



Disability Support Services Fall 2022 Registration Guide

For further information with the below steps please refer to the [DSS High School Student Presentation](#)

IMPORTANT DEADLINES (No exceptions to deadlines will be made)

If any of these deadlines are missed students must take Couns 095 and contact DSS once registered for classes

March 25th – Deadline to complete DSS application (this includes uploading disability documentation)

Week of March 28th – Academic Accommodation Plans sent to students for signature (sent to DVC Insite email)

April 15th – Deadline for signed Academic Accommodation Plan to be sent back to DSS

April 26th – Registration workshop zoom links will be sent to students who have completed ALL of the below steps

Please note that ALL communications will be sent to student's DVC Insite email address

STEP 1:

Complete an application for admission online at www.dvc.edu/apply

- Refer to the [DSS High School Student Presentation](#) for information on how to complete application and additional DVC resources that can assist with this process

STEP 2:

Complete DVC online orientation

- The online orientation can be accessed through the Insite portal. Refer to the [DSS High School Student Presentation](#) for information on how to access the online orientation
- If you encounter access issues please contact the Assessment Center via e-mail at assessmentcenter@dvc.edu
- Print completion orientation for your records

STEP 3:

Complete the Online Math and English Placement Process

- Math and English placements are determined by entering information from your high school transcript at this link: <https://www.dvc.edu/enrollment/assessment/>
- Before beginning the process make sure you have a copy of your high school transcript to refer to
- You can view a How To video at this link: <https://www.youtube.com/watch?v=FqVhGL4kkiw&feature=youtu.be>

STEP 4:

Proof of Covid-19 vaccination (**for in person, on campus classes only**)

- If you plan to take any classes on campus (rather than online) you must submit proof of vaccination. Further information, as well as the vaccination card upload, visit this link: <https://www.dvc.edu/about/safety/health-advisories/covid-19-safety-faq.html>

STEP 5:

Apply to Disability Support Services by completing the [DSS Application for services](#)

- **DSS application must be submitted by March 25, 2022 – no exceptions**
- Documentation must be uploaded as part of the application in order to submit it.

STEP 6:

By April 15th sign the Academic Accommodation Plan in order to receive a DSS early registration date and the zoom link to the DSS Registration Workshop.

- There will be an opportunity to discuss additional accommodations with a counselor over the Summer or in the Fall, if necessary

STEP 7:

Attend a DSS Registration Workshop on April 27th or 28th 2022

- All steps listed above must be completed in order to be invited to this workshop

If your questions cannot be answered by the information in the [DSS High School Student Presentation](#) please contact DSSOutreachActivities@dvc.edu. Please note this email is only checked on Fridays.