	Resources	Settings	
Registration Dates	Search-for-Classes	WiFi	Orientation	My Schedule	Registration	Payment	
Graduation	Directory DVC	Cancelled-Classes (DVC)	DVCSync	DVC Campus Maps	DVC Veterans	Counseling Resources	Tutoring Resources
New parking permits required for the Pleasant Hill Campus			TimelyCare	Support Hub (DVC)	Alerts	Bus Schedule DVC	
Canvas	DVC Student Forms	Canvas					



# Orientation QR Code

English



Spanish



## Orientation Reminders

- ▶ Approximate time to complete: 30 minutes
- ▶ Students need 8/10 to “pass”
- ▶ Quiz can be taken multiple times
- ▶ Uploaded to accounts within about 2 hours

# Step 3: PLACEMENT

Go to [www.dvc.edu/placement](http://www.dvc.edu/placement)

## Complete the Placement Process

After applying to DVC and completing the online orientation, complete the placement process for your first-term math and English or ESL classes.

**Begin Placement**

## Choose Your Courses

- Math
- English
- ESL

# Step 3: PLACEMENT

## Unweighted Cumulative GPA and

- GPA = English placement
- Math grade & Class (**11<sup>th</sup> grade, 2<sup>nd</sup> semester**) = Math placement

You need your high school transcript

# Placement Reminders

- **Approximate time to complete:  
5 minutes**
- **Students will need transcript  
available**
- **Uploaded to accounts within  
about 2 hours**



This Photo by Unknown Author is licensed under [CC BY-SA](#)

# Step 4: Academic Advising

**Counseling-095NC/96 Class: Spring 2026**

**Initial Academic Counseling Meeting**

**Create a partial Education Plan**

**Non-credit class**

**6 hours: 1 or 2 days**



# Registering for COUNS 095NC/096

1. Apply for **Spring 2026**
  - High school student enrolling in a college class
2. Complete a Special Admissions form
  - via Insite
3. Students will need
  - Principal/designee email address
  - Parent/Legal Guardian email address

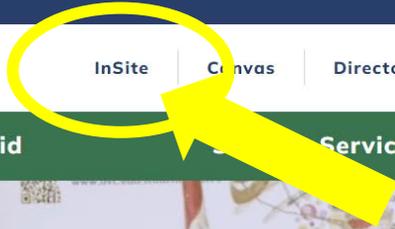


# Registering for COUNS 095/096 - Special Admit form

The screenshot shows the top navigation bar of the Diablo Valley College website. The header includes a 'Spring Registration' link with a graduation cap icon and a plus sign. Below this is the DVC logo and the text 'DIABLO VALLEY COLLEGE'. A secondary navigation bar contains links for 'InSite', 'Canvas', and 'Directory', with 'InSite' circled in yellow and an arrow pointing to it. To the right are buttons for 'Apply Now', 'Register for Classes', and 'Request Info', along with a search icon. A third navigation bar lists categories: 'Academics', 'Admissions', 'Financial Aid', 'Services', 'Life at DVC', and 'About DVC'. The main content area features a banner with a photo of two students in a classroom, one pointing at a human skeleton model. Overlaid on the banner is a green box with the text 'Big Futures Start at DVC!' and a smaller white box with 'Welcome to DVC! We're so excited you're here.' At the bottom, there are three buttons: 'Browse Interest Areas', 'Explore All Majors', and 'Search Programs'. A 'QUESTIONS? ASK PENNY' button is in the bottom right corner.

Spring Registration

DVC DIABLO VALLEY COLLEGE



Apply Now Register for Classes Request Info

Academics Admissions Financial Aid Services Life at DVC About DVC

**Big Futures  
Start at DVC!**

Welcome to DVC! We're so excited you're here.

Browse Interest Areas Explore All Majors Search Programs

QUESTIONS? ASK PENNY

- Home
- Academic-Calendar
- Alerts
- Cancelled-Classes (DVC)
- Counseling Resources
- DVCSync
- DVC Veterans
- DVC Campus Maps
- DVC Student Forms**
- Directory DVC
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- Financial-Aid
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				 TimelyCare	 Support Hub (DVC)	 Alerts	 Bus Schedule DVC
 Canvas	 DVC Student Forms						



# Registering for COUNS 095NC/096 - Special Admit form

- ☰ Assessment Clearance Form >
- ☰ California Residency Reclassification Request >
- ☰ Data Change Form >
- ☰ IGETC/CSUGE Request >
- ☰ Pass/No Pass Request >
- ☰ Petition to Repeat a Course >
- ☰ Prerequisite Equivalency Form >
- ☰ Registration Appointment/CPG Appeal >
- ☰ Request for Chosen Name >
- ☰ Special Admissions Form >



## Special Admissions Recommendation Form

Select Spring 2026 here

### Part I - Student

- All students enrolling in a P.E. class must obtain instructor add authorization on the first day of class.
- Forms must be completed with courses identified prior to submission. Incomplete forms will not be processed.
- Home schooled students must attach a copy of their Dept. of Education Private School Affidavit.
- Courses with a prerequisite must be cleared prior to enrollment. The Prerequisite Equivalency Form and transcript (official or unofficial) are to be submitted. Students are

Please select your high school:

First Name:  Last Name: \*  Student ID \*   
 Phone: \*  Email: \*  Grade level:

Please list your parent/guardian information (verify BEFORE submitting as you will not be able to edit):

First Name:  Last Name:

Students are permitted to enroll in up to 11 units.

Section ex. 0001	Course Name ex. HIST-120	Instructor First Name ex. John	Instructor Last Name ex. Viking
<input type="text" value="0000"/>	<input type="text" value="COUNS-095NC"/>	<input type="text" value="NA"/>	<input type="text" value="NA"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

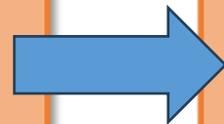
Please enter the information in this section EXACTLY as it is written here.

I declare under penalty of perjury that the statements submitted by me in connection with this recommendation form are true and correct. All materials submitted by me for purposes of admission become the property of Diablo Valley College. I understand that falsification, withholding pertinent data, or failure to report data changes may result in my dismissal.

## What you will need /

- Parent or Guardian Email
- High School Counselor email or the person on campus who will sign this form

**Form is automatically sent to your parent/ guardian**



**Form is then automatically sent to your high school counselor**



**Form received by DVC Admissions Office for Processing= Email sent to InSite when processed**

# Special Admissions Form Reminders



**Students are given permission for the course, not the specific section.**



**They can enroll in any available COUNS-095NC/96 course.**



**If there is a possibility they will take COUNS-96, students should include that information on the Special Admissions form too.**



**Please verify who the designee is for your school.**

# Important Steps to Enroll

## 1. Applications:

**\*\*Two applications: Spring 2026 and Summer 2026\*\***

## 2. Orientation

## 3. English and Math Placements

## 4. Special Admissions Form

## 5. Academic Advising (COUNS 095NC/096)

## 6. Register for Classes

**May 4<sup>th</sup>, 2026**

**After COUNS 095...**

# Get Ready to Register



**Create a schedule on InSite**

**Check for prerequisite requirements**

**Clear prerequisite before May 4<sup>th</sup>**

**Have a back-up plan**

**REGISTRATION DATE:**

**High School Seniors with completed enrollment steps**

**May 4<sup>th</sup>, 2026**

Once all steps are complete, the registration date/time updates overnight

# Family Education Right to Privacy Act (FERPA)

Diablo Valley College employees  
are prohibited from  
sharing student information  
with **ANYONE** other than the student.



**ANYONE** = Parent / Legal Guardian

## Final Tips



To avoid frustration or delays, please contact us so we can help troubleshoot. We are here to help 😊.



Zoom workshops will be available starting in April. We will email you details.



How Tos PDFs and Videos are available on the Welcome and Connect webpage.

**We appreciate what you do!  
Thank you for your partnership.**

**Thank**

**You**

**We are here to help!**

**[outreach@dvc.edu](mailto:outreach@dvc.edu)**

**Welcome and Connect Services**