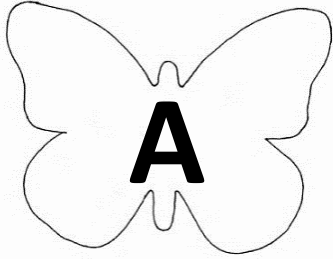


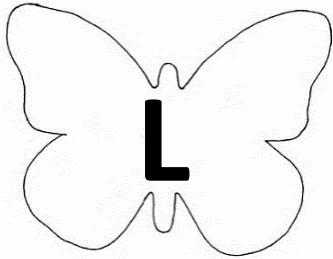
UNDOCU A.L.L.I.E.S

As undocuallies, it is important to be aware and sensitive to the needs and fears of undocumented students, particularly in the midst of the current political climate. We understand that it takes a tremendous amount of trust and vulnerability for students to share their immigration status. With this in mind, we are committed to keep privileged information confidential while connecting and referring students to support services on campus. This guide is designed to help you navigate your role as an undocu ally.



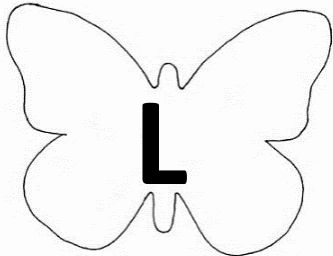
Assume an undocumented student is present

Always provide opportunities for students to reveal their status by starting a dialogue about various services. Speak in generalities and include services for undocumented students. (e.g. “We have a lot of services for different needs. For example, we have services for students with disabilities, financial need, foster youth, undocumented students, and English learners”).



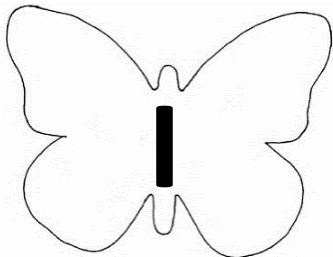
Let them lead

Do NOT push or probe. Understand that students may be fearful and respect their right to disclose information when they are comfortable and ready. Remember that each student is different and be prepared to adjust your approach as necessary. The students are always in charge of the conversation and able to end it at any point if they become uncomfortable.



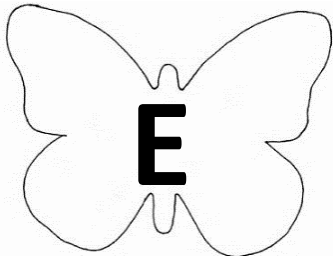
Listen and create a safe space

Avoid making assumptions and listen to their specific needs and how they would prefer to proceed. Be discreet as you converse with them and respect their need for privacy. If you are in an open area, gauge their comfort level and be aware that others may hear your conversation. If possible, ask students if they would like to speak in private.



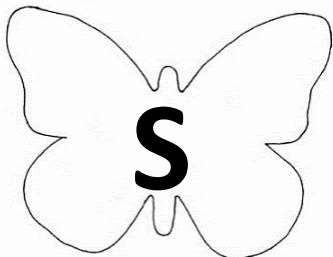
Inform students about resources

Help students determine what resources they may be eligible to receive. As an undocu ally, you are not expected to be an expert in all areas, but it is important to take initiative and stay abreast of the most current information in order to be an effective ally. The chart on the next page was created as a starting point when discussing resources for undocumented students.



Explore options together

Explore options together and ask how they would like to proceed. Before referring students to another department, identify a trained Undocu Ally in that area if possible (refer to next page). Ask students if they feel comfortable seeking out another staff member by themselves or if they would prefer an introduction.

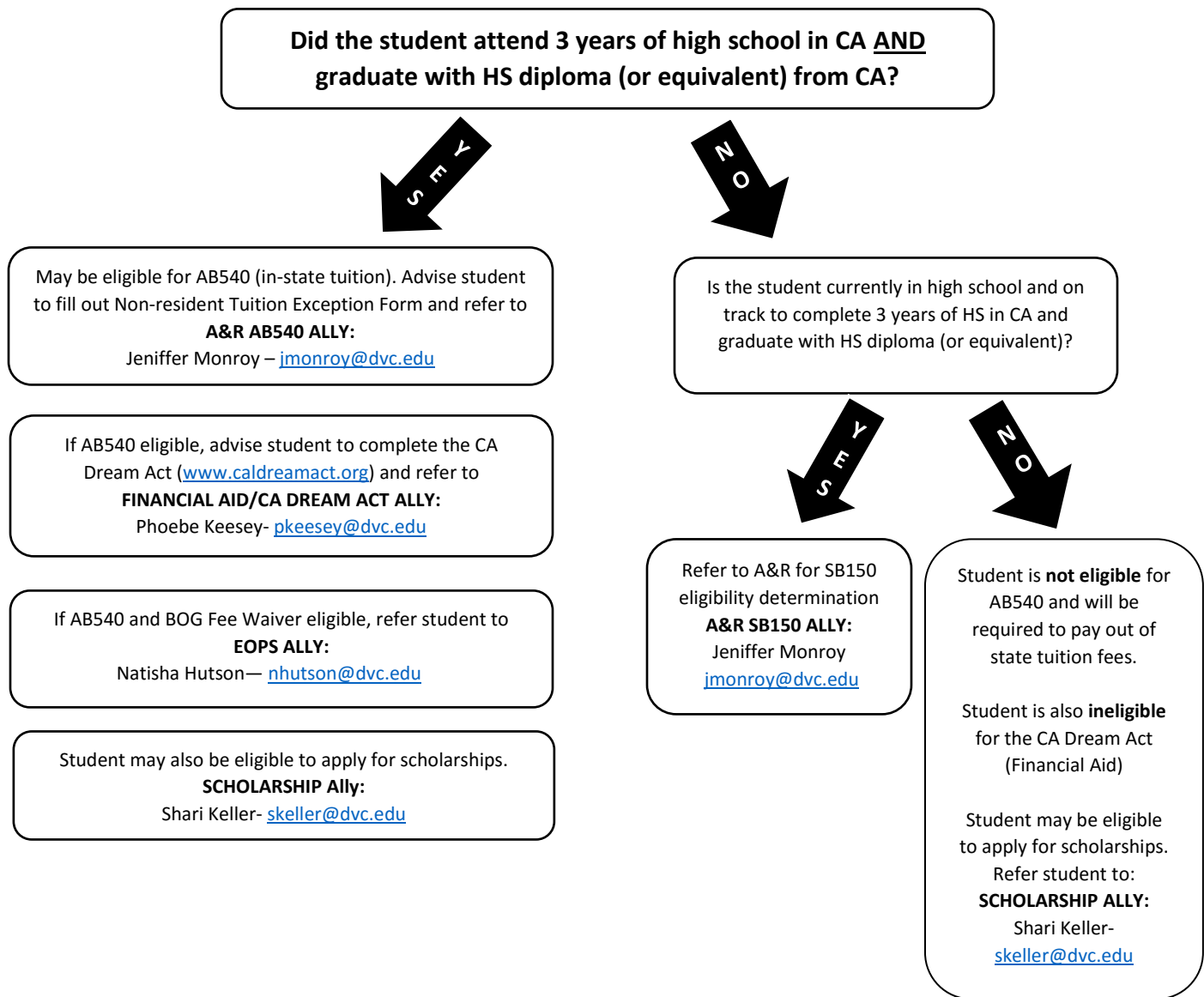


Support students' decision

Depending on students' comfort level, some may seek assistance right away while others may not be comfortable yet. Regardless of what the students decide, respect and support their choice and follow up afterwards to ensure everything went smoothly. Assure them that you are available if they need additional help.

UndocuAlly Referral Tool

What programs are undocumented students eligible for?



UndocuAllies by Department

Department	Point of Contact Ally	Email	Phone Number
Admissions	Jeniffer Monroy	jmonroy@dvc.edu	925-969-2063
Adult Education	Nicole Gomes	ngomes@dvc.edu	925-969-2217
Assessment	Ligia Morcillo	lmorcillo@dvc.edu	925-969-2133
CalWORKs	Marcia Perata	mperata@dvc.edu	925-969-2128
Career and Transfer	Sandra Parsons	sparsons@dvc.edu	925-969-2538
Counseling	Maria Dorado	mdorado@dvc.edu	925-969-2162
Disability Support Services	Lawrence Punsalang	lpunsalang@dvc.edu	925-969-2182
EOPS	Natisha Hutson	nhutson@dvc.edu	925-969-2129
Financial Aid	Phoebe Keesey	pkeesey@dvc.edu	925-969-2124
Outreach/Welcome	Mercy Pono	mpono@dvc.edu	925-969-2115
San Ramon Campus	Julie Barnhart	jbarnhart@dvc.edu	925-866-1822
START/Foster Youth	Mercedes Lezama	mlezama@dvc.edu	925-969-2203
Student Life	Sarah Larkin	slarkin@dvc.edu	925-969-4269