

DISABILITY SUPPORT SERVICES (DSS)

APPLICATION FOR SERVICES



DVC provides education services and access for eligible students with verified disabilities who intend to pursue coursework at this college. Several services (i.e. notetaking, alt media, testing, and mobility accommodations) are available which afford eligible students with disabilities the opportunity to participate fully in all aspects of college classes through appropriate and reasonable accommodations. Completion of this form constitutes an agreement to apply for these services thru DVC.

Name (Print)		DVC Student ID <small>(must be registered at DVC)</small>	
Phone #		Cell #	
E-Mail	@insite.4cd.edu	Date of Birth	
Have you received services at LMC or CCC	Yes	No	If Yes please complete the reverse
Have you received services at any other community college or University	Yes	No	If Yes please see the Student note on the reverse.

Documentation Required for Services

1. High School IEP, Psychoeducational Report or State 504 document **OR**
2. Letter from your medical professional on his/her letterhead outlining your disability. It must be signed and sent from the professional offices by fax 925-687-1829 or email to: rdechistofaro@dvc.edu.

Check all disabilities with which you have been diagnosed:

<input type="checkbox"/> ADHD	<input type="checkbox"/> Mental Health
<input type="checkbox"/> Autism	<input type="checkbox"/> Physical Mobility
<input type="checkbox"/> Acquired Brain Injury (BRI)	<input type="checkbox"/> Speech
<input type="checkbox"/> Deaf/Hard of Hearing	<input type="checkbox"/> Temporary Disability (Describe)
<input type="checkbox"/> Recovery from Chemical Dependency	<input type="checkbox"/> Vision, Low/Blind
<input type="checkbox"/> Intellectual Disabilities	<input type="checkbox"/> I feel I have a learning disability and would like testing
<input type="checkbox"/> Learning Disability (from High School IEP or LD Assessment)	
What type of services are you requesting?	

Student Responsibilities

1. To provide DSS with the documents necessary to verify your disability
2. To meet with a DSS professional to complete an AAP (Academic Accommodation Plan) and agree to meet at least annually thereafter
3. To use the DSS program in a responsible and timely manner.
4. To comply with the student Code of Conduct adopted by DVC

I have read the Student Responsibilities and agree to participate. I understand there are Grievance Procedures posted on the college website that I can follow should I disagree with decisions about my disability related services.

Student Signature	Date	DSS Signature	Date
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CONSENT

CONSENT TO SHARE DISABILITY DOCUMENTS AMONG DVC, LMC, CCC

Student grants permission for the sharing of documentation of disability among the three Contra Costa Community Colleges (Diablo Valley, Los Medanos, and Contra Costa). Student currently has accommodations at: Check One:

To:	Contra Costa Community College	Attn:
	Diablo Valley College	Attn:
	Los Medanos Community College	Attn:

I authorize the staff of DSS/DSPS to obtain disability documents from other Contra Costa colleges.

Check all that apply:

<input type="checkbox"/>	Medical Data	<input type="checkbox"/>	Psychiatric Evaluation
<input type="checkbox"/>	LD Assessment	<input type="checkbox"/>	Accommodations
<input type="checkbox"/>	Individual Education Plan (IEP) High School	<input type="checkbox"/>	504 Plan
<input type="checkbox"/>	Psychoeducational Triennial Review High School	<input type="checkbox"/>	Other (explain)

Documents are to be emailed to rdechistofaro@dvc.edu, DSS Program Assistant, DVC. (The student's name and ID should be inserted in the subject line of the email).

Student Name (Print)

Student Signature

Date

Phone #

Student ID #

A NOTE TO THE STUDENT:

If you do not have your disability documents with you and you have disability documents at community college (other than CCC or LMC) or State University, it is your responsibility to contact the entity to send us the documents by email to rdechistofaro@dvc.edu the DSS program assistant at Diablo Valley College. Please make sure the student's name and DVC ID is on the subject line.