VENDOR CONTRACT

COMPANY NAME:__________________________________________________________

CONTACT NAME:__________________________________________________________

ADDRESS:________________________________________________________________

CITY:____________________STATE:__________ZIP:___________________________

PHONE:____________________E-MAIL:_____________________________________

SERVICE OR MERCHANDISE TO BE SOLD:

No competition with DVC campus merchandise is allowed.

Vending is only allowed in designated areas of the campus Quad.

DATE (S) OF SALE:________________________________________________________

Vendors are limited to 6 days per semester.

REQUIRED LICENSE/PERMIT INFORMATION

Pleasant Hill Business License: (not required of banks)

Business Name:__________________________________________________________

Number:________________________________________________________________

California State Board of Equalization Sales Permit: (not required of banks)

Number:________________________________________________________________

Business Name:__________________________________________________________

It is the responsibility of the vendor to:

1. Report all sales to the appropriate authorities.

2. Compute, Report and Pay all taxes to the appropriate authorities.

3. Provide copies of all required licenses and permits to the ASDVC Associated Students prior to event.

4. Represent all merchandise truthfully.

5. Make payment to the DVC Student Life Office in advance of the event.

   Monday through Thursday fall and spring semester vendor fees are $65.00 Client based and $55.00
   Merchandise based per day, Fridays fall and spring semester and all weekdays summer semester vendor fees
   are $35.00 Client based and $25.00 Merchandise based per day.

6. Provide their own necessary equipment, chairs, table, etc.

7. Abide by campus parking regulations.

At no time will the vendor use the name of the college nor the name of any DVC group or organization in any other
promotional activities or sales other than what is provided by this agreement.

Disclaimer:

Diablo Valley College faculty and staff, including the sponsoring organization, its advisors and members
may not be held responsible for any personal or product injury, damage or loss incurred by the undersigned
vendor while doing business on the college campus.

I have read and agree to limit of liability. Contract can be canceled by mutual agreement.

Authorized vendor or representative signature:

Signature ___________________________________________ Date _______________________

Print Name and Title __________________________________________________________

Vendor Contract 12/11/08